

TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend an **ONLINE MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held on **MONDAY 11TH JANUARY 2021** commencing at **11.00AM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

Mrs E. De Can
Town Clerk

6th January 2021

LOGIN DETAILS – Please follow these instructions:

Join Zoom Meeting

<https://us02web.zoom.us/j/87203313761?pwd=MzdVL2l3TDDE3ZXZaWmJhZEdKalQ3QT09>

Meeting ID: 872 0331 3761

Passcode: 575206

Please call the Town Clerk on 07985 485328 if you are experiencing any problems logging in.

A G E N D A

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
4. To confirm and sign as a true record the minutes of the Online Council meeting held on 30th November 2020.
5. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 28th September 2020.
6. To note the minutes and resolutions from the Personnel Committee held on the 1st December 2020.
7. To note the report of Officer Decisions under delegated powers and background papers.
8. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
9. To consider and agree the quotes for the renewal of the Councils leased vehicle (Appendix B)
10. To consider and agree the budget and precept for 2021/22 (Appendix C)
11. To consider and agree the costs provided for the purchase and installation of the Way Marker signs in the Town Centre and how the Council wish to proceed.

12. To review the councils Business Continuity Plan in relation to the current government guidance (Appendix D).
13. To consider and agree a representative for the Canvey Big Local Steering Group in relation to the Gunny development.
14. To note the accounts payments previously agreed under delegated powers.
15. To note the report from the Community Warden on matters relating to Canvey Island (Appendix E)
16. To note the Health & Safety report detailing incidents and actions completed in relation to open spaces (Appendix F).
17. Reports from Castle Point Borough Councillors on matters relating to Canvey Island
18. Reports from Essex County Councillor on matters relating to Canvey Island