



TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held in the **DELLAWAY ROOM, PADDOCKS COMMUNITY CENTRE, LONG ROAD, CANVEY ISLAND, SS8 0JA** on **MONDAY 6TH OCTOBER 2025** commencing at **7.00pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

Elaine De Can

Mrs E. De Can
Town Clerk

1st October 2025

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

A G E N D A

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum – to receive questions from members of the community of Canvey Island of which notice has been received for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on 1st September 2025 and 17th September 2025.
5. To note the minutes and resolutions of the Personnel Committee meeting held on the 23rd September 2025.
6. To receive a report from the Town Mayor on activities and events since the last meeting.
7. To note there have been no Officer Decisions under delegated powers since the last meeting.
8. To receive a verbal report on the Clerks progress of ongoing projects and not on the agenda.
9. To note the report from the Armed Forces Day briefing and consider actions for 2026.
10. To note the completion of the annual Tree Audit and the recommended works required (Appendix A).
11. To consider and agree joining the Great Collaboration for Council and community climate action and formulate a climate action plan.



12. To receive an update on the Gold Award application.
13. To note the response and completion of the External Audit for the Annual Governance and Accountability return for the year ending 31st March 2024 which was published on the 2nd September 2025 for a period of 14 days and consider any action required (Appendix B).
14. To note the interim report from the External Auditor for the Annual Governance and Accountability return for the year ending 31st March 2025 which was published on the 29th September 2025 for a period of 14 days and consider any action required (Appendix C)
15. To consider and agree quotes received to purchase new computer equipment to support the Microsoft Windows 11 upgrade.
16. To consider and agree amendments to the Financial Regulations for the authorisation of debit card usage in the absence of the Responsible Financial Officer.
17. To consider and agree appointing a member to the Neighbourhood Board.
18. To confirm accounts for payment as previously agreed.
19. To note a report from the Community Officer on matters relating to Canvey Island (Appendix D)
20. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix E).
21. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
22. Reports from Essex County Councillor on matters relating to Canvey Island.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

23. To consider and agree providing a letter of support for a Royal Honours Award.

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF
CANVEY ISLAND TOWN COUNCIL
ON MONDAY 1ST SEPTEMBER 2025 AT 7.00PM**

PRESENT:

Councillors: Cllr S. Sayes, Cllr D. Anderson, Cllr A. Acott, Cllr S. Sach, Cllr J. Anderson, Cllr P. May, Cllr S. Brooke, Cllr E. Harvey, Cllr D. Blackwell, and Cllr B. Botham

Also present: Mrs E. De Can – Town Clerk
Mrs L. Gould – Deputy Clerk
Mrs A. Wakenell – Community Officer

CO/053/25 - APOLOGIES FOR ABSENCE

Written apologies received and reason given by Cllr R. Langley.

CO/054/25 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr Blackwell as Cabinet member at CPBC, Cllr Brooke and Cllr Harvey as members of bay watch declared a non-pecuniary interest in item 11 on the agenda as they have been involved with the application for the bathing water application.

CO/055/25 - PUBLIC FORUM - TO RECEIVE QUESTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND OF WHICH NOTICE HAS BEEN RECEIVED FOR A PERIOD NOT EXCEEDING TEN MINUTES

No questions were received.

CO/056/25 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 23RD JUNE 2025.

Members **RESOLVED** that the minutes of the Council meeting held on the 23rd June 2025 be confirmed as a true record of the proceedings and signed by the Town Mayor.

CO/057/25 – TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE POLICY AND FINANCE COMMITTEE MEETING HELD ON THE 28TH JULY 2025.

Members noted the minutes of the Policy & Finance meeting held on the 28th July 2025 and **RESOLVED** that the minutes are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

CO/058/25 – TO RECEIVE A REPORT FROM THE TOWN MAYOR ON ACTIVITIES AND EVENTS SINCE THE LAST MEETING.

The Town Mayor provided details of events and activities attended such as BOPH's 30th Anniversary, Chalk Art event, Garden Trail, Coast Watch Base Visit, Wildlife Picnic, Jams by the Jetty, SEN by the Sea, Kings Park Garden Competition and Help us Keep Safe event.

CO/059/25 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS SINCE THE LAST MEETING.

Members noted the report detailing expenditure for silt testing at a cost of £250.00, the purchase of a new notice board for the Council office at a cost of £300.00, the removal and reinstallation of the aerator at a cost of £450.00, cutting of low hanging branches over a neighbouring property at a cost of £350.00 and the External Fire Risk assessment for the new office at a cost of £230.00.

CO/060/25 – TO RECEIVE A VERBAL REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.

Members noted the report.

CO/061/25 – TO CONSIDER AND AGREE HOLDING A MEETING ON THE 17TH SEPTEMBER 2025 TO REVIEW AND PROVIDE A RESPONSE TO THE CASTLE POINT LOCAL PLAN CONSULTATION.

The Castle Point Draft Local Plan Consultation is open to residents to put forward their views and help to shape the emerging Castle Point Plan. The consultation is split into fifteen sections. The topics of the sections cover all the areas of the borough individually as well as borough wide issues such as infrastructure, green belt, types of homes, employment and tourism, sustainability and business requirements. The draft local plan is 217 pages long and is a lengthy document to read in its entirety. The consultation is asking if respondents deem the plan to be legally compliant and 'meets the test of soundness'. It gives the option to comment on up to 20 sections of the plan and the deadline for responses is the 26th September 2025.

