

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF  
CANVEY ISLAND TOWN COUNCIL  
ON MONDAY 24<sup>TH</sup> FEBRUARY 2025 AT 7.00PM**

**PRESENT:**

**Councillors:** Cllr P. May, Cllr S. Sayes, Cllr E. Harvey, Cllr A. Acott, Cllr D. Blackwell, Cllr S. Sach, Cllr B. Botham, Cllr J. Anderson, and Cllr D. Anderson.

**Also present:** Mrs E. De Can – Town Clerk  
Mrs L. Gould – Deputy Clerk  
Mrs K. Bali – Community & Events Officer  
Mrs A. Wakenell – Community Officer

**CO/161/24 – APOLOGIES FOR ABSENCE**

Apologies of absence approved for Cllr P. Greig. Verbal apologies received and reason given by Cllr Brooke.

**CO/162/24 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

**CO/163/24 - PUBLIC FORUM - TO RECEIVE QUESTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND OF WHICH NOTICE HAS BEEN RECEIVED FOR A PERIOD NOT EXCEEDING TEN MINUTES**

No questions were received.

**CO/164/24 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 20<sup>TH</sup> JANUARY 2025.**

Members **RESOLVED** that the minutes of the Council meeting held on the 20<sup>th</sup> January 2025 be confirmed as a true record of the proceedings and signed by the Town Mayor.

**CO/165/24 - TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY AND FINANCE COMMITTEE MEETING HELD ON THE 10<sup>TH</sup> FEBRUARY 2025.**

Members noted the minutes of the Policy & Finance meeting held on the 10<sup>th</sup> February 2025 and **RESOLVED** that the minutes are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

**CO/166/24 – TO RECEIVE A REPORT FROM THE TOWN MAYOR ON ACTIVITIES AND EVENTS SINCE THE LAST MEETING.**

Members noted the activities since the last meeting and the booked activities such as attending the ECC Chairmans Civic Service, EPUT Intensive Outreach Mental Health Team visit, CPBC Mayors Civic County Ball and the 100<sup>th</sup> Anniversary of the RBL on Canvey Island event.

**CO/167/24 – TO NOTE THERE HAVE BEEN NO OFFICER DECISIONS UNDER DELEGATED POWERS SINCE THE LAST MEETING.**

Noted.

**CO/168/24 – TO RECEIVE A VERBAL REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.**

Members noted the report and updates provided by the Town Clerk.

**CO/169/24 – TO CONSIDER AND AGREE A REPORT AND QUOTES OBTAINED FOR THE DISTRIBUTION OF BARLEY STRAW AND CHALK IN CANVEY LAKE.**

Members noted the report provided by the Community Officer and the issues relating to the distribution of barley straw and chalk and **RESOLVED** unanimously to approve a budget of £10,000 for the distribution of Barley Straw in consultation with the Leader of the Council and Town Mayor to establish the volume of

straw required and distribution method. It was noted that members did not feel it necessary at this time to obtain testing of the silt as it is known that the lake is contaminated with run-off from the surrounding roads.

Members **AGREED** unanimously that although desilting the lake was not part of the Councils vision for immediate action, investigations should be made into obtaining funding to desilt the lake and reduce silt levels.

Members noted that concerns had been raised regarding the lease and riparian ownership and **RESOLVED** that legal advice should be sought to clarify these concerns.

**CO/170/24 – TO CONSIDER AND AGREE COSTS FOR THE REPAIR OF THE FENCING AT DENHAM ROAD CAR PARK.**

Members considered the costs provided and **RESOLVED** unanimously to appoint Jenson Fencing to repair the fence at a cost of £1,550.00.

**CO/171/24 – TO CONSIDER AND AGREE COSTS FOR A BACKDROP BANNER FOR THE COMMUNITY AWARDS.**

Members considered the costs provided and **RESOLVED** unanimously to purchase the banner from Design 4 Print at a cost of £225.00.

