

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend an **EXTRAORDINARY** meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in the **COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 3RD FEBRUARY 2020** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Mrs E. De Can, Town Clerk

28th January 2020

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk. All Council meetings are recorded and are available as audio minutes on the Councils website.

A G E N D A

1. Apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on the 25th November 2019.
5. To confirm and sign as a true record the minutes of the Policy and Finance Committee meeting held on the 4th November 2019.
6. To note the Clerks report of ongoing projects for the Policy and Finance Committee and not on the agenda (Appendix A).
7. To consider and agree a response to the New Castle Point Local Pre-Submission Plan (Appendix B)
8. Finance:
 - a) Grant Applications:
 - i. To consider an application from Age Concern Canvey Island (Appendix C)
 - b) To note the change in email hosting provider @£32 per month with a one-off setup/migration fee of £100.
 - c) To consider and agree the quotes for electrical work required in the office (Appendix D)
 - d) To consider and agree the costs to replace the existing 4 office computers (Appendix E)
 - e) To consider and agree the purchase of Bespoke Storage Cases for the Town Mayor & Consort Chains
 - f) To note the re-investment of the Hampshire Trust Bank bond for 1 Year @1.61% (Appendix F)
 - g) To verify the Council Finances as at 31st December 2019 (Appendix G).
 - h) To confirm accounts for payment as previously agreed.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

9. To consider and agree a protocol policy and associated costs (Appendix H).