In view of how long this process could take, it is recommended that a separate meeting is held to discuss the Council's comments. Members **RESOLVED** to hold a separate meeting on the 17th September 2025 at 11am and a public agenda will be issued within the required legislative timeframe to provide a response to the consultation. Members requested that a planning officer and Cabinet member from CPBC be invited to attend the meeting to answer members' questions.

CO/062/25 – TO CONSIDER AND AGREE THE CITC PUBLIC CONSULTATION QUESTIONNAIRE AND THE COSTS FOR ASSISTANCE WITH THE DELIVERY OF THE CONSULTATION TO BE ROLLED OUT BY OCTOBER 2025.

Members noted the questionnaire and that the questions have been tailored to help with budget considerations. Members reviewed the questionnaire and **RESOLVED** unanimously to approve the draft submitted with minor amendments for publication by the end of October and to appoint Filigree Communications to assist in the delivery of four public engagement sessions at a cost of £6,784.00 plus estimated travel expenses of £450 and members will assist officers to deliver some smaller scale pop-up events.

CO/063/25 – TO CONSIDER AND AGREE A RESPONSE TO THE CASTLE POINT BOROUGH COUNCIL BATHING WATER APPLICATION.

Members noted that the Borough Council is aiming to apply for Bathing Water Status for its seafront on Canvey Island, the application will be for the area of the seafront stretching from the Canvey Island Town Council Sea Pool through to and including Thorney Bay. As part of the application process, the Council is required to consult and get the views of residents, seafront user groups, landowners, relevant bodies, Local Authorities, Parish / Town Councils, local business owners etc.

Members **RESOLVED** unanimously that it supports the Council's application for Bathing Water Status which will not only benefit the local residents and enhance tourism in the area, but it will also create a safer environment for swimmers and children and give parents peace of mind that the water quality is monitored.

CO/064/25 – TO CONSIDER AND AGREE JOINING THE GREAT COLLABORATION FOR COUNCIL AND COMMUNITY CLIMATE ACTION BY DECLARING A CLIMATE EMERGENCY AND FORMULATE A CLIMATE ACTION PLAN.

Members noted that the Great Collaboration for council and community climate action is an initiative set up by The Place-based Initiative and supported by NALC and SLCC. It has been set up to help councils and communities make realistic, grass roots level positive impacts towards the larger national initiative and goals for climate change set by central government. The UK government has issued a strategy for the country to become carbon net zero by 2050.

The Great Collaboration is urging local authorities to help with this initiative in the following ways:

- 'Be a Force For Good' for example: encourage the formation of climate action groups, support local plan policies that help to tackle climate change and boost nature, promote practical action by local people, develop and promote lift-sharing scheme.
- 'Demonstrate Leadership Through Your Own Practical Actions' for example: Save energy, produce green energy, reduce pesticide use and other harmful activities, manage land for nature, increase tree cover, buy green, ensure money is invested wisely.

- 'Use Your Powers Wisely' for example: Ensure you know the climate change or nature implications of decisions before you make them, designate safe walking and cycle routes.

By declaring a climate emergency, the Town Council shows a commitment to making positive changes in relation to climate change. NALC have issued guidance and resources that will aid the Town Council to create its own climate action plan with positive and practical steps the Town Council can take over the next 10 years to help tackle climate change.

Members **RESOLVED** unanimously to defer a decision on this subject until the next available meeting where more information could be provided.

CO/065/25 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.

1st September 2025 NO 1 ACCOUNT

Company	Reference	Amount	Description
Aspect Maintenance Ltd	BACS870	£12,670.18	July & Aug Maintenance
Local Government East	BACS871	£5,451.60	Public Consultation – Phase 2
Zurich Municipal	BACS872	£2,248.04	Council Insurance 2025/26
Top of the Mops	BACS873	£54.00	Office Cleaning – 04/08, 18/08 & 01/09
Aimee Yorwarth	BACS874	£150.00	Chalk Artist
Living Things Ltd	BACS875	£240.00	Final Payment – Wildlife Experience
Castle Point Transport Museum	BACS876	£280.00	Grant – Printer
Karis Helping Hand	BACS877	£500.00	Grant – Computer & Printer
Greenbarnes Ltd	BACS878	£54.00	Vinyl Letters – Honours Board
Office Needs	BACS879	£55.18	Copier Paper
PKF Littlejohn LLP	BACS880	£4,999.20	2023/24 AGAR & Additional Fees for Complaint
TOTAL		£26,702.20	

CO/066/25 – TO NOTE A REPORT FROM THE COMMUNITY OFFICER ON MATTERS RELATING TO CANVEY ISLAND.

Members noted the report. The Community Officer advised that the Community Day scheduled on the 28th August was cancelled due to a yellow weather warning and subsequent torrential rain. Members agreed that this event should be rescheduled for October half term and held in the Knightswick Centre if possible. The tree audit has been completed and will be reported to the next available meeting, the oxygen levels in Canvey Lake are stable and the aerator is still working, there is one tree at the Wildflower Meadow that has not survived and quotes will be obtained for consideration to replace, there has been a further delay with the bins at Canvey Lake as the company shut down during August without notifying the Council, however, this is being investigated for a quicker turn around, the Canvey 2000 plaques at the Memorial Gardens have fallen off and deteriorated so costs will be investigated to replace if required and they are currently in the Councils office and the fencing at the gardens has been damaged and will need replacing.

CO/067/25 – TO NOTE THE HEALTH AND SAFETY REPORTS DETAILING INCIDENTS AND ACTIONS COMPLETED IN RELATION TO OPEN SPACES.

