

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL



Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held in the **ISLAND YACHT CLUB, CLUB HOUSE, POINT ROAD, CANVEY ISLAND, SS8 7TX** on **MONDAY 28TH JUNE 2021** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

Mrs E. De Can
Town Clerk

23rd June 2021

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Online Annual Council meeting held on 4th May 2021.
5. To note the report of Officer Decisions under delegated powers and background papers.
6. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
7. To receive a report regarding the progress of the Big Local Gunny project and the proposed responsibilities for the council to consider.
8. To consider and agree the applications made for Blue Plaques (Appendix B)
9. Consider and agree actions for Canvey Lake:
 - a) To note a verbal report regarding the bank erosion at Canvey Lake with investigated costs and consider and agree how the council wish to proceed.
 - b) To consider and agree installing additional fishing prevention posts at a cost of £575.00.
 - c) To consider and agree the installation of additional guard rails at the Denham Road bridge following a request from ECC regarding health & safety concerns.
10. To note the report from the working group meeting on the 24th May 2021 and the progress of the proposal for the COVID memorial garden.
11. To note the applications received to use the Band Stand (Appendix C)



12. To consider and agree the recommendations for changes to the 2021 Christmas event following the Community Working group meeting.
 13. To consider and agree the recommendations for changes to the Summer Events Programme 2021 & 2022 following the Community Working group meeting.
 14. To note the completion of the Internal Audit on the 1st June 2021 and the report provided (Appendix D).
 15. To note the implementation of the new email addresses for all Town Councillors and the live date of the 7th June 2021.
 16. To note the letter sent to the EALC regarding the Affiliation Fees, the response received and agree how to respond.
 17. To confirm accounts for payment as previously agreed.
 18. To note the reports provided from the following forums and groups:
 - Wyvern Community Transport – 22nd March, 31st March and 24th May 2021 (Appendix E)
 19. To receive a report from the Community Warden on matters relating to Canvey Island (Appendix F)
 20. To note the Health & Safety report detailing incidents and actions completed in relation to open spaces (Appendix G).
 21. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
 22. Reports from Essex County Councillor on matters relating to Canvey Island.
- In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*
23. To consider and agree the tenders received for the Christmas Lighting contract.