

Canvey Island Town Council



TO MEMBERS OF THE POLICY AND FINANCE COMMITTEE

Cllr. N. Harvey (Chairman), Cllr. D Anderson, Cllr. D. Blackwell, Cllr A. Acott and Cllr. B Palmer



Dear Councillors,

I hereby summon you to attend a meeting of the **POLICY AND FINANCE COMMITTEE** to be held in the **COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 9TH MAY 2022** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

Mrs E. De Can
Town Clerk

4th May 2022

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

- 1 Apologies for absence
- 2 To receive declarations of interest in items on the agenda.
- 3 Public Forum – To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the committee meeting held on the 13th December 2022.
- 5 To note the Clerks report from the ongoing projects and not on the agenda (Appendix A)
- 6 To note the Training Courses booked / attended since the last meeting:
 - i) Community Engagement Submit at a cost of £90.00 (Community & Events Officer)
 - ii) Fighting Climate Change at a cost of £32.44 (Town Clerk)
- 7 Finance:
 - i) To consider and agree the appointment of Heelis & Lodge at a cost of £410.00 to conduct the councils Internal Audit.
 - ii) To note the re-investment of £89,603.16 with the Hampshire Trust Bank on a 1-year business bond account at 1.21% (Appendix B).
 - iii) To note the continuation of the Mobile Phone contract with Daisy Sim at a cost of £27.00 per month for 2 phones for a 2-year contract.
 - iv) To note the renewal of the annual Zoom subscription at a cost of £119.90.
 - v) To verify the Council Finances up to 31st March 2022.
 - vi) To confirm accounts for payment as previously agreed.