Members noted the reports.

CO/068/25 – REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND.

Cllr Blackwell advised that 87% of people responded to the Street Light consultation requesting that they remain on at night. The lights will now remain on at night from the beginning of November and is costing CPBC around £30k per annum. A report to note will be submitted to Cabinet in September regarding

Canvey Lake and a full report will be submitted in October. 1.5million government funding has been provided to install 38 new cameras on Canvey Island, will be monitored 24/7 and should be installed in 2026 with a noise camera being investigated for Roscommon Way. New owners have now been appointed for the Pavilion and 1.3million grant funding has been obtained for Health and Social Wellbeing for the provision of sports for deprived families.

CO/069/25 – REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr Blackwell advised that a crash barrier is being investigated for the property at the corner of Climmen Road due to the constant damage caused to the property.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

CO/070/25 - TO CONSIDER AND AGREE THE QUOTES RECEIVED FOR THE LABWORTH MEMORIAL GARDENS/BAND STAND CONTRACT.

Members reviewed the quotes obtained and **RESOLVED** unanimously that due to the lack of response and difficulties with the provision of interested parties for litter clearance the existing contract should be extended for another year to enable the council to review the contract and work specification to ensure value for money and effective safeguarding of public money.

The meeting closed at 8.35pm.

TOWN MAYOR

6th October 2025

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF
CANVEY ISLAND TOWN COUNCIL
ON WEDNESDAY 17TH SEPTEMBER 2025 AT 11.00AM**

PRESENT:

Councillors: Cllr S. Sayes, Cllr D. Anderson, Cllr A. Acott, Cllr S. Sach, Cllr P. May, Cllr S. Brooke, Cllr E. Harvey, Cllr R. Langley, and Cllr B. Botham

Also present: Mrs E. De Can – Town Clerk
Mrs L. Gould – Deputy Clerk
Mrs A. Wakenell – Community Officer

CO/071/25 - APOLOGIES FOR ABSENCE

Written apologies received and reason given by Cllr J. Anderson. Verbal apologies received and reason given by Cllr P. May. Cllr D. Blackwell did not attend.

CO/072/25 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declaration of interests was received.

CO/073/25 - PUBLIC FORUM - TO RECEIVE QUESTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND OF WHICH NOTICE HAS BEEN RECEIVED FOR A PERIOD NOT EXCEEDING TEN MINUTES

No questions were received.

CO/074/25 - TO CONSIDER AND AGREE A RESPONSE TO THE CASTLE POINT BOROUGH COUNCIL LOCAL PLAN CONSULTATION.

Members discussed the local plan consultation and **RESOLVED** 8 votes for with 1 against that the proposed plan is unsound for the following reasons and points in relation to the corresponding policy numbers within the consultation:

Members raised the following points in relation to policy number SP3:

- The plan does not take into consideration the views of residents and the proposal for an additional 3300 homes on Canvey Island will overdevelop an existing heavily urbanised area, which is at maximum capacity.
- The additional residents that these homes will introduce will impact the overall safety of the island and put additional pressure on an existing inadequate policing provision.
- Canvey Island has two COMAH sites with no clear emergency plan, and an increase in development creating a larger population will further impede attempts to exit the island in an emergency with the existing inadequate road infrastructure in place.
- Members raised concerns that the addition of such a large number of homes will cause an increase in vehicles, which the current insufficient road infrastructure cannot support.
- Canvey Island is a flood zone 3a, which is the highest probability of flooding, and is already heavily urbanised with limited green spaces. Any use of remaining green belt land for development will add to the already high flood risk and could impact the overall safety of residents.

Members raised the following point in relation to policy number ENV3:

- Concerns that proposed development sites may not have taken into consideration the protection of local wildlife.

Members raised the following points in relation to policy numbers C1 and C10:

- The proposed development of some brownfield sites will limit and reduce much needed parking facilities for local shops and visitors.

Members raised the following points in relation to policy number C3:

- There is a concern that the presence of the two COMAH sites within the C3 policy area already poses a threat of terrorism due to the nature of the sites, therefore, increasing development in this area raises concerns that any need for evacuation in the event of an emergency or terrorist incident will become unsustainable.

Members raised the following points in relation to policy number HOU3:

- Members noted that Canvey Island has an existing growing community, and concerns were raised that further development will bring an unsustainable influx of residents and the types of homes being proposed, are not affordable and primarily aimed at the local community.

The meeting closed at 12.05pm.

TOWN MAYOR

6th October 2025



Underhill Tree Consultancy

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The report covers arboricultural issues; however, non-arboricultural matters may be referred to such as soils, ecology etc. This should be viewed as provisional and the appropriate expert should be consulted where required.

Trees are dynamic living organisms and their condition can change rapidly and therefore this report is valid for a period of 12 months. This period may be reduced if significant changes occur to the trees or the ground conditions close to them.



Tree Condition & Management Report

Canvey Lake, Tewkes Creek Wildflower
Meadow & Labworth Park Memorial Garden
Canvey Island
Essex

0287-06-TCR
22 August 2025

Prepared by
Graham Underhill MICFor, CEnv, FArborA, DipArb (RFS)



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1.0 INTRODUCTION

INSTRUCTION & BRIEF

- 1.1 Underhill Tree Consultancy is instructed by Adele Wakenell of Canvey Island Town Council, to assess trees at Canvey Lake, Tewkes Creek Wildflower Meadow and Labworth Park Memorial Garden, and report on their condition and management requirements. It has been carried out by Graham Underhill, Chartered Arboriculturist and registered consultant with the Institute of Chartered Foresters. Details of qualifications and experience can be found at <http://www.underhilltc.co.uk/about-us>.

