

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF  
CANVEY ISLAND TOWN COUNCIL  
HELD AT THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB  
ON MONDAY 5<sup>TH</sup> SEPTEMBER 2022 AT 7.30PM**

**PRESENT:**

**Councillors:** Cllr N. Harvey, Cllr A. Acott, Cllr D. Blackwell, Cllr E. Harvey, Cllr S. Sach, Cllr P. May, Cllr P. Greig, Cllr C. Sach and Cllr B. Palmer.

**Also present:** Mrs E. De Can – Town Clerk

**CO/056/22 - APOLOGIES FOR ABSENCE**

Apologies were accepted for Cllr D. Anderson and Cllr J. Anderson.

**CO/057/22 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

**CO/058/22 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES**

No members of the public were present.

**CO/059/22 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 27<sup>TH</sup> JUNE 2022**

Members **RESOLVED** that the minutes of the Council meeting held on the 27<sup>th</sup> June 2022 be confirmed as a true record of the proceedings and signed by the Town Mayor.

**CO/060/22 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY & FINANCE COMMITTEE MEETING HELD ON THE 18<sup>TH</sup> JULY 2022.**

Members noted the minutes of the Policy & Finance meeting held on the 18<sup>th</sup> July 2022 and **RESOLVED** that the minutes are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

**CO/061/22 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS.**

Members noted the report detailing the expenditure of £1,560.71 for the replacement of 4 tidal pool joints and £5,709.60 for the work completed in relation to the removal and disposal of fish and wildlife between 19<sup>th</sup> July and 23<sup>rd</sup> August at Canvey Lake.

**CO/062/22 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.**

Members noted the report.

**CO/063/22 – TO CONSIDER AND AGREE RUNNING A CLIMATE CHANGE INFORMATION DAY DURING THE OCTOBER HALF TERM**

Members discussed the proposal of running a climate change information day and **RESOLVED** unanimously that this should go ahead in October but felt that half term would not be the appropriate time. Members requested that this is held in the Knightswick Centre working in partnership with CPBC and it should include stalls and organisations who can advise and educate on sustainable living and climate change to help residents during the current energy crisis and the cost-of-living increases. Members **RESOLVED** to set a maximum allowance of £150.00 for the event to be taken from the Community Engagement budget.

**CO/064/22 – TO REVIEW THE COUNCIL POLICY ON MEMORIAL PLAQUES AND CONSIDER WHETHER IT WISHES TO MAKE CHANGES TO THE COVID MEMORIAL GARDENS BY ALLOWING RESIDENTS PLAQUES TO BE INSTALLED.**

Members reviewed the existing policy and the original intentions of the covid memorial gardens and **RESOLVED** unanimously that individual plaques should not be placed on the covid memorial planters and that the original idea of one generic plaque is more appropriate.

Members reviewed the policy in its entirety and **RESOLVED** that although the council consider the installation of memorial trees the policy should be clear that the council will accept no responsibility or liability in respect of any damage or loss of a memorial tree under any circumstance.

**CO/065/22 – TO NOTE THE AGREEMENT TO PARTICIPATE IN THE WINTER SALT SCHEME WITH THE KNIGHTSWICK CENTRE.**

Members noted that the Knightswick Centre have agreed to store the salt, however, are unable to distribute it around the town as they already have a contract for this which is a requirement of their insurance. The winter salt scheme application was sent to ECC on the 20<sup>th</sup> July and is due to be delivered in September/October. Members **RESOLVED** that the scheme will be advertised for local organisations to collect and distribute the salt and noted that all applicants will need to complete a risk assessment before salt can be provided. Members **AGREED** that this will be reviewed to see how it works within the community as other years have been unsuccessful and should there be limited uptake, the council will no longer sign up to the scheme in future years.

**CO/066/22 – TO CONSIDER AND AGREE WHETHER THE COUNCIL WISH TO ORGANISE AN ARMED FORCES DAY EVENT FOR THE 24<sup>TH</sup> JUNE 2023 SUBJECT TO BUDGET ALLOCATION.**

Members **RESOLVED** unanimously that an Armed Forces Day event should be held in 2023 subject to budget allocation and a meeting with the Royal British Legion should be organised to discuss the event and consider partnership working.

**CO/067/22 – TO CONSIDER AND AGREE WORKING WITH THE CANVEY ARCHIVE AND THE LIBRARY TO COMMEMORATE THE 70<sup>TH</sup> ANNIVERSARY OF THE CANVEY FLOOD**

Members considered the report provided and **RESOLVED** unanimously to work with Canvey Library to organise a public event on the 1<sup>st</sup> February 2023 with an unveiling of a plaque which will be provided by sponsorship organised by the Town Council and then gifted to the Library with entertainment from the Canvey Community Choir outside of the library and an interactive exhibition from Essex Record Office inside the library.

**CO/068/22 – TO CONSIDER AND AGREE TO SIGNING UP TO THE CIVILITY AND RESPECT PLEDGE.**

Members considered the report provided and the proposed pledge and **RESOLVED** unanimously to formally sign up to the Civility and Respect pledge.

**CO/069/22 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.**

**5<sup>th</sup> September 2022 — NO 1 ACCOUNT**

<b>Company</b>	<b>Reference</b>	<b>Amount</b>	<b>Description</b>
PaperMountains	BACS402	£37.44	Confidential waste destruction
D. Trower	BACS403	£20.00	Window Cleaning x 2
Aspect Maintenance	BACS404	£13,358.96	Maintenance July & August & Fish removal over 14 days
CISCA House	BACS405	£1,141.78	Garden Trail Recipients 2022
Rialtas Business Solutions Ltd	BACS406	£474.00	Omega Annual Support & Maintenance
The London Bus Theatre Company	BACS407	£474.44	Grant Awarded - Laptop
SFB Solutions	BACS408	£1,560.00	Supply & Install HD CCTV to offices
Dream Clean	BACS409	£105.00	Office Cleaning x 3

W Martin & Son Ltd	BACS410	£1,698.00	Cat2 Disposal at Lake x 4
<b>TOTAL</b>		<b>£19,049.62</b>	

**CO/070/22 – TO NOTE A REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND**

Members noted the report detailing graffitied litter bins, the replacement of tidal pool joints and the progress of the wildflower meadow.

**CO/071/22 – TO NOTE THE HEALTH AND SAFETY REPORTS DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES.**

Members noted the reports.

**CO/072/22 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr C. Sach raised a concern that local businesses were starting to close due to the high cost of living increases and the sustainability of staying open.

**CO/073/22 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr May and Cllr Blackwell both confirmed that potholes, footpaths, and roads are continuing to be repaired around the island.

The meeting closed at 8.30pm.

TOWN MAYOR

17<sup>th</sup> October 2022