

# Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at the **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 27<sup>TH</sup> JUNE 2022** commencing at **7.30pm** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully,

Mrs E. De Can  
Town Clerk

22<sup>nd</sup> June 2022

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.*

## **A G E N D A**

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Annual Council meeting held on 23<sup>rd</sup> May 2022.
5. To note the minutes and resolutions from the Personnel Committee meeting held on the 20<sup>th</sup> June 2022.
6. To note that there have been no Officer Decisions under delegated powers.
7. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
8. To note and consider the Internal Auditors report (Appendix B)
9. To approve and sign the Annual Governance Statement for the year ending 31<sup>st</sup> March 2022 (Appendix C)
10. To approve and sign the Annual Accounts Statement for the year ending 31<sup>st</sup> March 2022 (Appendix D)
11. To consider and agree comments for the consultation on the ward boundaries in Castle Point (Appendix E).
12. To note the Hearing Programme and Examiners documents in relation to the CIL Charging Schedule Examination (Appendix F).



13. To consider and agree a representative for the Wyvern Community Transport Board.
14. To consider whether the Council wish to participate in the Winter Salt Scheme and how this will be managed (Appendix G)
15. To consider and agree organising a Scarecrow Competition.
16. To consider and agree an application form to use the Band Stand and the future use of the asset (Appendix H)
17. To note a report from the Community & Events Officer on the Garden Trail.
18. To consider and agree the format for the 2022 Christmas event.
19. To note and consider a complaint received regarding planning committee comments in relation to application 21/1159/FUL.
20. To confirm accounts for payment as previously agreed.
21. To note a report from the Community Warden on matters relating to Canvey Island (Appendix I)
22. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix J).
23. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
24. Reports from Essex County Councillor on matters relating to Canvey Island.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

25. To consider and agree the quotes for a contractor to write the bid for the Heritage Lottery funding (Appendix K)