DOCUMENTS & INFORMATION PROVIDED

- 1.2 A pictorial plan of Canvey Lake and Labworth Park without trees plotted, was supplied. An aerial picture of Tewkes Creek was supplied.

PURPOSE & SCOPE OF THIS REPORT

- 1.3 This report's purpose is to assess the condition of trees from a safety perspective, specifically in respect to the management of the risk from falling trees or branches. Hazards and risks have been assessed and recorded and recommendations made to reduce risk to acceptable levels.
- 1.4 It follows current best practice on tree risk, including guidance given by the Health and Safety Executive (HSE) in a SIM 01/2007/05, *Management of the Risk from Falling Trees or Branches*, and in the National Tree Safety Group publication, *Common Sense Risk management of Trees* (2011).
- 1.5 Tree owners and managers have a duty of care to take reasonable care to avoid acts or omissions that cause a reasonably foreseeable risk of injury to persons or property.
- 1.6 Works are also recommended for sound arboricultural management reasons where appropriate.

EXPLANATION OF TERMS

- 1.7 The following is an explanation of terms used within the report.
- Defect: any feature of a tree that is likely to make it less structurally sound and more liable to failure
 - Obvious defect: the courts often apply the term 'obvious' when referring to defects of which an owner should be aware.
 - Hazard: in tree terms, any part of a tree with the potential to cause harm or damage
 - Risk: is the probability of harm or damage being caused
- 1.8 Many trees contain defects or hazards. The presence of a defect or hazard of itself is not necessarily a cause for concern. The risk of harm being caused is the major consideration.

SURVEY METHODOLOGY & REPORT LIMITATIONS

- 1.9 The survey was carried out from ground level only and using Visual Tree Assessment (VTA)¹. No specialist decay detection equipment was used. Where necessary, basic, non-invasive sounding and probing tools, such as a mallet and/or metal probe were used. No soil samples or investigations were carried out. Recommendations to undertake an aerial inspection or more detailed investigation of internal parts of a tree are given if required.

¹ Visual Tree Assessment (VTA) - In addition to the literal meaning, a system expounded by Mattheck and Breloer (1995) to aid the diagnosis of potential defects through visual signs and the application of mechanical criteria.

- 1.10 It is important to understand that as trees are living, dynamic organisms, it is not possible to maintain them totally free of risk. Some level of risk must be accepted in order to experience the full range of benefits that trees provide. As such, we reference the document by the National Tree Safety Group (NTSG): Common Sense Risk Management of Trees (Forestry Commission 2011). This document provides guidance on trees and public safety in the UK for owners, managers and advisors.
- 1.11 Trees are divided into two zones: one zone where there is frequent public access to trees (e.g. in and around picnic areas, schools, children's playgrounds, popular footpaths, car parks, or at the side of busy roads); and a second zone where trees are not subject to frequent public access. As a rough guide 'trees subject to frequent public access' are those that are closely approached by many people every day. Recommendations for management and the priority of such, are based upon the zone and target combined with the severity of the defects possessed by the tree. On these sites, all trees are subject to frequent public access, therefore, the priority given to proposed works is based on the most used areas of the site or the likelihood of failure.
- 1.12 Trees are dynamic, living organisms and their condition can change rapidly as the trees grow and can be affected by external conditions and therefore this report is valid for a period of 18 months. This period may be reduced if significant changes occur to the trees or the ground conditions close to them.
- 1.13 This report takes no account of whether trees could affect the soil in the area in such a way as to cause tree-related damage such as subsidence or heave, to buildings or other structures.
- 1.14 On-going normal maintenance such as pruning vegetation away from paths etc., or hedge-cutting, are not dealt with within this report unless there is a significant risk associated.
- 1.15 Metal tags were affixed to all trees at Canvey Lake to aid identification purposes for recommended works and future surveying. Trees at the other two sites were not tagged, either because they are too small, or because their location is clear.
- 1.16 Tags have been affixed to the newly planted trees. Tags have been attached to the tree stake, as the trees are too small to nail directly.



Picture 1 - Example of metal tag

PLANS & TREE POSITIONS

- 1.17 No topographical drawing showing trees was supplied, and tree positions have been plotted by eye, therefore the position of trees on our plans may not be plotted accurately.

LEGAL CONSTRAINTS

Statutory designations affecting trees on site

- 1.18 I am not aware if any of the subject trees are protected by a tree preservation order or are within a conservation area.
- 1.19 The tree protection status is correct at the time of report production but can be subject to change. It is therefore the responsibility of any persons undertaking tree works operations to the trees which are the subject of this report and in accordance with our recommendations, to undertake their own statutory tree protection checks with the local planning authority, to include TPO, conservation area and planning conditions prior to works commencing. Tree work agreed as part of full planning consent overrides the need to apply separately although pre-commencement planning conditions may need to be discharged first. Wilful damage or destruction of TPO/Conservation Area trees can result in prosecutions for companies or individuals and fines can be up to £20,000 (County Court fines are unlimited).

