

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL



Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at the **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 12TH DECEMBER 2022** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mrs E. De Can
Town Clerk

7th December 2022

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on 17th October 2022.
5. To note the minutes from the Personnel Committee meeting held on the 15th November 2022
6. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 21st November 2022.
7. To receive a report from the Town Mayor on activities and events since the last meeting.
8. To note the report of Officer Decisions under delegated powers and background papers.
9. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
10. To consider and agree the budget and precept for 2023/24 (Appendix B)
11. To consider and approve the updated Council Business and Action 2022/2026 (Appendix C)
12. To consider and agree the recommendations for the format of the Armed Forces event in 2023 (Appendix D).

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13. To receive an update on the event commemoration the 70th anniversary of the Canvey flood (Appendix E).
14. To note the Christmas office closure from the 22nd December 2022 to 3rd January 2023.
15. To consider the action report and recommendations from the multi-agency meetings and agree the quotes obtained (Appendix F).
16. To confirm accounts for payment as previously agreed.
17. To note a report from the Community Warden on matters relating to Canvey Island (Appendix G)
18. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix H).
19. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
20. Reports from Essex County Councillor on matters relating to Canvey Island.