

TO ALL MEMBERS OF THE PLANNING COMMITTEE

Cllr S. Sach, Cllr E. Harvey, Cllr S. Brooke and Cllr B. Botham

Dear Councillor's,

I hereby summon you to attend a meeting of the **PLANNING COMMITTEE** to be held at the **COUNCIL ROOM** at the **PADDOCKS COMMUNITY CENTRE, LONG ROAD, CANVEY ISLAND, SS8 0JA** on **MONDAY 14th SEPTEMBER 2026** commencing at **5.00 PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

Elaine De Can

Mrs. E. De Can
Town Clerk

9th September 2026

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

A G E N D A

1. Apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. Public forum - to receive questions from members of the community of Canvey Island of which notice has been received for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Committee meeting held on 13th August 2026.
5. To consider and comment on Planning Applications –

26/0453/FUL – 349 Long Road, Canvey Island, Essex, SS8 0JQ – Change of use from residential to 9 person HMO including garage conversion and fenestration alterations.