

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF  
CANVEY ISLAND TOWN COUNCIL  
HELD AT THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB  
ON MONDAY 12<sup>TH</sup> DECEMBER 2022 AT 7.30PM**

**PRESENT:**

**Councillors:** Cllr D. Anderson, Cllr D. Blackwell, Cllr E. Harvey, Cllr S. Sach, Cllr J. Anderson, Cllr P. May, Cllr P. Greig, Cllr N. Harvey, Cllr C. Sach and Cllr B. Palmer.

**Also present:** Mrs E. De Can – Town Clerk  
Mrs L. Gould – Community & Events Officer  
Mrs J. Smith-Port – Deputy Clerk

**CO/095/22 - APOLOGIES FOR ABSENCE**

Apologies were accepted for Cllr A. Acott.

**CO/096/22 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

**CO/097/22 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES**

No members of the public were present.

**CO/098/22 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 17<sup>TH</sup> OCTOBER 2022**

Members **RESOLVED** that the minutes of the Council meeting held on the 17<sup>th</sup> October 2022 be confirmed as a true record of the proceedings and signed by the Town Mayor.

**CO/099/22 – TO NOTE THE MEETING OF THE PERSONNEL COMMITTEE HELD ON THE 15<sup>TH</sup> NOVEMBER 2022 AND THE RESOLUTIONS MADE.**

Members noted the minutes.

**CO/0100/22 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY & FINANCE COMMITTEE MEETING HELD ON THE 21<sup>ST</sup> NOVEMBER 2022.**

Members noted the minutes of the Policy & Finance meeting held on the 21<sup>st</sup> November 2022 and **RESOLVED** that the minutes are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

**CO/101/22 – TO RECEIVE A REPORT FROM THE TOWN MAYOR ON ACTIVITIES AND EVENTS SINCE THE LAST MEETING.**

Cllr D. Anderson provided a report on each event that she had attended including the High Sheriffs Justice Service, Canvey Community Archive, Cornelius Vermuyden Awards Evening, the Remembrance Day Service, the Community Garden opening, the Christmas event, Havens Light up a Life, CISCA House lunch where they saw the potting shed that had been purchased from the funds raised at the Garden Trail, the Mayors Christmas Concert and the Heritage Centre Fish and Chip supper. Cllr Anderson confirmed that the CAVS opening of the Canvey office has been postponed.

**CO/102/22 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS.**

Members noted the repairs to the Tidal Pool agreed by the Town Clerk at a cost of £761.00.

**CO/103/22 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.**

Members noted the report. Cllr Palmer provided an update on the Gunny project. The Community & Events officer confirmed that the Scarecrow competition was very successful and advised that the council will need to decide whether it wishes to hold this event again in 2023 and the Climate Change information day was also successful but evolved more into an Energy Saving information day due to the current issues experienced by residents.

**CO/104/22 – TO CONSIDER AND AGREE THE BUDGET AND PRECEPT FOR 2023/24**

Members considered the Policy & Finance recommendations and discussed the budget reports provided and **RESOLVED** unanimously to set a budget of £376,707 for 2023/24 with a 4% increase in the precept. Due to how the precept is devised this will raise a precept of £274,174 with a 4.1% increase based on the Band D equivalent of £22.77.

Members noted that the tax base figures have yet to be confirmed by CPBC therefore the budget has been calculated using last year's data, therefore, these figures could change slightly but not significantly.

**CO/105/22 – TO CONSIDER AND APPROVE THE UPDATED COUNCIL BUSINESS AND ACTION PLAN 2022/2026**

Members considered the proposed plan and amendments and **RESOLVED** unanimously to approve the 2022/2026 plan.

**CO/106/22 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FOR THE ARMED FORCES EVENT IN 2023.**

Members noted the minutes from the working group meeting held on the 12<sup>th</sup> October 2022 and the recommendations made. Member **RESOLVED** unanimously to change the parade format to march from the Paddocks to King Georges field, no service will take place and to hold an event on the field working in partnership with the Royal British Legion.

**CO/107/22 – TO RECEIVE AN UPDATE ON THE EVENT COMMORATING THE 70<sup>TH</sup> ANNIVERSARY OF THE CANVEY ISLAND FLOOD.**

Members noted the update of the 2-day event. Members requested that the fire service and the Lord Lieutenant is invited to represent the armed forces as both organisations were pivotal during the flood.

**CO/108/22 - TO NOTE THE CHRISTMAS OFFICE CLOSURE FROM THE 22<sup>ND</sup> DECEMBER 2022 TO 3<sup>RD</sup> JANUARY 2023.**

Members noted the office Christmas closure.

