

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF  
CANVEY ISLAND TOWN COUNCIL  
HELD AT THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB  
ON MONDAY 28<sup>TH</sup> FEBRUARY 2022 AT 7.30PM**

**PRESENT:**

**Councillors:** Cllr B. Palmer, Cllr D. Anderson, Cllr S. Sach, Cllr J. Anderson, Cllr P. May, Cllr C. Sach, Cllr D. Blackwell, Cllr E. Harvey, Cllr P. Greig and Cllr A. Acott.

**Also present:** Mrs E. De Can – Town Clerk  
Mrs L. Gould – Community & Events Officer  
Mrs A. Wakenell - Community Warden  
Matt King, Chief Executive Officer, Trust Links  
1 member of the public

**CO/126/21 - APOLOGIES FOR ABSENCE**

Apologies were accepted for Cllr N. Harvey.

**CO/127/21 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr Palmer, Cllr J. Anderson, Cllr May, and Cllr D. Anderson declared a non-pecuniary interest on item 4 of the agenda.

**CO/128/21 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES**

No members of the public wished to speak.

**CO/129/21 - TO RECEIVE A 15/20-MINUTE PRESENTATION FROM TRUST LINKS REGARDING THEIR PROJECTS AND WORK WITHIN THE COMMUNITY AND A 10-MINUTE QUESTION AND ANSWER SESSION.**

Matt King, Trust Links attended to provide a short presentation to members giving details of the work and services that Trust Links provide. He confirmed the charities current projects include Growing Together Westcliff 2000, Growing Together Shoeburyness 2012, Growing Together Thundersley 2015, Growing Together Rochford 2017, REACH Recovery College and REACH Wellbeing Hub both commissioned by the NHS, Carers Project, Children & Youth, Therapy Links and Mental health training. The charity's main objective is to address mental health issues. This is achieved through a referral process, risk assessments and members agreement. They provide taster days and induction processes, structured and planned activities such as digging, weeding, seed sowing, garden maintenance and mowing, other positive activities such as football, physical activity, art, music, creative writing, cooking, yoga, Pilates, job club & employability, vocational training, and walking groups. All participants have a key worker and regular reviews. Matt provided information and examples of other sites and confirmed that the vision for the Gunny site is to have a multi-use community building including a Café and Activity Space, play areas, youth activities, a Growing Together presence of 3 days per week, a Community Worker for 2 days per week and the opportunity to explore the gunny heritage. Following the presentation members were given the opportunity to ask questions.

**CO/130/21 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 17<sup>TH</sup> JANUARY 2022.**

Members **RESOLVED** that the minutes of the Council meeting held on the 17<sup>th</sup> January 2022 were confirmed as a true record of the proceedings and were signed by the Town Mayor.

**CO/131/21 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS.**

Members noted the expenditure of £315.45 inclusive of fitting to replace the front panels of 5 of the notice boards due to damage and general wear and tear.

**CO/132/21 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.**

Members noted the report.

**CO/133/21 – TO NOTE AND AGREE THE RECOMMENDATIONS MADE BY THE WORKING GROUP FOR THE 2022 QUEENS JUBILEE EVENT.**

Members noted the report from the working group meeting and **RESOLVED** unanimously to the recommendations of holding a traditional fete style big picnic event in the King Georges playing field inclusive of traditional games and activities in partnership with local groups.

**CO/134/21 - TO CONSIDER AND AGREE THE CIVIC REGALIA POLICY**

Members considered and **RESOLVED** unanimously to approve the policy for the use and storage of the civic regalia.

**CO/135/21 - TO CONSIDER AND AGREE SETTING UP AN ANNUAL TOWN MAYOR CHARITY**

Members reviewed the report provided and **RESOLVED** unanimously to allow the Town Mayor to choose an annual charity at the Annual Council Meeting in May each year for any fund raising undertaken by the council during their term as Town Mayor.

**CO/136/21 – TO NOTE THE REPORT PROVIDED BY THE TOWN CLERK FOLLOWING A MEETING WITH THE FRIENDS OF THE PADDOCKS TRUST.**

Members noted the report provided by the Town Clerk.