Ecological considerations

- 1.20 Although outside the specific scope of this report, tree removal and tree works have the potential to cause harm to wildlife, and this should be considered at the planning stage. Additionally, some wildlife which uses trees is legally protected: the Wildlife and Countryside Act 1981, as amended, The Conservation of Habitats and Species Regulations 2010 and the Countryside and Rights of Way Act 2000, provide statutory protection to species of flora and fauna including birds, bats and other species that are associated with trees. These could impose significant constraints on the use and timing of access to the site. It is the responsibility of the main contractor and tree surgery contractor to ensure that no protected species are harmed whilst carrying out site clearance or tree surgery works. Unless competent to do so, the advice of an ecologist must be sought. It is generally considered that birds nest between March and August but it must be understood that birds and active nests are protected irrespective of the time of year and some species can nest in any month. Therefore, due diligence must be observed towards nesting birds whenever tree works are carried out.

2.0 THE SITES

SITE DESCRIPTIONS & RECENT HISTORY

- 2.1 Canvey Lake is a long, linear lake within a public park, entirely surrounded by residential housing. This survey is the second of five annual surveys to be carried out by Underhill Tree Consultancy.
- 2.2 Tewkes Creek Wildflower Meadow is a newly created area of trees and meadow.
- 2.3 Labworth Park Memorial Gardens is a small area within a larger park.
- 2.4 An annual survey of the trees, followed by tree works where necessary, has been undertaken for several years resulting in a well-managed tree population.

SITE VISIT

- 2.5 Site visits was carried out during July and August 2025. All observations were made from ground level without detailed investigations. Dimensions were estimated unless otherwise indicated. The weather was clear and dry on the days of inspection, so visibility was not impeded.

3.0 THE SUBJECT TREES

POPULATION ANALYSIS

- 3.1 The information below is for the large tree population around Canvey Lake. The other two sites have low tree numbers and species diversity. Around the lake, there is reasonable diversity in tree species which is good from the perspective of sustainability. Populations of trees with a greater diversity of species are generally more robust than those with a limited range of species, as the impact of species-specific pathogens is greatly reduced. In recent years, several new, potentially very damaging pathogens have arrived in the UK with others forecast to arrive in the coming years.

AGE-CLASS DISTRIBUTION

- 3.2 There is limited diversity in age range of trees on site, with many at a semi-mature stage. Fifty newly planted trees have been added this year, and these will change the age dynamic favourably, if they survive until established. It is important to have a range of age classes within a tree population. It ensures continuity both in terms of landscape and ecological benefit. Populations that consist of predominantly mature and late-mature trees are likely to decline at a similar rate, therefore, leaving a gap of many years before the benefits that they provide are replaced by those that are newly established.

HEALTH

- 3.3 The majority of the trees across the site are of only fair condition and vitality. Trees with reduced vitality are more likely to be susceptible to pathogens, which may lessen their life expectancy and compromise their structural integrity.

ISSUES & PROPOSED TREE WORKS

- 3.4 Many of the trees have suffered from vandalism and damage from grass-cutting machinery. This has resulted in bark being removed at the base of many trees, which reduces the trees' ability to move sap up and down the tree, as well as allowing an entry point for pathogens. Ideally, an area of about 1m around the base of all trees should be devoid of grass and mulched with woodchip. This would remove the need for grass cutting close to the base of the trees and reduce the competition from grass.
- 3.5 Several trees have low branches over footpaths and other areas people walk and crown lifting is required to avoid conflict. Much of this is likely to already occur as part of the routine grounds maintenance of the site. Most of these works do not require climbing and as long as appropriate precautions are taken, can be carried out by the maintenance staff.
- 3.6 Within the Tree Schedule, a priority is given against each work specification. This is decided by either the severity of the fault, the location, or both. Where a longer timescale is given, this is for budgeting or management purposes. All proposed works could be carried out as one operation if this is preferable.
- 3.7 Many of the newly planted trees were poorly staked with ties poorly attached. This has resulted in many trees rubbing on the stakes, causing damage to the bark of the trees. These trees should have the correct tree ties, with spacers, re-fitted by a competent person.
- 3.8 It is important that the newly-planted trees are regularly watered from April to September/October and that the mulch layer is maintained for at least the next three years.

