

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF
CANVEY ISLAND TOWN COUNCIL
HELD AT CISCA HOUSE, 11 LONG ROAD, CANVEY ISLAND, SS8 0JA
ON MONDAY 18TH OCTOBER 2021 AT 7.30PM**

PRESENT:

Councillors: Cllr B. Palmer, Cllr D. Anderson, Cllr S. Sach, Cllr J. Anderson, Cllr P. May, Cllr C. Sach, Cllr N. Harvey, Cllr D. Blackwell, Cllr E. Harvey, Cllr P. Greig and Cllr A. Acott.

Also present: Mrs E. De Can – Town Clerk
Mrs J. Smith-Port – Deputy Clerk
Mrs A. Wakenell – Community Warden
Mrs L. Gould – Community & Events Officer

A minute silence was held in memory of the tragic event and sad loss of Sir David Amess MP.

CO/074/21 - APOLOGIES FOR ABSENCE

All members were present.

CO/075/21 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations of interests were received.

CO/076/21 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES

No members of the public were present.

CO/077/21 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 6TH SEPTEMBER 2021.

Members **RESOLVED** that the minutes of the Council meeting held on the 6th September 2021 be confirmed as a true record of the proceedings and were signed by the Town Mayor.

CO/078/21 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS.

Members noted that there were no decisions to report.

CO/079/21 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.

Members noted the report.

CO/080/21 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FOR THE COUNCIL’S HEALTH & WELLBEING PLAN.

Members considered the plan and recommendations and **RESOLVED** unanimously to adopt the Health & Wellbeing plan and to investigate the nine projects detailed in the plan.

CO/081/21 - TO NOTE AN UPDATE ON THE COVID MEMORIAL GARDEN

Members noted the update provided and that the full project costs of £4,801.20 had been secured through sponsorship from local businesses and funding from the ECC Locality Fund. The work to build the planter will commence the week of the 25th October and the garden and plaque will be unveiled on the 30th October 2021. Members agreed that CPBC should be contacted to enquire whether they would consider waiving the parking charges for the period of the event.

CO/082/21 - TO NOTE THE COMPLETION OF THE EXTERNAL AUDIT FOR THE YEAR ENDING THE 31ST MARCH 2021.

Members noted the completion of the External Audit and Annual Return with no comments made.

CO/083/21 - TO CONSIDER AND AGREE THE EVENTS FOR 2022.

Members considered the recommendations made and unanimously **RESOLVED** to hold the Garden Trail on the 23rd July 2022 and hold four events throughout the 2022 school summer holidays including two community picnics and two other free or very low-cost events that would offer residents a chance to enjoy free activities from community organisations.

Members requested that further youth activities should be investigated through Active Essex from the 2021/22 funding allocation and that youth bands could be considered for the band stand.

CO/084/21 - TO CONSIDER AND AGREE THE WORKS REQUIRED TO THE THREE TREES BEHIND THE CEDAR ROAD DEVELOPMENT.

Members noted the report provided regarding the four Lime Trees at the rear of the Cedar Road development and the advice sought from the council's contractor to either remove the Lime trees and replace them with Cherry Trees or Purple Plum Trees which could be planted around March/ April 2022 and would need minimal maintenance for at least 15 years or the existing trees would need to be cut back significantly which due to the type of tree will grow back very quickly at around 2ft each year. With this option, the trees would need to be cut back every 3 years at an estimated cost of £400-£600. It was noted that these trees grow slowly when left, however, due the unpredictability of the growth of these trees once cut the cost maybe significantly higher. Members were not happy to disturb these healthy trees and were mindful that as this development affects the trees the maintenance should be the responsibility of the developer. The Town Clerk warned of the risk allowing a third party to conduct the work and the potential of the healthy trees being damaged or worse, however, members **RESOLVED** unanimously to remove Tree 1 as this is no longer a healthy tree and for this to be replaced and that as the approved planning application stipulates that the trees should be pruned the maintenance responsibility should fall to the developer and any future maintenance should be the responsibility of the property owners whether this is the council or privately owned.

CO/085/21 - TO CONSIDER THE RELOCATION OF A BENCH AT THE CANVEY LAKE OPEN SPACE.

Members considered the complaint received and the proposal made and **RESOLVED** unanimously to decline the request to relocate the bench and noted that the area will be monitored for anti-social behaviour.

CO/086/21 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.

18th October 2021 — NO 1 ACCOUNT

Company	Reference	Amount	Description
Stanley Marsh & Co. Limited	BACS251	£2500.00	Rent No 11 – 29/09 to 24/12
D. Trower	BACS252	£20.00	Window Cleaning – 24/08 & 14/09
MB Fire Risk Limited	BACS253	£280.00	Fire Training – EDC / JS / AW
SLCC Enterprises Limited	BACS254	£204.00	Staff Training Courses
Office Needs	BACS255	£75.56	Stamps
K. Reader – Dream Clean	BACS256	£70.00	Office Cleaning – 01/09 & 15/09
Savage Architectural Metalworks	BACS257	£2184.00	Safety Railing – Denham Rd Bridge
DC PAT Testing	BACS258	£90.00	Annual PAT Testing 2021
Mrs A Wakenell	BACS259	£9.90	Travel Expenses 16/09 - AW
Aspect Maintenance Limited	BACS260	£4709.49	Maintenance - September
Pinnacle Essex	BACS261	£210.00	Swing seat
Partyrama.co.uk	BACS262	£448.50	Union Jack Bunting - AFD 2022

Island Flat Roofing	BACS263	£216.00	Investigate/rectify roof leak
CB Landscapes	BACS264	£300.00	6x Grass Cutting - WFM
Hawkes Electrical Services	BACS265	£25.00	Supply & Fit Double Socket - Foyer
Mrs E De Can	BACS266	£20.00	Engrave Mayor Chain
UK Archive Limited	BACS267	£50.76	Shredding x 47 sacks
Island Carpets Limited	BACS268	£180.00	Carpet Tiles – Clerks Office
Petty Cash Top Up	BACS269	£169.13	Petty Cash Top Up
TOTAL		£11,762.34	

CO/087/21 - TO NOTE THE REPORTS PROVIDED FROM THE FOLLOWING FORUMS AND GROUPS:

- **WYVERN COMMUNITY TRANSPORT – 26TH JULY 2021**
Members noted the report.

CO/088/21 – TO RECEIVE A REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND

Members noted the report provided by the Community Warden including the potential prosecution for illegal fishing at Canvey Lake, an update of the Essex Forest Initiative application, the replacement of the swing seat at the play area, all available spaces for benches have now been filled at the Labworth Memorial Gardens and the need for the replacement of a further 4 joints at the Tidal Pool.

CO/089/21 – TO NOTE THE HEALTH & SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES

Members noted the reports.

CO/090/21 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr C. Sach advised that a planning application for Wilrich Avenue had been refused five times, however, a further appeal had been made.

CO/091/21 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr May advised that he continues to chase and monitor Roscommon Way and that the footpath at Sandy Bay had been completed.

Cllr Blackwell advised that the work scheduled on the huge potholes along the High Street had been delayed again, the work to the footpath at the rear of Leigh Beck School had been completed and that local libraries were no longer taking calls directly and all calls were going to a call centre in Chelmsford which he has queried and is looking into.

The meeting closed at 8.40pm.

TOWN MAYOR

29th November 2021