

**ASSET REGISTER**

Asset	Date of acquisition	Cost/Value £	Insured Value - August 2025 £	Estimated life	Location	Responsibility (if not Council office)	Present Use or Capacity	Serial number or other identification	Valuation basis £	Disposal/Upgrade date
Printer	Mar-08	£188.00		5 years	Office		Clerk	HP – MY815111V	Purchase Price	Disposal April 2025
CCTV	Apr-08	£2,411.00	Included with upgrade Aug 22	5 years	Office		Office		Purchase Price	Upgraded 2011
Alarm System	April/May 2008	£1,390.00	Included with upgrade Aug 22		Office		Office		Purchase Price	
Office furniture	May-08	£3,295.00		15–20 years	Office		Office		Purchase Price	
Rotating Floor Stand	Jun-08	£140.00			Office		Office		Purchase Price	
Projector/Screen	Jul-08	£903.00		10 years	Office		Meetings/Presentations		Purchase Price	
6 x planters	Sep-08	£7,146.00		20 years	Furtherwick Road		Planting		Purchase Price	
Town Mayor's Pendant	Oct-08	£940.00		50 years	Office	Chairman when in use	Safe		Purchase Price	
7 x meeting tables	Dec-08	£1,090.00		15-20 years	Office		Public meetings		Purchase Price	
20 x Hanging Baskets	Mar-09	£869.00	£2,438.42	5 years	Furtherwick Road		Planting		Purchase Price	
Nobo Boards	Jun-09	£326.00		5 years	Paddocks Green Room		Presentations		Purchase Price	
Frederick Hester Plaque	Jun-09	£175.00	£314.99	10 years	Winter Gardens Baptist Church, Hilton Road				Purchase Price	
18 x Hanging Baskets	Nov-09	£790.00	£347.28	5 years	Furtherwick Road/High Street		Planting		Purchase Price	
Portable Radios	Dec-09	£635.00		5 years	Paddocks Green Room		Events		Purchase Price	Disposal March 2026
5 x Notice Boards	Apr-10	£7,145.35	£10,501.82	10 - 15 years	Long Road, Third Avenue, Point Road, Canvey Road & Furtherwick Road		Notices		Purchase Price	
Planters x2	Oct-10	£1,518.00		20 years	Jones Corner		Planting		Purchase Price	
1953 Flood Victims Plaque	Dec-10	£2,553.00	£3,752.43	10 years	Library Wall				Purchase Price	
Laptop	Jan-11	£308.00		5 years	Office		Meetings		Purchase Price	Disposal April 2025
CCTV Upgrade	Jan-11	£1,379.00	Included with upgrade Aug 22		Office		Office		Purchase Price	
Safe	Aug-11	£525.00		10 years	Office		Office		Purchase Price	
7 x planters (Seafront)	N/K	£0.00		10 years	Eastern Esplanade				£5313 purchase price of new planter	
Deputy Mayor Pendant & Ribbon	Jan-12	£516.64	£759.90	50 years	Office	Vice Chairman	Safe		Purchase Price	
Office Desk	Feb-12	£109.00		5 years	Office		Office		Purchase Price	
Office Pedestal	Feb-12	£107.00		5 years	Office		Office		Purchase Price	
3 tier planter	Mar-12	£949.00		5 years	Jones Corner		Planting		Purchase Price	
Nobo Boards	Jun-12	£167.00		10 years	Paddocks Green Room		Office/Presentations		Purchase Price	
Ceremonial Flag	Jul-12	£390.00	£573.23	10 to 15 years	Office		Office/AFD Parade		Purchase Price	
Fridge	Sep-12	£129.99		5 years	Office		Office		Purchase Price	
H&S Signage Lake	Oct-12	£676.00	£993.60	5 years	Canvey Lake				Purchase Price	
60th Anniversary Flood Plaque	Jan-13	£822.00	£1,095.87	10 years	Library Wall				Purchase Price	
Hi Vis Vests x 25	Apr-13	£122.50	£1,208.19	5 years	Paddocks Green Room		Events		Purchase Price	