APPENDIX A - TREE SURVEY SCHEDULE, EXPLANATORY NOTES & PLANS

<p>Methodology</p> <p>A ground level only survey was undertaken. No specialist decay detection equipment was used with basic sounding and probing tools used where necessary. No soil samples or investigations were carried out.</p> <p>Access to trees outside the site boundaries may not have been possible, thus observations are confined to what was visible from within the site and any surrounding public areas.</p> <p>Where heavy ivy, or other vegetation is present, trees are assessed from what can be seen. Where there are concerns but close access is not possible, recommendations may be made to clear vegetation and reinspect.</p> <p>Tree No. T: Tree; G: Group; W: Woodland; H: Hedge; S: Shrub mass</p> <p>Species Common names are used with the scientific name given the first time of use.</p> <p>Height Estimated or measured with the use of a Disto laser measurer, given in metres.</p> <p>Trunk Diameter Measured at approximately 1.5m above ground level and given in millimetres.</p> <p>Radial Crown Spread Measured by Disto laser measurer at the main cardinal points and given in metres. For trees with reasonably symmetrical crowns, a single averaged figure is given.</p> <p>Life Stage NP: Newly planted. Y: Young - an establishing tree that could be easily transplanted. SM: Semi-mature - an established tree still to reach its ultimate height and spread and with considerable growth potential. EM: Early mature - a tree reaching its ultimate height and whose growth is slowing, however, it will still increase considerably in stem diameter and crown spread. M: Mature - a tree with limited potential for further significant increase in size although likely to have a considerable safe useful life expectancy.</p>	<p>LM: Late mature - a senescent tree, in decline, although may still have a useful life expectancy. V: Veteran - has features associated with advanced age for its species but not necessarily very old chronologically. A: Ancient - a tree older than typical for the species and of great ecological, cultural or aesthetic value.</p> <p>Physiology/Vitality Health, condition and function of the tree, in comparison to a normal specimen of its species and age.</p> <p>Structure Structural condition of the tree, based on both the structure of its roots, trunk, major stems and branches, and on the presence of any structural defects or decay. Given as Good, Fair, Poor or Hazardous</p> <p>Hazardous Target & Site Features</p> <p>A 'target' refers to the likelihood of people being present within falling distance, or property of value.</p> <p>Comments Where appropriate, comments could expand on tree condition and health, features within the rooting zone, safety concerns etc.</p> <p>Recommended Works Primarily, proposed works are for safety reasons although some works may be recommended for arboricultural reasons or to reduce the likelihood of a future hazard developing.</p> <p>(W) Works Priority 1: urgent attention required (as soon as practically possible). 2: Works required within 30 days. 3: works required as part of scheduled maintenance during the 12 months following the relevant inspection date. 4: Works required are of the lowest priority and may be done if budget allows. 5: N/A: No work required.</p> <p>Inspection Frequency 1: carry out an aerial inspection and/or use of decay detection, or other technical equipment. 2: 12-month inspection. 3: 18-month inspection (to allow for inspection in different seasons). 4: 3-year inspection</p>	<p>Wildlife Many wild animals and birds are protected by law and many use trees for part or all of their lifecycles. Therefore, tree work always has the potential to cause harm. All wild birds, their eggs and nests are protected by law. Although birds generally nest between March and September, some species can nest at any time of year. A visual check for nests must be made by a competent person before tree works are carried out.</p> <p>Bats have greater protection, including their roosts whether they are occupied or not. Bats use different roosts at different times of year, therefore potential roost features (PBRs) are noted and must be checked by an appropriately qualified person, if it is to be disturbed during tree works.</p>
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4.0 CONCLUSIONS & RECOMMENDATIONS

- 4.1 The recommended tree works are specified in the Tree Schedule at Appendix 1. Low priority works are given a longer timescale although all works could be carried out as one operation if this is preferred.
- 4.2 Any tree surgery works should be carried out by a suitably qualified and insured arborist and undertaken in accordance with *BS 3998: 2010 Tree Work - recommendations*.
- 4.3 Ideally the timing of the survey should vary to allow for alternating summer and autumn/winter surveys. This is because certain issues affecting trees, particularly some diseases such as ash dieback disease, are easier to determine in the summer, whilst many fungal pathogens are only visible in autumn.




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CANVEY LAKE *Numbers equate to metal tag number affixed to tree*

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T550	Henry's lime (<i>Tilia henryana</i>)	Newly planted. Soil mounded around base which will prevent water ingress in dry weather. Some mulch layer has been added, but too small. Now vandalised and broken at base.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Allow to regrow.	
T551	Flowering Cherry (<i>Prunus serrulata</i>)	Broken but regrowing. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress.	Height (m): 1 Crown Radius (m): 0.2 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T552	Field Maple 'Louisa Red Shine' (<i>Acer campestre</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3.5 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T553	Norway Maple 'Fasitigiata' (<i>Acer platanoides</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T554	Flowering Cherry (<i>Prunus serrulata</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T555	Turkish Hazel (<i>Corylus colurna</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T556	Whitebeam (<i>Sorbus aria</i>)	Newly planted. Some mulch layer has been added, but too small. Tree establishing well. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T557	Whitebeam (<i>Sorbus aria</i>)	Newly planted. Some mulch layer has been added, but too small. Tree establishing well. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T558	Norway Maple 'Fasitigiata' (<i>Acer platanoides</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T559	Honey Locust (<i>Gleditsia triacanthos</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T560	Common Alder (<i>Alnus glutinosa</i>)	Newly planted. Some mulch layer has been added, but too small. Top dead from drought stress, but tree starting to establish. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T561	Whitebeam (<i>Sorbus aria</i>)	Newly planted. Some mulch layer has been added, but too small. Tree establishing well. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T562	Field Maple 'Louisa Red Shine' (<i>Acer campestre</i>)	Newly planted. Some mulch layer has been added, but too small. Broken at 1m and starting to regrow.	Height (m): 1 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T563	Whitebeam (<i>Sorbus aria</i>)	Newly planted. Some mulch layer has been added, but too small. Broken at 1m and starting to regrow.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T564	Winter-Flowering Cherry (<i>Prunus subhirtella</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 2 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T565	Turkish Hazel (<i>Corylus colurna</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T566	Common Alder (<i>Alnus glutinosa</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Recently vandalised-leave to regrow.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T567	Hornbeam (<i>Carpinus betulus</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T568	Turkish Hazel (<i>Corylus colurna</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T569	Common Alder (<i>Alnus glutinosa</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T570	Field Maple 'Louisa Red Shine' (<i>Acer campestre</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T571	Flowering Cherry (<i>Prunus serrulata</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T572	Field Maple 'Louisa Red Shine' (<i>Acer campestre</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T573	Whitebeam (<i>Sorbus aria</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T574	Whitebeam (<i>Sorbus aria</i>)	Newly planted. Soil mounded around base which will prevent water ingress in dry weather. Some mulch layer has been added, but too small. Now dead.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Replace.	
T575	Small-leaved Lime 'Winter Orange' (<i>Tilia cordata</i>)	Newly planted. Soil mounded around base which will prevent water ingress in dry weather. Some mulch layer has been added, but too small. Now virtually dead.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Replace.	
T576	Small-leaved Lime 'Winter Orange' (<i>Tilia cordata</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	
T577	Flowering Cherry (<i>Prunus serrulata</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	



Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T578	Field Maple (<i>Acer campestre</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	
T579	Turkish Hazel (<i>Corylus colurna</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	
T580	Common Alder (<i>Alnus glutinosa</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	
T581	Field Maple 'Louisa Red Shine' (<i>Acer campestre</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T582	Rowan (<i>Sorbus aucuparia</i>)	Newly planted. Soil mounded around base which will prevent water ingress in dry weather. Mulch has been heaped around base of tree which has caused it to die. Now dead.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Replace.	
T583	Whitebeam (<i>Sorbus aria</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T584	Field Maple 'Louisa Red Shine' (<i>Acer campestre</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T585	Hackberry (<i>Celtis occidentalis</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T586	Common Alder (<i>Alnus glutinosa</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T587	Rowan (<i>Sorbus aucuparia</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T588	Flowering Cherry (<i>Prunus serrulata</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T589	Hornbeam (<i>Carpinus betulus</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T590	Henry's lime (<i>Tilia henryana</i>)	Now dead.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Remove and replace tree.	
T591	Rowan (<i>Sorbus aucuparia</i>)	Newly planted. Dead.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Replace.	
T592	Hornbeam (<i>Carpinus betulus</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	
T593	Common Alder (<i>Alnus glutinosa</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Recently vandalised-leave to regrow.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T594	Norway Maple 'Fasitigiata' (<i>Acer platanoides</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T595	Flowering Cherry (<i>Prunus serrulata</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T596	Norway Maple 'Fasitigiata' (<i>Acer platanoides</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T597	Norway Maple 'Fasitigiata' (<i>Acer platanoides</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T598	Common Alder (<i>Alnus glutinosa</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	
T599	Winter-Flowering Cherry (<i>Prunus subhirtella</i>)	Newly planted. Some mulch layer has been added, but too small. Water bag empty and tree suffering severe water stress. Poorly attached tree tie on stake.	Height (m): 3 Crown Radius (m): 0.5 DBH (cm): 4 Life Stage: Newly planted	Increase mulch layer to at least 1m diameter. Ideally re-tie tree properly. Timescale: 6 Months Regularly water tree April to September	-
T600	Cherry plum (<i>Prunus cerasifera</i>)	Shrubby tree on edge of lakeside.	Height (m): 7 Crown Radius (m): 2.5 DBH (cm): 20 Life Stage: Semi Mature		-
T601	Chinese Willow (<i>Salix matsudana</i>)	Some low branches over footpath	Height (m): 8 Crown Radius (m): 2.5 DBH (cm): 20 Life Stage: Semi Mature	Crown lift above path to a height of 2.5m. On-going – as and when.	



Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T602	Rowan (<i>Sorbus aucuparia</i>)	On fully accessible grassed area. Small, insignificant tree.	Height (m): 3 Crown Radius (m): 2 DBH (cm): 20 Life Stage: Semi Mature		
T603	Sycamore (<i>Acer pseudoplatanus</i>)	On fully accessible grassed area. No obvious issues.	Height (m): 10 Crown Radius (m): 5 DBH (cm): 40 Life Stage: Mature		
T604	Cherry Plum (<i>Prunus cerasifera</i>)	On fully accessible grassed area. On edge of lake. Multi-stemmed. No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature		
T605	Cherry Plum (<i>Prunus cerasifera</i>)	On fully accessible grassed area. On edge of lake. Multi-stemmed. No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 40 Life Stage: Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T606	Cherry Plum (<i>Prunus cerasifera</i>)	On fully accessible grassed area. On edge of lake. Multi-stemmed. No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature		
T607	Purple Cherry Plum (<i>Prunus cerasifera</i> 'Nigra')	On fully accessible grassed area. On edge of lake. Multi-stemmed. No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T608	Purple Cherry Plum (<i>Prunus cerasifera</i> 'Nigra')	On fully accessible grassed area. On edge of lake. Multi-stemmed. No obvious issues.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T609	Cherry Plum (<i>Prunus cerasifera</i>)	Tree now removed. Stump remains.			




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T610	Sycamore (<i>Acer pseudoplatanus</i>)	On fully accessible grassed area. No obvious issues.	Height (m): 10 Crown Radius (m): 5 DBH (cm): 35 Life Stage: Early Mature		
T611	Cherry Plum (<i>Prunus cerasifera</i>)	On fully accessible grassed area. On edge of lake. Multi-stemmed. No obvious issues.	Height (m): 3 Crown Radius (m): 2 DBH (cm): 20 Life Stage: Early Mature		
T612	Crack Willow (<i>Salix fragilis</i>)	Large tree. Willows can collapse when they become very large. It is not possible to assess the forks of the limbs at height without a climbing inspection. Willows respond well to pollarding and this can also increase their biodiversity value.	Height (m): 15 Crown Radius (m): 6 DBH (cm): 45 Life Stage: Mature	Phased reduction in overall size with the intention to eventually treat as a pollard with periodic pollarding. First phase to reduce overall by 25%. Timescale 6 months.	
T613	Sycamore (<i>Acer pseudoplatanus</i>)	On fully accessible grassed area. Old storm damage at 5m with tear into heartwood.	Height (m): 12 Crown Radius (m): 4 DBH (cm): 35 Life Stage: Early Mature		