**CO/109/22 - TO CONSIDER THE ACTION REPORT AND RECOMMENDATIONS FROM THE MULTI-AGENCY MEETINGS AND AGREE THE QUOTES OBTAINED.**

Members noted the report provided following the multi-agency meetings held on the 16<sup>th</sup> September 2022 and 3<sup>rd</sup> November 2022 following the summer drought at Canvey Lake. From these meetings it has been made clear that the ecology of the lake no longer supports a healthy fishing environment, and it can no longer be maintained as a healthy fishing lake. The primary purpose for the lake is for surface water management. It was noted that removing silt through dredging would not improve the ecology of the lake as the water still contains pollutants and it doesn't increase the amount of water in the lake because it is not ground fed. To prevent reoccurrence in the future, it has been recommended that the Town Council consider removing the existing fish stocks and the rights for fishing. It was noted that once the fish are removed, it will change the biodiversity of the lake and the ecological treatment will need to change such as adding more plant life.

The Environment Agency have confirmed that they are happy to work with the Town Council to safely remove the fish and re-set the biodiversity of the lake. Not all the fish can be removed in one go due to the size of the lake and will require potentially a 3-year management scheme, but the initial works will remove as many as possible. These are diseased fish and can only go to special containment with specialised movement. It is recommended that this should take place in February when the water temperatures are reduced. Once the fish are cleared there will need to be a regular maintenance regime

of adding chalk/Siltex to the lake to boost invertebrate populations and then work can be investigated to enhance the lake for a better environment for birds and insects. It is clear that no management or maintenance responsibilities have been offered and this still falls to the Town Council to review and consider its long-term management of the lake.

Members considered the reports and recommendations made and **RESOLVED** unanimously to follow the advice of experts and appoint Bayswater Fisheries at a cost of £1,950.00 to remove a substantial quantity of fish from the lake and to suspend fishing to help improve the ecology of the lake and to support a 3-year plan to continue this process if required along with suspending fishing for at least this period. It was agreed that a statement would be issued in January to inform residents of the reasons why this is necessary.

**CO/110/22 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.**

**12<sup>th</sup> December 2022 — NO 1 ACCOUNT**

<b>Company</b>	<b>Reference</b>	<b>Amount</b>	<b>Description</b>
D Trower	BACS451	£20.00	Window Cleaning x 2
Mrs E De Can	BACS452	£21.57	Consumables
The AA	BACS453	£1,194.00	Road Closure – 26/11/22
Office Needs	BACS454	£42.58	A4 Copier Paper x 2 boxes
Amazon	BACS455	£55.94	Cranberries / Velcro
The Canvey Supply Company Ltd	BACS456	£124.85	6x 90ltr Bins / Bin Liners / Cable Ties
Bill Lennard Trophies & Sports	BACS457	£28.00	Plaque for Community Garden
Blue Cube	BACS458	£380.00	Event Portaloo Hire x 4 – 26/11/22
Aylesford Electrical	BACS459	£2,179.20	Festive Lighting – 25% balance
Design4Print	BACS460	£344.28	Poppy Vinyls / Sponsor Banners – Christmas Event
Aspect Maintenance Ltd	BACS461	£4,757.49	Maintenance - November
JPB Landscapes	BACS462	£1,401.60	Christmas Tree & Picket Fence
Cherry Berry Face Painting	BACS463	£320.00	2x Face painters – 26/11
Stanley Marsh & Co Ltd	BACS464	£2,500.00	No 11 Rent – 26/12 to 25/03
Little Sisters Parties	BACS465	£750.00	Glitter & Hair Braiding – 26/11
Wynne Williams Associates	BACS466	£540.00	Consultancy fees & Handover – The Gunny Project
Castle Point Security	BACS467	£420.00	6x Security 11am to 6pm – 26/11
Mega Inflatables	BACS468	£850.00	Balance for Santa Grotto & Mascot Costumes
<b>TOTAL</b>		<b>£15,929.51</b>	

**CO/111/22 – TO NOTE A REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND**

Members noted the report detailing the prosecution of a man caught fishing at Canvey Lake, graffiti on the play equipment, poppies at the Wildflower Meadow, the repairs required to the pigeon netting at the Band Stand, the removal of flowers at the Memorial Gardens and the repairs required to the steps at the Tidal Pool.

**CO/112/22 – TO NOTE THE HEALTH AND SAFETY REPORTS DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES.**

Members noted the reports.

**CO/113/22 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr Blackwell provided an update on the progress of the new pavilion at Thorney Bay, CPBC has received £85k from the levelling up fund which will be spent on Thorney Bay, the Paddocks has been closed due to the insurance company withdrawing the public liability cover following a report provided detailing asbestos in the 1066 pub although this has been closed for a number of years and does not affect the main building, works to improve the Paddocks are underway and it is hoped that it will be open in January and there will be money spent on the Knightwick Centre to improve and upgrade it.

Cllr J. Anderson advised that a resident had complained about streetlights not working in Church Parade. This was reported to Cllr May, and it was resolved within days.

Cllr Greig noted that more tree's are being planted along Smallgains field, however, these are a substantial size, and it is hoped that these will survive.

**CO/114/22 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr Blackwell advised that he still had funds available in the Locality Fund and reminded members to propose projects. The Town Clerk enquired whether this fund would support replacement equipment which would be used for Community Engagement and Cllr Blackwell confirmed that he would support this request and suggested that the Town Clerk contact the fund for an application form which must be in by the end of January.

The meeting closed at 8.35pm.

TOWN MAYOR

30<sup>th</sup> January 2023