

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL



Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at **CISCA HOUSE, 11 LONG ROAD, CANVEY ISLAND, SS8 0JA** on **MONDAY 18TH OCTOBER 2021** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

Mrs E. De Can
Town Clerk

13th October 2021

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on 6th September 2021.
5. To note the report of Officer Decisions under delegated powers and background papers.
6. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
7. To consider and agree the recommendations for the councils Health & Wellbeing plan.
8. To note an update on the Covid Memorial Gardens.
9. To note the completion of the External Audit for the year ending the 31st March 2021 (Appendix B).
10. To consider and agree the events for 2022.
11. To consider and agree the works required to the three trees behind the Cedar Road development.
12. To consider the relocation of a bench at the Canvey Lake open space.
13. To confirm accounts for payment as previously agreed.

Canvey Island Town Council



14. To note the reports provided from the following forums and groups:
 - Wyvern Community Transport – 26th July 2021 (Appendix C)
15. To receive a report from the Community Warden on matters relating to Canvey Island (Appendix D)
16. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix E).
17. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
18. Reports from Essex County Councillor on matters relating to Canvey Island.