

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL

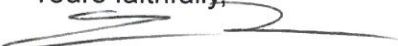


Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at the **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 23RD OCTOBER 2023** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,


Mrs E. De Can
Town Clerk

18th October 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present, and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on 4th September 2023.
5. To receive a report from the Town Mayor on activities and events since the last meeting.
6. To note there have been no Officer Decisions under delegated powers since the last meeting.
7. To receive a verbal report on the Clerks progress of ongoing projects and not on the agenda.
8. To consider a report regarding the jetty at Canvey Lake and the health and safety concerns raised.
9. To consider an appeal regarding a Notice to Quit for Plot 25a at Waterside Allotments.
10. To note the Tree Audit for the Councils open spaces conducted on the 5th September 2023 (Appendix A).
11. To consider and agree the appointment of a Deputy Leader.
12. To consider and agree the new draft format for the newsletter.
13. To receive a verbal report from the Community & Events Officer on the progress of the Christmas event.

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14. To consider and agree amendments to Standing Orders.
15. To confirm accounts for payment as previously agreed.
16. To note a report from the Community Warden on matters relating to Canvey Island (Appendix B)
17. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix C).
18. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
19. Reports from Essex County Councillor on matters relating to Canvey Island.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

20. To consider and agree the draft lease for the Gunny site, the MOU with SEFG and potential additional land lease for battery installation (Appendix D and E).