Event T-shirts x 25	Nov-13	£244.00		2 years	Paddocks Green Room		Volunteers/Events		Purchase Price	
Welcome Boards x2	Dec-13	£4,113.12	£6,045.34	10 years	Canvey Lake		Information		Purchase Price	
Lecturns x4	Dec-13	£3,632.00	£5,338.37	10 years	Canvey Lake		Information		Purchase Price	
Portable PA System	May-14	£159.99		5 years	Paddocks Green Room		Events		£249.99	Disposal October 2025
Benches x 3	Nov-14	£2,343.00	£3,934.47	2 years	Canvey Lake				Purchase Price	2 picnic benches - £390 each - Sept 2023
Bollards x 10	Jan-15	£785.00	£1,153.80	5 years	Canvey Lake				Purchase Price	
CCTV Upgrade	May-15	£1,975.00	Included with upgrade Aug 22		Office		Office		Purchase Price	Upgraded 2022
Meeting Chairs x 16	Jun-15	£322.80		5 years	Office		Public meetings		Purchase Price	
Office Signage	Jun-15	£580.00		5 years	Office				Purchase Price	Disposal April 2025
Air Conditioning Unit	Jun-15	£8,000.00	£8,400.00	3 years	Canvey Supply				Purchase Price	
Display Cabinet	Jun-15	Free		5 years	Office		Meeting Room		£400.00	
Planter Plaques x 2	Nov-15	£540.00		2 years	Canvey Way/Ferry Rd/Eastern Esplanade				Purchase Price	
Bike	Nov-15	£587.50	£968.59	5 years	Paddocks Green Room		Community Warden		Purchase Price	value includes warden jacket
CITC Gazebo	Feb-16	£850.00	£1,133.19	3 years	Paddocks Green Room		Events		Purchase Price	
Display Boards x 2	Jun-16	£452.00	£1,249.34	2 years	Paddocks Green Room		Events		Purchase Price	
Honours Board	Sep-16	£1,178.33		10 years	Office		Display		Purchase Price	
Mayors Chain	Sep-16	£0.00	£3,685.71	50 years	Office	Mayor when in use			£1,567.59	Includes pendant
CCTV - Gardens	Dec-16	£2,190.00		5 years	Paddocks Green Room				Purchase Price	Decommissioned
Feathered Banners x 8	21/11/2017	£570.00		5 years	Paddocks Green Room		Events		Purchase Price	
Playground Equipment -	25/10/2017	£20,000.00	£35,275.56	10 years	Canvey Lake		Playground		Purchase Price	
Fencing around playground	25/10/2017	£3,539.00	£5,201.14	10 years	Canvey Lake		Playground		Purchase Price	
Signage/posts at Playground	25/10/2017	£468.00	£564.33	10 years	Canvey Lake		Playground		Purchase Price	
15 x Concrete bollards	04/04/2017	£1,040.00	£1759.01 (includes cost for 2 removable bollards)	5 years	Canvey Lake - Cherry Close				Purchase Price	
Memorial Plaque	13/10/2017	£132.00		5 years	Bumblebee		Bumblebee		Purchase Price	
112 Ltr Galvanised Steel Litter Bin	01/12/2017	£294.94		5 Years	Canvey Lake Playground				Purchase Price	
Mayor's Consort Chain	19.09.2017	£335.50	£1,427.01	20 years	Office	Mayor's Consort when in use				Chain donated to Town Council - cost advised by Town Mayor - valued for insurance at £1,000
Welcome Sign	Dec-18	£2,194.95	£3,041.05	5 years	Canvey Way				Purchase Price	
Ove Arup Blue Plaque	Jan-19	£449.50	£623.45	10 years	Labworth Café				Purchase Price	
Mayor Chain Velvet Collar	Jan-19	£220.00		5 years	Office	Chairman when in use			Purchase Price	
Folding Tables x2	Mar-19	£243.82		5 years	Paddocks Green Room		Public meetings		Purchase Price - £121.91 ea	

