

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF  
CANVEY ISLAND TOWN COUNCIL  
HELD AT THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB  
ON MONDAY 30<sup>TH</sup> JANUARY 2023 AT 7.30PM**

**PRESENT:**

**Councillors:** Cllr D. Anderson, Cllr D. Blackwell, Cllr A. Acott, Cllr E. Harvey, Cllr S. Sach, Cllr J. Anderson, Cllr P. May, Cllr P. Greig, Cllr N. Harvey, and Cllr B. Palmer.

**Also present:** Mrs E. De Can – Town Clerk  
Mrs L. Gould – Community & Events Officer  
Mrs A. Wakenell – Community Warden  
2 members of the public.

**CO/115/22 - APOLOGIES FOR ABSENCE**

Apologies were provided for Cllr C. Sach.

**CO/116/22 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr Acott and Cllr Blackwell declared a non-pecuniary interest as members of the Essex Wildlife Trust with reference to item 9 on the agenda.

**CO/117/22 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES**

A member of the public wished to speak on items 9 & 10 on the agenda. He advised that he hopes the council will agree to hold an event for the Kings Coronation similar to the one organised for the jubilee in 2022 and passes on residents requests for this to happen with also the consideration that this become an annual event. He also confirmed that he has been in contact with the Wilder Towns, Wilder Villages scheme during his investigations for the Energy Saving Community Day and recommended that they contact the Town Council and he hoped that the Council considered the request favourably.

**CO/118/22 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 12<sup>TH</sup> DECEMBER 2022**

Members **RESOLVED** that the minutes of the Council meeting held on the 12<sup>th</sup> December 2022 be confirmed as a true record of the proceedings and signed by the Town Mayor.

**CO/119/22 – TO RECEIVE A REPORT FROM THE TOWN MAYOR ON ACTIVITIES AND EVENTS SINCE THE LAST MEETING.**

Cllr D. Anderson advised that it has been quiet since Christmas and provided a report on each event that she had attended including the CAVS office opening on Canvey Island in 3<sup>rd</sup> Avenue, and the St Nicholas Church service commemorating the 70<sup>th</sup> anniversary of the flood.

**CO/120/22 – TO NOTE THAT THERE HAVE BEEN NO OFFICER DECISIONS UNDER DELEGATED POWERS SINCE THE LAST MEETING.**

Noted.

**CO/121/22 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.**

Members noted the report. Cllr Blackwell advised that he had secured funding for the Fire Service to commemorate the 70<sup>th</sup> anniversary of the Canvey flood with a new bench which has been situated outside the Fire Station. Cllr J. Anderson asked the Community & Events Officer to confirm the requirements to the Sutherland Pipes and Drums Pipe Major for the Armed Forces Day. Cllr S. Sach asked for an update on the press release sent out for Canvey Lake and the Town Clerk provided a report to members explaining why the Thames 21 report had not been provided on this agenda.

**CO/122/22 – TO APPOINT A DEPUTY TOWN MAYOR FOR THE REMAINDER OF THE 2022/23 YEAR.**

Cllr Blackwell nominated Cllr E. Harvey as Deputy Town Mayor and the nomination was seconded by Cllr Palmer. There were no other nominations therefore Cllr E. Harvey was elected as Deputy Town Mayor of the Council for remainder of the 2022/23 year.

**CO/123/22 – TO CONSIDER AND AGREE SIGNING UP TO THE WILDER TOWNS, WILDER VILLIAGES SCHEME.**

Members noted the report provided by the Town Clerk and **RESOLVED** unanimously to sign up to the scheme.

**CO/124/22 – TO CONSIDER AND AGREE HOW TO COMMEMORATE THE CORONATION OF KING CHARLES III.**

Members considered the report provided by the Community & Events Officer and noted the event already being organised by Monico Leisure at the seafront location. It was noted that it would not be cost effective for the Council to organise a similar event on the same day, therefore, members **RESOLVED** to celebrate the King's Coronation in May by encouraging schools, residents, and businesses to decorate their premises, street, home or shop front and hold a competition for judging in four different categories, best school display, best house display, best street display, best business display and a children's design a crown competition that would be individually judged. Coronation themed prizes would be purchased for each winner in each category and the winners would be judged by the Town Mayor, Deputy Town Mayor, Leader of the Council and Town Clerk.

Members requested that the Town Council work in partnership with Monico Leisure to assist with the administration of road closures and other local authority requirements and **RESOLVED** to offer to fund the advertising banners for the event from the budget allocation of £2,000.

**CO/125/22 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FOR THE REINVESTMENT OF THE 1 YEAR BOND.**

Members noted the report and investigations made and **RESOLVED** unanimously to re-invest the current bond which matures on the 14<sup>th</sup> February 2023 with the Hampshire Trust on a 1 Year Business Loyalty Bond @ 3.70% AER.