**CO/172/24 – TO CONSIDER AND AGREE THE USE OF THE COUNCILS COMMON SEAL FOR THE LEASE AT THE PADDOCKS COMMUNITY CENTRE, APPROVE THE SIGNING OF THE LEASE AND RECEIVE A VERBAL UPDATE ON THE PROGRESS OF THE MOVE.**

Members considered the report provided and **RESOLVED** unanimously to approve the use of the Councils Common Seal and that the lease should be signed without further consultation with the Council on the assumption that no issues are raised outside of the terms already approved and that it is confirmed that the devolution of local councils would not affect the long-term lease.

Members noted that planning permission was required for the storage container at a cost to the Council.

Members noted the report provided detailing potential costs for dilapidations and office move and **RESOLVED** to delegate power to the Town Clerk to proceed with the required dilapidations and new office requirements not already approved by the Council as detailed in the report within budget restraints, however, noted that the dilapidations required may go over budget in the financial year 2024/25 which will be offset with costs savings in 2025/26. Members approved the removal of the air conditioning units at a cost of £500.00.

**CO/173/24 – TO CONSIDER AND AGREE CANCELLING THE SCHEDULED COUNCIL MEETING ON THE 31<sup>ST</sup> MARCH 2025 DUE TO THE PROPOSED OFFICE MOVE.**

Members considered the request and **RESOLVED** unanimously to cancel the meeting on the 31<sup>st</sup> March 2025.

**CO/174/24 – TO CONSIDER AND AGREE AMENDED PROPOSALS FOR CHRISTMAS 2025 AND APPROVE QUOTES OBTAINED.**

Members considered the report provided and the quotes obtained and **RESOLVED** unanimously that as the Bavarian slide was no longer available the Astro Slide should be booked at a cost of £1,500.00 and approved the attraction package inclusive of Santas Grotto, soft play bus, gaming bus, Trailer Stage, and chair ride at a cost of £2,045.00, totalling £3,454.00 for the Christmas attractions.

**CO/175/24 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.**

**24<sup>th</sup> February 2025 NO 1 ACCOUNT**

Company	Reference	Amount	Description
Mr J Dellow	BACS796	£70.00	Refund of Insurance payout
D. Trower	BACS797	£20.00	Window Cleaner 04/02 & 18/02

Amazon	BACS798	£40.95	ATM Supplies
Blasford Hill Fishery Ltd	BACS799	£1,300.00	Fish Removal – Year 3
Trophy Store	BACS800	£155.20	Community Awards Trophies
EDF Energy Customers Ltd	BACS801	£156.00	Annual Meter Charge – Denham Road
James Hallam	BACS802	£653.60	Vehicle Insurance Mar25-Mar26
<b>TOTAL</b>		<b>£2,395.75</b>	

**CO/176/24 – TO NOTE A REPORT FROM THE COMMUNITY OFFICER ON MATTERS RELATING TO CANVEY ISLAND.**

Members noted the report. The Community Officer advised that all of the bridges at the lake have been painted, the band stand has been painted and new nets installed, quotes have been obtained for the repair of the fencing at Denham Road, the ROSPA inspection for the play area is due, there has been constant fly tipping at the Labworth Memorial Gardens which is under investigation and the pagoda was damaged but has been repaired.

**CO/177/24 – TO NOTE THE HEALTH AND SAFETY REPORTS DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES.**

Members noted the reports. The Community Officer advised that the contractor has reported an invasive weed spreading through the large planter in the Labworth Memorial Gardens and has requested that the plants are removed and appropriate weed killer applied. Cllr Blackwell advised he would investigate and liaise with the Community Officer.

**CO/178/24 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr Blackwell advised that the Paddocks is due to open on the 31<sup>st</sup> March 2025, the Knightswick Centres refurbishment is underway and the CCTV project for the island has been approved and 36 new cameras will be installed around Canvey Island.

**CO/179/24 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr Blackwell and Cllr May held a meeting with ECC regarding the issues surrounding roadworks around the Island. Cllr Blackwell confirmed that the large potholes along Eastern Esplanade were being investigated, and yellow lines will be installed on every corner and halfway along Norden Avenue.

The meeting closed at 8.50pm.

TOWN MAYOR

28<sup>th</sup> April 2025