

Canvey Island Town Council




TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at the **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 26TH JUNE 2023** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,


Mrs E. De Can
Town Clerk

21st June 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present, and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Annual Council meeting held on 15th May 2023.
5. To note the minutes and resolutions of the Personnel Committee meeting held on the 14th June 2023.
6. To receive a report from the Town Mayor on activities and events since the last meeting.
7. To note the report of Officer Decisions under delegated powers and background papers since the last meeting.
8. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
9. To note and consider the Internal Auditors report (Appendix B)
10. To consider and agree the extension of the existing tree audit contract for a further 5 years at an additional cost of £40.00 per annum and the purchase and installation of new tree tags at a cost of £350.00.
11. To consider and agree the price increase of the leased car parking spaces at the rear of the Council Office.
12. To consider and agree a 1-year extension to the Festive Lighting Contract with Aylesford Electrical Ltd for the 2024 year.

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13. To receive a report on the progress of actions at Canvey Lake and consider and agree ongoing and future actions.
14. To consider a motion from Cllr Botham to write a letter to the Bishop of Chelmsford.
15. To consider and agree nominations for the review of the Local List of Heritage Assets currently set out in the 1998 Local Plan.
16. To confirm accounts for payment as previously agreed.
17. To note a report from the Community Warden on matters relating to Canvey Island (Appendix C)
18. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix D).
19. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
20. Reports from Essex County Councillor on matters relating to Canvey Island.