

# Heritage Plaque Application Form

Thank you for your interest in the Canvey Island Town Council Heritage Plaque Scheme.

The Town Council welcomes nominations from private individuals or organisations and the consideration of nominations will be based on the set criteria detailed in the Heritage Plaque Policy.

## Section 1. Details about yourself

Title.	
First Name.	
Surname.	
Email Address.	
Tel Number.	
Address.	
Relationship with or interest in the subject being proposed.	

## Section 2. Nomination of an Individual

Nominees Name.	
Profession/Occupation.	
Date of Birth.	
Date of Death. <i>The proposed person <b>MUST</b> have died at least 20years to be eligible.</i>	
Brief account of the life and achievements of the person proposed. <i>(200-350 words)</i>	

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<p>Explain why this person deserves a plaque and how they meet the criteria.</p>	
<p>Details of other memorials that you are aware of.</p>	
<p>Please provide and list any additional attachments with supporting evidence that you are submitting.</p>	
<p>Please list any addresses or buildings associated with the nominee.</p>	

## Section 3. Nomination for a Building

<p>Proposed Address.</p>	
<p>Is this your property?</p>	
<p>If not, who owns the building?</p>	
<p>Explain why this building deserves a plaque and how it meets the criteria.</p>	
<p>Briefly provide information regarding the building such as dates, architect, builder. <i>(200-350 words)</i></p>	
<p>Is this the original building?</p>	
<p>Details of other memorials that you are aware of.</p>	

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Please provide and list any additional attachments with supporting evidence that you are submitting.	
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**Section 4. Nomination for an Event**

Proposed Event.	
Location of Event.	
Explain why this event deserves a plaque and how it meets the criteria.	
Briefly provide information regarding the event such as dates etc. <i>(200-350 words)</i>	
Details of other memorials that you are aware of.	
Please provide and list any additional attachments with supporting evidence that you are submitting.	

Signed..... Name (print)..... Date.....

**Please return the application form with any additional information to the:**  
Town Clerk, Canvey Island Town Council, 11 High Street, Canvey Island, Essex, SS8 7RB.