

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF
CANVEY ISLAND TOWN COUNCIL
ON MONDAY 2ND SEPTEMBER 2024 AT 7.30PM**

PRESENT:

Councillors: Cllr P. May, Cllr S. Sayes, Cllr D. Anderson, Cllr A. Acott, Cllr J. Anderson, Cllr E. Harvey, and Cllr S. Brooke.

Also present: Mrs E. De Can – Town Clerk
Mrs L. Gould – Deputy Clerk
Mrs A. Wakenell – Community Warden

CO/075/24 – APOLOGIES FOR ABSENCE

Apologies of absence were accepted for Cllr B. Botham, Cllr S. Sach, Cllr D. Blackwell, and Cllr P. Greig.

CO/076/24 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declaration of interests were received.

CO/077/24 - PUBLIC FORUM - TO RECEIVE QUESTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND OF WHICH NOTICE HAS BEEN RECEIVED FOR A PERIOD NOT EXCEEDING TEN MINUTES

No questions were received.

CO/078/24 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 29TH JULY 2024.

Members **RESOLVED** that the minutes of the Council meeting held on the 29th July 2024 be confirmed as a true record of the proceedings and signed by the Town Mayor.

CO/079/24 – TO RECEIVE A REPORT FROM THE TOWN MAYOR ON ACTIVITIES AND EVENTS SINCE THE LAST MEETING.

Members noted the activities since the last meeting such as presenting the Councils grant cheque to Yellow Door, attending the Sen by the Sea event, the Tewkes Creek picnic event, the Community Day and the Yellow Door Skate Jam. Events that are in the diary to attend are CISCA House open day, Morrisons fund raising afternoon and the High Sherrif of Essex Chelmsford Cathedral service.

CO/080/24 – TO NOTE THE OFFICER DECISIONS UNDER DELEGATED POWERS SINCE THE LAST MEETING AND BACKGROUND PAPERS.

Members noted the decision to appoint Southeast Asbestos Surveys Ltd at a cost of £250.00 to commission an Asbestos Survey for No 11 High Street at the request of the landlord.

CO/081/24 – TO RECEIVE A VERBAL REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.

Members noted the report and updates provided by the Town Clerk.

CO/082/24 – TO CONSIDER HOLDING A SEPARATE MEETING TO AGREE COMMENTS IN RELATION TO THE CASTLE POINT BOROUGH COUNCIL LOCAL PLAN CONSULTATION

Members discussed the Local Plan Consultation and **RESOLVED** to hold a separate public meeting on Wednesday 11th September 2024 at 11am to review the consultation and provide a response.

CO/083/24 – TO CONSIDER AND AGREE THE EXTENSION OF THE WILDFLOWER MEADOW TREE MAINTENANCE AND GRASS CUTTING FOR A FURTHER 3 YEARS AT A REDUCED COST OF £420.00 PER ANNUM WITH AGREEMENT FOR ADDITIONAL WATERING DURING EXTREME WEATHER CONDITIONS ON AN AD HOC BASIS AT £80.00 PER VISIT.

Members noted that the modified specification for the Wildflower Meadow tree and grass cutting contract was approved at a meeting on the 17th June 2024 and **RESOLVED** to extend the contract with CB

Landscapes for a further 3 years at the reduced cost of £420.00 per annum with the agreement of £80.00 per visit if additional watering is required.

CO/084/24 – BAND STAND HIRE – TO NOTE THE APPROVAL GIVEN TO YELLOW DOOR TO HOLD THE ‘YELLOW DOOR BY THE SEA’ EVENT.

Members noted the event which will be held on the 21st September 2024.

CO/085/24 – TO CONSIDER AND AGREE THE PROPOSAL FOR A NIGHT SAFETY PROJECT AIMED AT CYCLIST AND PEDESTRIANS.

Members considered how the Town Council could help road and pavement users be more visible, and the proposal for the Town Council to launch a night safety project to make cyclists and pedestrians safer during the darker hours. Members discussed the purchase of cycle safety lights for cyclists, reflective flashing key rings for pedestrians and dog walkers and reflective arm bands/wrist bands for runners as the initial target groups the Town Council could engage with. It was noted that this project would be subject to successful funding being obtained and an application had been submitted to the PFCC’s Community Safety Development Fund due to the timeframes imposed.

The intention of this project would be to launch during road safety week, which is being held between 17th and 23rd November and should funding not be obtained in time, an upcoming launch promotion will be held during this week.

Members **RESOLVED** to agree to the night safety project, aimed at cyclists and pedestrians subject to successfully obtaining funding to purchase the safety items detailed above as well as the promotional event to launch the initiative.

CO/086/24 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.

2nd September 2024 NO 1 ACCOUNT

Company	Reference	Amount	Description
Aspect Maintenance Ltd	BACS719	£14,110.16	Maintenance – Jul & Aug – Gunny grass cutting – Jul x2 cuts
Office Needs Group	BACS720	£34.59	Stationery
Trinitycc Ltd	BACS721	£600.00	Lease plan designs - Gunny
D Trower	BACS722	£20.00	Window Cleaning – 13/8 & 27/8
Phuse Media	BACS723	£202.00	Website Hosting/SSL Certificate
Top of the Mops	BACS724	£66.00	Cleaning 08/8 & 22/8
South East Asbestos Surveys Ltd	BACS725	£300.00	Asbestos Survey – No 11 High Street
Blue Cube	BACS726	£126.00	Toilet Hire – Tewkes Creek Picnic
TOTAL		£15,458.75	

CO/087/24 – TO NOTE A REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND.

Members noted the report. Members noted that investigations are underway to establish whether the green electric box that has been vandalised can be replaced with a more sturdy material, some children have been fishing at the lake and had to be moved on, there had been a large amount of suspected asbestos roofing fly tipped at the lake, however, it was found that this was not asbestos and has been removed, the bollard from Lakeside Path has been removed again and has now been reported to the Police and the EA have advised that the recent low oxygen levels in the lake are not an issue as there are limited fish present and there is no evidence of Blue Green Algae.

CO/088/24 – TO NOTE THE HEALTH AND SAFETY REPORTS DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES.

Members noted the reports.

CO/089/24 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr J. Anderson advised that there had been complaints made against some Councillors following the petition raised for a referendum to dissolve the Town Council.

CO/090/24 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr May confirmed that work is underway to repair a number of roads around the island as well as large pot holes.

The meeting closed at 8.40pm.

TOWN MAYOR

14th October 2024