**CO/126/22 - TO CONSIDER AND AGREE INCREASING THE MAINTENANCE REGIME FOR THE 40 NEW TREES AT CANVEY LAKE AND THE SUBSEQUENT ADDITIONAL COST OF £1,140.00 TO £2,280.00 PER ANNUM FOLLOWING A REQUEST FROM THE FORESTRY AND WOODLAND OFFICER.**

Members considered the request to increase the maintenance of the trees at Canvey Lake and **RESOLVED** unanimously to increase the existing maintenance with Aspect Maintenance Ltd to £2,280.00 per annum for the remaining 2-year period, however, raised concerns regarding the implementation of watering bags.

**CO/127/22 - TO CONSIDER AND AGREE SUPPORTING THE SAVE THE BUMBLEBEE CAMPAIGN.**

Members considered the request from Cllr Blackwell and **RESOLVED** unanimously to support the scheme and work with the schools to provide sunflower seeds for children to grow at home and promote the scheme during the year with banners, posters, the purchase of t-shirts for volunteers and tote bags for giveaways from the funding provided by the Locality Fund.

**CO/128/22 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.**

**30<sup>th</sup> January 2023 — NO 1 ACCOUNT**

<b>Company</b>	<b>Reference</b>	<b>Amount</b>	<b>Description</b>
Hometech Centre	DD	£139.96	Anti-Virus Update – 4 laptops
D Trower	BACS472	£20.00	Window Cleaning
SFB Solutions	BACS473	£698.50	CCTV/Alarm Maintenance

Bondfire	BACS474	£60.30	Fire Extinguisher Maintenance
Amazon	BACS475	£222.15	Event Tables
CI Horticultural Society	BACS476	£65.00	Fixed Standpipe/Replaced tap
CB Landscapes	BACS477	£1,795.00	Summer/Winter Maintenance
Jenine Stacey	BACS478	£165.00	Facepainting/story telling
Professor Rainbows	BACS479	£175.00	Balloon Modelling
Castle View School	BACS480	£97.62	Hall Hire
Aspect Maintenance Ltd	BACS481	£6,215.49	Maintenance – December
Top of the Mops Essex	BACS482	£30.00	Office Cleaning 26.01.23
<b>TOTAL</b>		<b>£9,684.02</b>	

**CO/129/22 – TO NOTE A REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND**

Members noted the report detailing graffiti on the play area, continued issues with the netting on the Band Stand and reports of potholes and street lights from the organisations visited. She also advised that there was an issue with someone continuously planting new plants in the Covid Memorial Garden, which is not the contractor, these have been removed and re-planted elsewhere in the garden as they are not suitable for the location.

**CO/130/22 – TO NOTE THE HEALTH AND SAFETY REPORTS DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES.**

Members noted the reports.

**CO/131/22 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr J. Anderson advised that he has received complaints regarding the use of electric scooters on pavements and that this had been reported to the Police.

Cllr Blackwell confirmed that the required insurance work to the Paddocks had been completed and CPBC are waiting for the go ahead from the insurance company to allow the opening of the centre. He advised that there will be new mature trees planted at Thorney Bay, and the installation of a new slide and new surfacing in the play area as part of the levelling up funding. He also confirmed that CPBC were looking to open a one stop shop in the Library for Canvey residents to enquire about benefits, council tax etc to prevent them from having to travel to Benfleet and that the lease for the old council offices in Long Road comes to an end in March so the building will be vacant as the NHS will be moving to the Paddock centre.

**CO/132/22 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

The Community Warden asked about the reporting of streetlights as many seem to still be outstanding. Cllr Blackwell advised that if there is a simple bulb defect this is usually repaired within 10 days, however, if it is an electrical fault this is the responsibility of the electric companies which does tend to take some months for a resolution. Cllr Blackwell asked that any streetlights or potholes are reported to both ECC Councillors as well as reporting them online.

Cllr May advised that he has been walking the streets during the evenings to report streetlights. There will be new mature trees planted in Princes Avenue, Little Gypps, Linden Way, Maple Way, Castle View, and Sixth Avenue. Works have started on Lionel Road and ECC have been asked to contact residents regarding access issues. He advised that he had contacted Roger Hurst regarding the issues with drugs in Smallgains car park and he has been contacted by the Chief Executive at DP World and has been discussing promoting career opportunities within the town and children in care services.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

**CO/133/22 - TO CONSIDER AND AGREE THE QUOTES OBTAINED FOR AN ICE RINK AT THE CHRISTMAS 2023 EVENT**

Members reviewed the quotes obtained and the report provided by the Community & Events Officer and **RESOLVED** unanimously to book the ice rink for the 2023 Christmas event with Ice Queen by the 31<sup>st</sup> January 2023 to secure the 2022 price of £2,890.00 with an additional hour opening at 11.00am with an increase in the total cost to £3,040.00 and approved the payment of a 25% non-refundable deposit.

The meeting closed at 8.50pm.

TOWN MAYOR

27<sup>th</sup> March 2023