

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL



Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at the **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 28TH FEBRUARY 2022** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mrs E. De Can
Town Clerk

23rd February 2022

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To receive a 15/20-minute presentation from Trust Links regarding their projects and work within the community and a 10-minute question and answer session.
5. To confirm and sign as a true record the minutes of the Council meeting held on 17th January 2022.
6. To note the report of Officer Decisions under delegated powers and background papers.
7. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
8. To note and agree the recommendations made by the working group for the 2022 Queens Jubilee event (Appendix B)
9. To consider and agree the Civic Regalia Policy (Appendix C)
10. To consider and agree setting up an Annual Town Mayor charity.
11. To note the report provided by the Town Clerk following a meeting with the Friends of the Paddocks Trust.
12. To note the Annual Town Meeting and Community Awards to be held on the 14th March 2022.

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13. To confirm accounts for payment as previously agreed.
14. To note the reports provided from the following forums and groups:
 - Wyvern Community Transport – 22nd and 31st December 2022 (Appendix D)
15. To receive a report from the Community Warden on matters relating to Canvey Island (Appendix E)
16. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix F).
17. To consider and agree allowing the Horticultural Society to purchase a lawn mower at a cost of £499.00 from the existing allotment budget (Appendix G).
18. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
19. Reports from Essex County Councillor on matters relating to Canvey Island.