Meeting Chairs x 16	Mar-19	£392.00		5 years	Office		Public meetings		Purchase Price - £24.50 ea	
Office Chairs x 2	Mar-19	£130.00		5 years	Office		Staff use		Purchase Price - £65.00 ea	Disposal April 2025
Welcome Sign Planter	Apr-19	£655.31	25773.20 (includes 17 planters & 2 plaques Nov 15)	10 years	Canvey Way				Purchase Price	
Netgear Nighthawk Wifi Modem Router	May-19	£125.00			Office		Staff Use		Purchase Price	Disposal April 2025
Window blinds - No. 13	May-19	£500.00			Paddocks Community Centre				Purchase Price	Sold April 2025
White polo shirts x 10	Jul-19	£110.00			Office					
Oxyguard Handy Polaris Meter	Oct-19	£675.00	£907.95		Office		Community Warden	13000	Purchase Price	
Bespoke lamp coloum brackets x 18	Nov-19	£360.00	included in above	3 years	Foksville Road	Spark X	Christmas display		Purchase price - £20.00 each	
Infra structure for lamp columns x 6	Nov-19	£1,020.00	included in above	3 years	Foksville Road	Spark X	Christmas display		Purchase price - £170.00 each	
2 No. iPhone 8	Feb-20	£0.00	£1,073.71	2 years	Office /employee home		Clerk & Community warden			No value for each phone as within contract
Condolence folder & paper	Feb-20	£466.87	£628.16		Office				Purchase price	
Bespoke fitted chain of Office case x 2	Mar-20	£858.66	£1,155.43		Office / Mayor				Purchase price	
New PCs x 4	Apr-20	£1,793.34			Office				Purchase price	Disposal October 2025
Bridal Path Gate	Sep-20	£1,074.71	£1,403.47		Waterside Allotments		H & S		Purchase price + Installation	679.71 + 395.00
Knee Rail Fencing	Oct-20	£395.00	£515.83		Waterside Allotments		H & S		Purchase price including installation.	
Covid saftey sign - Play area	Nov-20	£166.81	£217.83		Canvey Lake Play Area		H & S		Purchase price	
H&S Tidal Pool Signs x 2	Feb-21	£1,239.00	£1,570.89				H & S		Purchase Price + Installation	£789 + £450
VW Caddy	Feb-21	£12,600.00			Paddocks Community Centre		Staff Use		Market value at time of purchase	Paid outstanding balance of £6.616.56 as this had been our lease vehicle.
2x Wayfinder sign	Apr-21	£5,176.12	£6,759.55		1@ 3 High Street (Library) 1@ 95/97 Furtherwick Road (Opposite The Haystack)				Purchase price + Installation	2816.12 purchase + 2360 installation
50x Litterpick kits	Apr-21	£1,718.00	£2,178.21		Paddocks Green Room		Staff / Councillors / Volunteers for Events		Purchase price	
Handicart Pro	Apr-21	£287.00	£363.88		Paddocks Green Room		Staff / Councillors / Volunteers for Events		Purchase price	
Covid-19 Memorial Garden Plaque	Sep-21	£370.00	£469.12		Seafront Memorial Garden				Purchase price	
Covid-19 Memorial Garden	Oct-21	£5,546.74	£7,032.57		Seafront Memorial Garden				Purchase price + Installation	2142.35 materials + 667.98 plants + 1430 installation + 1306 sleepers

Ada E Andrews Blue Plaque	Nov-21	£248.90	£378.98		Concord Beach Hut				Purchase price	
Clara Grace James Blue Plaque	Nov-21	£273.90	£347.28		Heritage Centre				Purchase price	
Samsung Tablet x 3	Jan-22	£0.00	£760.73		Office		Staff / Councillors / Volunteers / Residents for IT support sessions		Donated by ECC	
Dell Laptop x 4	Feb-22	£1,642.43	£2,082.39		Office		Staff / Councillors / Volunteers / Residents for IT support sessions		Purchase price	1463.30 4x Laptops + 116.63 Bullguard + 62.50 set-up costs
Battery Powered Lawn Mower	Apr-22	£499.00	£550.15		Canvey Island Horticultural Society	CIHS	CIHS Volunteers		Purchase price	
CCTV 8 Channel Box	Aug-22	£1,300.00	£15,558.17	3 years	Office				Purchase Price	
Community Garden - Sycamore Close	Oct-22	£3,847.53	£4,241.91		Sycamore Close				Purchase price + Installation	
Picket Fencing Panels	Nov-22	£448.00	£493.92	3 years	Canvey Supply Yard		Christmas Tree		Purchase Price	
Portable PA System	Jan-23	£375.00	£413.44	5 years	Paddocks Green Room				Purchase Price	
Gazebo	Jan-23	£1,031.67	£1,137.41	3 years	Paddocks Green Room				Purchase Price	
Office Chairs x 3	Feb-23	£387.00		5 years	Office				£129.00 each	
Office Manager Chair	Feb-23	£149.00		5 years	Clerks Office				Purchase Price	
Bee Posts x 4	Mar-23	£2,600.00	£2,866.50		Open Spaces				Purchase Price	
Gazebo Frame	Feb-24	£279.53	£321.46	5 years	Paddocks Green Room				Purchase Price	
Electric Box	Mar-24	£1,000.00	£1,050.00	5 years	Canvey Lake - Denham Road				Purchase Price	
Aqua Jet Aerator	May-24	£2,212.17	£2,322.78	3 years	Aspect Maintenance Ltd		Canvey Lake		Purchase Price	
Allotment Signs & Posts x 116	Feb-25	£591.85		3 years	Winter Gardens Allotments				Purchase Price	
Wildlife Crossing Signs x 6	Feb-25	£444.20		3 years	Various Locations around Canvey Island				Purchase Price	
New VOIP Phones x 4	Feb-25	£505.60		5 years	Office				Purchase Price	
New VOIP/IT Cabinets and supporting equipment	Feb-25	£939.24		5 years	Office				Purchase Price	
Steel Lockable Cupboards x 2	May-25	£374.00		5 years	Office				Purchase Price	
Office Notice Board	Jul-25	£300.00		5 years	Paddocks - Communal Area				Purchase Price	
Computers x 4	Oct-25	£2,436.10		5 years	Office				Purchase Price	
Memorial Plaques x 2	Dec-25	£403.95			Labworth Memorial Gardens				Purchase Price	
Events Radios x 8	Jan-26	£219.99		5 years	Office Storage				Purchase Price	
Total		£153,324.55								

