

SECTION 3

EQUIPMENT SPECIFICATION

CHRISTMAS LIGHTING SERVICES

1. General

- 1.1 In this Part the expressions “the Contractor” and “the Town Clerk” shall wherever the context admits mean and the Town Council.
- 1.2 This Specification sets out the requirements of the Town Council for the management, storage, and maintenance of the Christmas lighting at locations detailed in the specification. The Town Council may from time-to-time issue further detailed documents to supplement or supersede the details contained here.
- 1.3 The Contractor is under a general obligation to maintain the decorations in a clean, tidy, and safe condition as set out in detail elsewhere and herein.
- 1.4 All costs will be met by the Contractor and deemed part of the contract price unless separately specified.

SERVICE 1

2. Christmas Lighting Services

- 2.1 The Contractor shall annually store, test, assemble, install, and dismantle all the Council’s lighting equipment.
- 2.2 All lights to be erected at the beginning of the last week of November and removed by the conclusion of the festive season no later than the 6th of January.
- 2.3 The Contractor shall comply with the National Code of Practice for the Installation and removal of Christmas lighting decorations which is available at The Construction Information Service <https://www.ihs.com/products/uk-construction-information-service>
- 2.4 The Contractor should include in the price the resources to attend, supply and install replacement Christmas lights should they become vandalised or knocked down by bad weather.
- 2.5 The Contractor shall have the ability to source, supply and install additional Christmas lighting if needed, at short notice.
- 2.6 The Contractor shall carry out relevant risk assessments and complete traffic management proposals detailing times that the Christmas lighting will be erected. To minimise traffic interference operations should be completed before 7.00am or after 6.30pm.
- 2.7 The Contractor shall provide documentation confirming that all equipment has been tested and is fit for purpose, this should be provided to the council no later than August to ensure adequate time for the re-ordering of new lighting should this be required.
- 2.8 The Contractor shall be responsible for the collection and storage of the Christmas lighting in November and following its removal at the conclusion of the festive season as detailed above.

SECTION 4

LOCATION PLAN

Descriptions of existing lights in storage.

40 x 10mtr multicoloured string lights including transformers (tree which is installed annually by Canvey Island Library)

40 x 10mtr white string lights including transformers (tree which is installed annually by the Haystack public house)

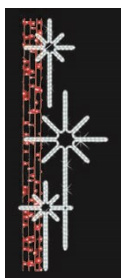
16 sets of mini string lights for the two trees on the green space on Foksville Road (8 sets per tree. These must be tested each year, with installation, dis-connection, and removal of the cable from the power supply for storage.

18 sets of static multicoloured LED mini lights for 9 lamp columns.

6 x 6mtr multi coloured lights for the Canvey Island Library



3 x Holly motifs for 3 lamp columns.



6 green, 6 red and 6 blue Star motifs for 17 lamp columns.

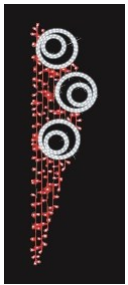


Half tree and Star motifs for 3 lamp columns.

Furtherwick Road shops – 5 wall motifs.



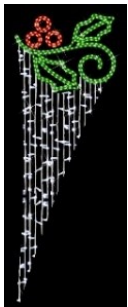
1 x Shooting star with yellow lights, on the side of Trade Exchange.



2 x circles with red drape on the side of the Salvation Army and Shoeworld.



1 x Christmas pudding in yellow and red on the side of Marie Currie.



1 x holly with green, red, and white lights on the side of the Amusements.