**CO/137/21 – TO NOTE THE ANNUAL TOWN MEETING AND COMMUNITY AWARDS TO BE HELD ON THE 14<sup>TH</sup> MARCH 2022.**

Members noted the Annual Town Meeting and Community Awards on the 14<sup>th</sup> March 2022 starting at 6.45pm.

**CO/138/21 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.**

**28<sup>th</sup> February 2022 — NO 1 ACCOUNT**

<b>Company</b>	<b>Reference</b>	<b>Amount</b>	<b>Description</b>
K. Reader – Dream Clean	BACS324	£140.00	Office Cleaning x 4
Bond Fire Protection	BACS325	£66.90	Annual Fire Extinguisher Service
Aspect Maintenance Ltd	BACS326	£9,514.98	Maintenance – January & February
Stanley Marsh & Co Ltd	BACS327	£222.94	Insurance No. 11 High Street – 01/02/2022 to 31/01/2023
D. Trower	BACS328	£20.00	Window Cleaning 25/01 & 08/02
Rainbow Design Essex	BACS329	£226.22	Uniforms with Embroidered Logo
Underhill Tree Consultancy	BACS330	£715.00	Annual Tree Audit 2022
Police & Crime Commissioner for Essex	BACS331	£124.72	Contribution toward CSC 01/10/21 to 31/12/21
Tindle Newspapers Essex & Kent	BACS332	£960.00	Wrap – Canvey & Benfleet Times 15/02/2022
SLCC Enterprises Ltd	BACS333	£108.00	Community Engagement Course 06/04/22 - LG
Viking Office Supplies	BACS334	£45.92	Stationary / Hand Towels
Hometech Centre	BACS335	£1,970.92	4X Dell Laptops, Bull guard & Set-up
2187 Canvey Island ATC Squadron	BACS336	£489.00	Grant – Storage Area
Canvey Island Methodist Church	BACS337	£49.50	Hall Hire 14/03/22 – 3 hours
TrophyStore.co.uk	BACS338	£134.97	3x Jade Glass Awards
Speedy Asset Services Ltd	BACS339	£66.60	Christmas Tree Barriers 01 to 07/01/22
<b>TOTAL</b>		<b>£14,855.67</b>	

**CO/139/21 - TO NOTE THE REPORTS PROVIDED FROM THE FOLLOWING FORUMS AND GROUPS:**

- **WYVERN COMMUNITY TRANSPORT – 22<sup>ND</sup> AND 31<sup>ST</sup> DECEMBER 2021.**  
Members noted the reports.

**CO/140/21 – TO RECEIVE A REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND**

Members noted the report provided by the Community Warden detailing the need for a safety sign at Denham Road bridge, the completion of the Tree Audit at Canvey Lake, the damage caused to the Labworth Memorial interpretation boards by the recent high winds, damage to some trees at Canvey Lake although minimal damage and the issue with the tidal pool surround requiring work to prevent the continued dilapidation of the walkway joints in both back corners. Members noted that there had been a water leak at Vadsoe Road and that Anglian Water have advised that the pipes are below the lake water level and often get blocked with silt and reed debris from the lake. Members agreed that any works required to the utility pipes around the lake to prevent further leaks is the responsibility of Anglian Water and not the Town Council.

**CO/141/21 – TO NOTE THE HEALTH & SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES**

Members noted the reports.

**CO/142/21 – TO CONSIDER AND AGREE ALLOWING THE HORTICULTURAL SOCIETY TO PURCHASE A LAWN MOWER AT A COST OF £499.00 FROM THE EXISTING ALLOTMENT BUDGET.**

Members **RESOLVED** unanimously to permit the Horticultural Society to purchase a lawn mower at a cost of £499.00 from the allotment budget available to enable them to cut the grass on the footpaths and entrances of the allotment sites.

**CO/143/21 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

No reports were given.

**CO/144/21 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr Blackwell confirmed that Van Diemens Pass, Oxford Road, May Avenue, Florence Road, Chamberlain Avenue, Rainbow Road and Arcadia Road were all due for either highways resurfacing or closures for repair works.

The meeting closed at 9.00pm.

TOWN MAYOR

11<sup>th</sup> April 2022