

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF
CANVEY ISLAND TOWN COUNCIL
ON MONDAY 26TH JUNE 2023 AT 7.30PM**

PRESENT:

Councillors: Cllr E. Harvey, Cllr P. May, Cllr D. Anderson, Cllr A. Acott, Cllr D. Blackwell, Cllr S. Sach, Cllr J. Anderson, Cllr S. Brooke, and Cllr S. Sayes.

Also present: Mrs E. De Can – Town Clerk
Mrs A. Wakenell – Community Warden

CO/036/23 - APOLOGIES FOR ABSENCE

Apologies were accepted for Cllr B. Botham and Cllr P. Greig.

CO/037/23 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declaration of interests was received.

CO/038/23 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES

No members of the public were present.

CO/039/23 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 15TH MAY 2023.

Members **RESOLVED** that the minutes of the Annual Council meeting held on the 15th May 2023 be confirmed as a true record of the proceedings and signed by the Town Mayor.

CO/040/23 - TO NOTE THE MINUTES AND RESOLUTIONS OF THE PERSONNEL COMMITTEE MEETING HELD ON THE 14TH JUNE 2023.

Members noted the minutes and the appointment of Kirstie Bali as the Community & Events Officer.

CO/041/23 – TO RECEIVE A REPORT FROM THE TOWN MAYOR ON ACTIVITIES AND EVENTS SINCE THE LAST MEETING.

Members noted the activities since the last meeting such as Leigh Beck Infant Summer Assembly, Northwick Park Dance Festival, Coronation Competition winners presentations and Armed Forces Day.

CO/042/23 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS SINCE THE LAST MEETING.

Members noted the councillor online training courses booked with Mulberry and Co at a cost of £650.00.

CO/043/23 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.

Members noted the report.

CO/044/23 – TO NOTE AND CONSIDER THE INTERNAL AUDITORS REPORT.

Members noted the Internal Audit completed on the 22nd May 2023 and the report provided.

CO/045/23 - TO CONSIDER AND AGREE THE EXTENSION OF THE EXISTING TREE AUDIT CONTRACT FOR A FURTHER 5 YEARS AT AN ADDITIONAL COST OF £40.00 PER ANNUM AND THE PURCHASE AND INSTALLATION OF NEW TREE TAGS AT A COST OF £350.00.

Members considered the extension of the contract with Underhill Tree Consultancy for a further 5 years and the report provided and **RESOLVED** to approve the extension with Underhill Tree Consultancy at an annual cost of £755.00 and to approve the purchase and installation of new tree tags at a cost of £350.00.

CO/046/23 - TO CONSIDER AND AGREE THE PRICE INCREASE OF THE LEASED CAR PARKING SPACES AT THE REAR OF THE COUNCIL OFFICE.

Members reviewed the price increase for the parking spaces at the rear of the council office and the report provided and **RESOLVED** to decline the price increase and give notice on the lease for the parking spaces.

CO/047/23 - TO CONSIDER AND AGREE A 1-YEAR EXTENSION TO THE FESTIVE LIGHTING CONTRACT WITH AYLESFORD ELECTRICAL LTD FOR THE 2024 YEAR.

Members **RESOLVED** to approve the 1-year extension of the current Festive Lighting contract with Aylesford Electrical Ltd.

CO/048/23 - TO RECEIVE A REPORT ON THE PROGRESS OF ACTIONS AT CANVEY LAKE AND CONSIDER AND AGREE ONGOING AND FUTURE ACTIONS.

Members noted the actions taken since August 2022:

- Over 800 fish removed from the lake on 20th February 2023.
- Community aerators were installed at the Oysterfleet end of lake on 14th June 2023 with electric supply provided by the Oysterfleet pub.
- Investigations are taking place to tap into the electric from the Cedar Road pumping station for 2023 only to enable a second aerator to be installed at the Denham Road end of the lake.
- An application has been submitted to UK Power Networks to provide a cost for a permanent power supply at Short Road and Denham Road.
- Oxygen levels are being taken daily.
- Samples were taken from the lake by the Environment Agency on the 15th June 2023 for algal testing – results provided 22.06.23.
- Silt is still a problem and the Environment Agency continue to recommend a non-fishery use.

Members noted that a multi-Agency meeting took place on the 19th June 2023 with the following recommendations to be considered:

- Using the Essex Wildlife Trust to consult on options for works to return the site to a nature reserve.
- Obtain costs for the installation of a permanent aeration system or fountains.
- Pursue options for information boards to explain the lakes function with regards to the drainage system.

