

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF
CANVEY ISLAND TOWN COUNCIL
ON MONDAY 29TH JULY 2024 AT 7.30PM**

PRESENT:

Councillors: Cllr P. May, Cllr D. Anderson, Cllr A. Acott, Cllr S. Sayes, Cllr S. Sach, Cllr J. Anderson, Cllr E. Harvey, Cllr S. Brooke, Cllr D. Blackwell, and Cllr B. Botham

Also present: Mrs E. De Can – Town Clerk
Mrs K. Bali – Community & Events Officer

CO/054/24 – APOLOGIES FOR ABSENCE

Apologies of absence were accepted for Cllr P. Greig.

CO/055/24 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declaration of interests was received.

CO/056/24 - PUBLIC FORUM - TO RECEIVE QUESTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND OF WHICH NOTICE HAS BEEN RECEIVED FOR A PERIOD NOT EXCEEDING TEN MINUTES

No questions were received.

CO/057/24 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 17TH JUNE 2024.

Members **RESOLVED** that the minutes of the Council meeting held on the 17th June 2024 be confirmed as a true record of the proceedings and signed by the Town Mayor.

CO/058/24 - TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY AND FINANCE COMMITTEE MEETING HELD ON THE 15TH JULY 2024.

Members noted the minutes of the Policy & Finance meeting held on the 15th July 2024 and **RESOLVED** that the minutes are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting

CO/059/24 – TO RECEIVE A REPORT FROM THE TOWN MAYOR ON ACTIVITIES AND EVENTS SINCE THE LAST MEETING.

Members noted the activities since the last meeting such as conducting mock interviews at Cornelius Vermuyden School, attending the Canvey Supply trade day, attending the National Coast Watch 30th anniversary event and visiting the SVP food bank.

CO/060/24 – TO NOTE THERE HAVE BEEN NO OFFICER DECISIONS UNDER DELEGATED POWERS SINCE THE LAST MEETING.

Noted.

CO/061/24 – TO RECEIVE A VERBAL REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.

Members noted the report and updates provided by the Town Clerk.

CO/062/24 – TO NOTE THE FINAL RECOMMENDATIONS ON THE NEW ELECTORAL ARRANGEMENTS FOR ESSEX COUNTY COUNCIL

Members noted the recommendations.

CO/063/24 – TO RECEIVE AN UPDATE ON THE PROGRESS OF THE CHRISTMAS EVENT AND AGREE THE PROPOSED RECOMMENDATIONS FOR ATTRACTIONS.

The Community & Events Officer provided an update on the progression of the event and standard services booked inclusive of the Christmas themed stalls. Members reviewed the proposed changes to the previous event and **RESOLVED** that the Community & Events Officer should book an ice rink, Santa's

grotto which should be cited in the Knightswick Centre, Soft Play Bus, Mini Ferris wheel, fairground rides, street artists or children’s walkabout characters and a small stage for solo or duet performers to provide entertainment during the day.

CO/064/24 – TO CONSIDER AND AGREE THE PROPOSED PERMANENT SIGNAGE AT THE GUNNY SITE.

Members consider the proposal by Trust Links to install permanent signage at the Gunny site and **RESOLVED** to approve the signage which will be installed by Trust Links.

CO/065/24 – TO NOTE THE AMENDMENT TO THE NAME OF THE CANVEY COMMUNITY ACTION GROUP TO CANVEY ACTION CREW AND THE VOLUNTEER AGREEMENT WHICH WILL BE INCLUDED AS PART OF THE COUNCIL’S HEALTH & WELLBEING PLAN

Members noted the change of name, the groups constitution and the volunteer agreement with the Council which will form part of the Councils Health & Wellbeing Plan.

CO/066/24 – NOTICE OF MOTION – CONSIDER THE REPORT ATTACHED.

Cllr Blackwell had given notice of the following motion:
That the Town Council honours Doctor Ghari for his 50 years of dedicated service to Canvey Island residents by erecting a plaque to be cited on the doctor’s surgery at Hawksbury Road.

The motion was moved and seconded.

Members noted that investigations will take place for the appropriate wording and permission to install the plaque on the building. Cllr Blackwell confirmed that he will consider providing funding for the plaque once costs are obtained from the ECC Locality Fund.

CO/067/24 – TO CONSIDER AND AGREE A 1-YEAR EXTENSION TO THE LABWORTH MEMORIAL GARDENS/BAND STAND CONTRACT WITH ASPECT MAINTENANCE SERVICES UNTIL OCTOBER 2025.

Members **RESOLVED** to approve the 1-year extension of the current Labworth Memorial Garden/Band Stand contract with Aspect Maintenance Services.

CO/068/24 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.

29th July 2024 NO 1 ACCOUNT

Company	Reference	Amount	Description
Aspect Maintenance Ltd	BACS710	£360.00	Gunny Grass Cutting
D Trower	BACS711	£20.00	Window Cleaning – 25/06 & 23/7
St Johns Ambulance	BACS712	£137.28	First Aid - AFD
Viking Office UK	BACS713	£32.87	Stationery
Zurich Municipal	BACS714	£2,189.83	Council Insurance 2024/25
Top of the Mops	BACS715	£33.00	Cleaning 25/7
Canvey Island Youth Project	BACS716	£939.00	Garden Trail Donations
St Vincent De Paul Society	BACS717	£500.00	Grant – Vehicle Cost for Food Bank
TOTAL		£4,211.98	

CO/069/24 – TO NOTE A REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND.

Members noted the report. Members noted that the bollard on Lakeside Path had been replaced, damage had been caused to the green electric box on Denham Road Bridge and costs for repairs are being sought and the EA have conducted the annual water testing, oxygen levels and taken samples, however, the results are yet to be confirmed.

CO/070/24 – TO NOTE THE HEALTH AND SAFETY REPORTS DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES.

Members noted the reports.

CO/071/24 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr Blackwell advised that the CPBC Local Plan consultation was now open.

CO/072/24 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr May provided an update on the recipients of his proportion of the ECC Locality Fund. Cllr Blackwell and Cllr May provided updates on the progression of the potholes within their areas.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

CO/073/24 - TO CONSIDER AND AGREE THE QUOTES OBTAINED FOR THE FESTIVE LIGHTING CONTRACT

Members considered the quotes received and that the preferred lighting scheme is to be coloured lights rather than white and **RESOLVED** to appoint Spark X to provide the festive lighting on a three-year hire contract at a cost of £8,795.00 per annum.

CO/074/24 – TO CONSIDER AND AGREE THE QUOTES OBTAINED FOR CONSULTATION FEES

Members considered the quotes obtained for consultation fees and **RESOLVED** to approve the appointment of Local Council Consultancy at a cost of £1,575.00 to aid with procurement policies and the funds will be taken from the premises budget.

The meeting closed at 9.00pm.

TOWN MAYOR

2nd September 2024