**RECONCILIATION CALCULATION FOR AUDIT PURPOSES:**

<b>Total Asset Register 2024/25</b>	£149,590.51
Plus New Purchases in 2025/26	£3,734.04
Disposals in 2025/26	£4,419.33
<b>ASSET REGISTER TOTAL 2025/26</b>	<b>£148,905.22</b>

**LAND ASSETS**

Asset Identity	Unique Property Ref No	Address	Map Reference	Date of acquisition	Cost/Value £	Term	Valuation basis £	Assets	Disposal date
Smallgains Allotments	EX825561	Smallgains Avenue, Canvey Island	TQ8083NE	Sep-08	£1	Indefinite	Owned		
Winter Gardens Allotments	EX825534	East of Canvey Road, Canvey Island	TQ7885SW	Sep-08	£1	Indefinite	Owned		
Scrub Land - next to Winter Gardens Allotment	EX867684	North of Winter Gardens Path	TQ7885SW	Jul-11	£1	Indefinite	Owned	Bridleway Gate	
Community Garden	N/A	Sycamore Close, Canvey Island, SS8 9JQ	TQ785833	Oct-22	£3,848	10 years	Garden Owned not land	1 x raised bed	
Gunny Park	AA56005	West Crescent, Canvey Island, SS8 9HU	TQ78813 83708	Feb-23	£0	Indefinite	Owned		

**LEASED ASSETS**

Asset Identity	Unique Property Ref No	Address	Map Reference	Date of acquisition	Cost/Value £	Term	Valuation basis £	Assets	Disposal date
Office Premises	N/A	The Paddocks Community Centre, Canvey Island, Essex, SS8 0JA	TQ798833	Apr-25	£15,000	10 years	Tenant		2035
Tidal Pool	N/A	Concord Beach	TQ80099 82520	Jul-11	£1	50 years	Leasehold	H&S Signage x2	2061
Labworth Memorial Gardens	EX782045	Labworth Park	TQ80099 82520	Oct-12	£0	25 years	Leasehold	38 benches, 4 signed boards, 2 maintenance signs, 1 Entrance Sign & 2 bee posts	2044
Wildflower Meadow	EX762310	Tewkes Creek, Canvey Island, SS8 8EA	TQ79878 84446	Sep-13	£0	25 years	Leasehold	42 Silver Birch Tree's, 6 Betula utilis Jaquemontii & 2 bee posts	2044
Band Stand	EX782045	Eastern Esplanade, Canvey Island, SS8 7DN	TQ80840 82596	Apr-19	£0	25 years	Leasehold	Band Stand (£8k to replace), 8 benches, 4 lamp columns, 4 bins, 8 bollards, 7 railings and 1 Sail sign	2044

Canvey Lake	EX23287	Canvey Lake, Canvey Island, SS8 98YS	TQ797839	Mar-10	£0	99 years	Leasehold	8 benches, 1 picnic bench, 18 Litter Bins, 3 Double Litter Bins, 13 Dog Bins, 30 Fishing Signs, 45 Bollards, 8 Removable Bollards, 2 H&S Signs, 2 Welcome Signs/Notice Boards, 4 Lecturns, Playground Equipment - Little Explorers (Explore Play Unit) - Toddler Cradle Swing Unit - Woddle Board Balance Unit - Loud Speakers - Bench - Balance Bean Unit, 1 Sign & Fencing	2109
-------------	---------	---	----------	--------	----	----------	-----------	--	------

**LEASED ASSETS**

Asset Identity	Unique Property Ref No	Address	Map Reference	Date of acquisition	Cost/Value £	Term	Valuation basis £	Assets	Disposal date
Office Premises	N/A	11 High Street, Canvey Island, SS8 7RB	TQ800836	Apr-08	£10,000	10 years	Leasehold		2024
Extension of office	N/A	13 High Street, Canvey Island, SS8 7RB	TQ800836	Apr-15	£10,000	10 years	Leasehold		2024