Members noted the recommended phased response for the lake which is:

- Phase 1 – Removal of Fish – completed and will continue for the next 2 years.
- Phase 2 – Water Quality – investigate aeration options and review grass cutting changes.
- Phase 3 – Nature Reserve

Members **RESOLVED** to follow the multi-agency recommendations along with the agreed phased response.

Members were provided with a copy of a complaint inclusive of a request for the council to provide the results of the water testing completed by the Environment Agency and any previous testing results. Members were given up date on the results of the algae testing and the actions that have been taken regarding the appropriate signage being erected around the lake. Members reviewed the Clerks response to the complainant and **RESOLVED** that they were in support of the actions taken and the response given that separate correspondence should not be entered into whilst a dispute is being investigated by the principal authority.

Members noted a draft public statement and **RESOLVED** to approve the statement with minor amendments as discussed.

CO/049/23 - TO CONSIDER A MOTION FROM CLLR BOTHAM TO WRITE A LETTER TO THE BISHOP OF CHELMSFORD.

Members agreed to defer this motion until the next available meeting as Cllr Botham has been unable to attend.

CO/050/23 - TO CONSIDER AND AGREE NOMINATIONS FOR THE REVIEW OF THE LOCAL LIST OF HERITAGE ASSETS CURRENTLY SET OUT IN THE 1998 LOCAL PLAN.

Members reviewed the existing list of Heritage Assets and **RESOLVED** to nominate the Lobster Smack Pub, King Canute, Gunny Site, Canvey Road Dutch Cottage, Cottage in Beveland Road, Police Station, Labworth Café and the old Degaussing Station which is now the War Museum.

CO/051/23 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.

6th June 2023 — NO 1 ACCOUNT

Company	Reference	Amount	Description
Kiri Monk	BACS537	£185.00	Community Garden plants
TOTAL		£185.00	

26th June 2023 — NO 1 ACCOUNT

Company	Reference	Amount	Description
Top of the Mops Essex Ltd	BACS538	£64.00	Cleaning 16/5 & 8/6
Leigh Beck Infant School	BACS539	£500.00	Best School Display Winner
Mulberry & Co	BACS540	£780.00	Councillor Training
Bill Lennard	BACS541	£15.00	Photo Plaque
St John Ambulance	BACS542	£302.40	First Aid - 2022 event
Aspect Maintenance Ltd	BACS543	£4,829.49	Maintenance - May
Count Up Ltd	BACS544	£25.02	Cllr Photo Id's
Heelis & Lodge	BACS545	£430.00	Internal Audit
R Dolphin	BACS546	£798.00	Car Parking Spaces Jun/Nov 23
Design4Print	BACS547	£85.86	AFD Banner
Viking Office Supplies	BACS548	£55.19	Stationery
Amazon	BACS549	£150.42	Hand Waving Flags
E De Can	BACS550	£19.35	Mileage 07.06.23
BHIB Insurance Brokers	BACS551	£345.25	Cyber Insurance
Stanley Marsh & Co. Ltd	BACS552	£2,500.00	Rent - No 11 Jun 23-Sept 23
Design4Print	BACS553	£141.95	Save the Bee Banners
Aspect Maintenance Ltd	BACS554	£426.00	Painting of planters
Viking Office Supplies	BACS555	£80.95	Stationery
Office Needs	BACS556	£22.50	Confidential waste removal
TOTAL		£11,571.38	

CO/052/23 – TO NOTE A REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND

Members noted the report. The Community Warden confirmed that the graffiti on the play equipment will not come off, the bollards on Footpath No 11 has still not been resolved and an unconscious man was found at the lake and an ambulance was called to assist.

CO/053/23 – TO NOTE THE HEALTH AND SAFETY REPORTS DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES.

Members noted the reports.

CO/054/23 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr Blackwell advised that a survey is to be completed this summer for the designation of Canvey Island as being a designated seafront town and a waste consultation will be conducted to review the governments new legislation and the use of wheelie bins. He confirmed that fly tipping had increased by 90% since the trial booking system had been in place at the Canvey refuse centre.

CO/055/23 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr May advised that all streetlights will be replaced with LED lights, potholes are now being repaired around the island and there is a planned closure of Canvey Way during the October half term week to conduct repairs to the bridge.

The meeting closed at 9.25pm.

TOWN MAYOR

4th September 2023