

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL




Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at the **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 22ND JANUARY 2024** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,


Mrs E. De Can
Town Clerk

17th January 2024

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present, and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum – to receive questions from members of the community of Canvey Island of which notice has been received for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on 4th December 2023.
5. To consider and agree the recommendations from the Common Liaison Committee meeting held on the 13th December 2023.
6. To receive a report from the Town Mayor on activities and events since the last meeting.
7. To note there have been no Officer Decisions under delegated powers since the last meeting.
8. To receive a verbal report on the Clerks progress of ongoing projects and not on the agenda.
9. To consider and agree options provided by the Community & Events Officer in relation to preparing for Armed Forces Day.
10. To consider the consultation of the draft recommendations for the division of boundaries in Essex specifically Castle Point (Appendix A)
11. To consider the landlords proposal for the increase in rent for the parking spaces at the rear of the Council office following the notice to quit the lease.
12. To review the management agreement with the Canvey Island Wildlife & Conservation Group for the management of the Don Downes Reserve following its 5th year review period (Appendix B)

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13. To consider the quote of £300.00 which can be taken from the Gunny Project Ear Marked Reserves to cut the grass on the Gunny Site on an ad hoc basis until the project has been transferred to Trust Links.
14. To consider and agree a virement to purchase 50 replacement keys for tenants of Smallgains Allotment following a recent incident of vandalism.
15. To approve the electric company contract for the new supply at Canvey Lake.
16. To confirm accounts for payment as previously agreed.
17. To note a report from the Community Warden on matters relating to Canvey Island (Appendix C)
18. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix D).
19. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
20. Reports from Essex County Councillor on matters relating to Canvey Island.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

21. To consider and agree the amendments to the Trust Links lease (Appendix E).