

# Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend an **ONLINE MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held on **MONDAY 22<sup>ND</sup> FEBRUARY 2021** commencing at **11.00AM** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully

Mrs E. De Can  
Town Clerk

17<sup>th</sup> February 2021

**LOGIN DETAILS – Please follow these instructions:**

Join Zoom Meeting

<https://us02web.zoom.us/j/87442271147?pwd=ZFZVNm5KRE9vNIUrQy9ITjYybVY2QT09>

Meeting ID: 874 4227 1147

Passcode: 191121

**Please call the Town Clerk on 07985 485328 if you are experiencing any problems logging in.**

## A G E N D A

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Online Council meeting held on 11<sup>th</sup> January 2021.
5. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 1<sup>st</sup> February 2021.
6. To note the report of Officer Decisions under delegated powers and background papers.
7. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
8. To consider and agree the recommendations from the Memorial Bench working party regarding the future bench limitations and locations (Appendix B)
9. To consider and agree the suggested amendments to the Heritage Plaque policy to agree a set-criteria for all future suggested plaques (Appendix C)
10. To consider and agree the recommendations from the working group regarding the changes to the Community Awards and Armed Forces Day for 2021 (Appendix D).
11. To note the report on the progress of the purchase of the VW Caddy and agree the virement of £330.00 from the Canvey Lake General Maintenance budget.

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12. To agree the cancellation of the Annual Town Meeting on the 15<sup>th</sup> March 2021 which will be reviewed at a later date subject to government guidelines.
13. To consider and agree the extension of the Wildflower Meadow contract with KJ Gray that ends on the 18<sup>th</sup> March 2021 for a further 5 years at a cost of £960.00 per annum.
14. To consider and agree the requirements for the Allotments:
  - To note the amendments to the Allotment Management Agreement (Appendix E)
  - To note an update on the bridleway gate and the number of tenants requiring access.
15. To consider and agree writing to the local MP to lobby for an extension to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which cease on the 7<sup>th</sup> May 2021 which allows local authorities to lawfully conduct virtual meetings.
16. To note the accounts payments previously agreed under delegated powers.
17. To note the report from the Community Warden on matters relating to Canvey Island (Appendix F)
18. To note the Health & Safety report detailing incidents and actions completed in relation to open spaces (Appendix G).
19. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
20. Reports from Essex County Councillor on matters relating to Canvey Island.