

# Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL

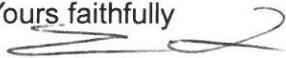


Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at the **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 29<sup>TH</sup> NOVEMBER 2021** commencing at **7.30pm** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully

  
Mrs E. De Can, Town Clerk

24<sup>th</sup> November 2021

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.*

## AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on 18<sup>th</sup> October 2021.
5. To note the minutes and resolutions from the Personnel Committee meeting held on the 22<sup>nd</sup> November 2021.
6. To note the report of Officer Decisions under delegated powers and background papers.
7. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
8. To review the Draft Community Infrastructure Levy Consultation and agree a response (Appendix B)
9. To consider and agree allowing Canvey Island Wildlife & Conservation Group to create a pond on the Don Downes site.
10. To review the Christmas event which took place on the 27<sup>th</sup> November 2021.
11. To confirm accounts for payment as previously agreed.
12. To receive a report from the Community Warden on matters relating to Canvey Island (Appendix C)
13. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix D).
14. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
15. Reports from Essex County Councillor on matters relating to Canvey Island.