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T614	Norway Maple (<i>Acer platanoides</i>)	Beneath electric cables so has been regularly and heavily reduced.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 25 Life Stage: Semi Mature		
T615	Norway Maple (<i>Acer platanoides</i>)	In decline. Extensive deadwood over neighbouring garden.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 25 Life Stage: Semi Mature	Remove deadwood. Timescale: 6 months	
T616	Elder (<i>Sambucus nigra</i>)	Self-seeded against fence.	Height (m): 4 Crown Radius (m): 1 DBH (cm): 25 Life Stage: Semi Mature		
T617	Foxglove tree (<i>Paulownia tomentosa</i>)	Young tree against fence. Tree in decline. With high growth potential if health recovers.	Height (m): 5 Crown Radius (m): 2 DBH (cm): 15 Life Stage: Young		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T618	Elder (<i>Sambucus nigra</i>)	Within dense undergrowth.	Height (m): 4 Crown Radius (m): 1 DBH (cm): 20 Life Stage: Semi Mature		
T619	Crack Willow (<i>Salix fragilis</i>)	Tree has been felled.			
T620	Sycamore (<i>Acer pseudoplatanus</i>)	Felled to a stump and now regrowing, with shoots 4m high.	Height (m): 4 Crown Radius (m): 1 DBH (cm): 20 Life Stage: Young		
T621	Sycamore (<i>Acer pseudoplatanus</i>)	Tight forks but appear sound.	Height (m): 9 Crown Radius (m): 4 DBH (cm): 30 Life Stage: Early Mature		
T622	Elder (<i>Sambucus nigra</i>)	Self-sown against fence.	Height (m): 4 Crown Radius (m): 2 DBH (cm): 30 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T623	Crack Willow (<i>Salix fragilis</i>)	Large tree. Willows can collapse when they become very large. It is not possible to assess the forks of the limbs at height without a climbing inspection. Willows respond well to pollarding and this can also increase their biodiversity value.	Height (m): 9 Crown Radius (m): 4 DBH (cm): 70 Life Stage: Mature	Phased reduction in overall size with the intention to eventually treat as a pollard with periodic pollarding. First phase to reduce overall by 25%. Timescale 6 months.	
T624	Flowering Cherry (<i>Prunus serrulata</i>)	Now removed.			
T625	Sycamore (<i>Acer pseudoplatanus</i>)	Growing close to fence, otherwise no obvious issues.	Height (m): 8 Crown Radius (m): 4 DBH (cm): 300 Life Stage: Early Mature		
T626	Sycamore (<i>Acer pseudoplatanus</i>)	Growing close to fence, otherwise no obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T627	Sycamore (<i>Acer pseudoplatanus</i>)	Growing close to fence, otherwise no obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T628	Weeping Golden Willow (<i>Salix x sepulcralis Chrysocoma</i>)	Reduced in the past. Low branches but over little-used area.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Mature		
T629	Elder (<i>Sambucus nigra</i>)	In slightly overgrown area close to boundary fence. No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T630	Goat Willow (<i>Salix caprea</i>)	In slightly overgrown area close to boundary fence. No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T631	Common Ash (<i>Fraxinus excelsior</i>)	In slightly overgrown area close to boundary fence. No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T632	Elder (<i>Sambucus nigra</i>)	In slightly overgrown area close to boundary fence. No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T633	Crack Willow (<i>Salix fragilis</i>)	Large tree. Willows can collapse when they become very large. It is not possible to assess the forks of the limbs at height without a climbing inspection. Willows respond well to pollarding and this can also increase their biodiversity value.	Height (m): 9 Crown Radius (m): 4 DBH (cm): 80 Life Stage: Mature	Phased reduction in overall size with the intention to eventually treat as a pollard with periodic pollarding. First phase to reduce overall by 25%. Timescale 6 months.	
T634	Silver Birch (<i>Betula pendula</i>)	Very small, suppressed tree.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T635	Silver Birch (<i>Betula pendula</i>)	Very small, suppressed tree.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T636	Horse Chestnut (<i>Aesculus hippocastanum</i>)	In decline with increasing small deadwood. Bleeding canker on stem. Likely to need to be removed in next 2-3 years.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T637	Hazel (<i>Corylus avellana</i>)	Small, multi-stemmed large shrub.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T638	Norway Maple (<i>Acer platanoides</i>)	1m high dead stump.			





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T639	Elder (<i>Sambucus nigra</i>)	In slightly overgrown area close to boundary fence. No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T640	Weeping Golden Willow (<i>Salix x sepulcralis</i> <i>Chrysocoma</i>)	Small, low branches over footpath which are regularly lifted. Significant decay in hot spot for tree, Will need heavy reduction in next five years to relieve weight.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Crown lift over path to 2.5m on an as-and-when basis.	
T641	Silver Birch (<i>Betula pendula</i>)	Small tree with no obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T642	Horse Chestnut (<i>Aesculus hippocastanum</i>)	Tight fork at 0.5m with included bark. Tree in decline.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T643	Elder (<i>Sambucus nigra</i>)	Now felled.			
T644	Weeping Golden Willow (<i>Salix x sepulcralis</i> <i>Chrysocoma</i>)	Large tree which has been reduced in the past. Small, twiggy growth low over grass.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 40 Life Stage: Mature		
T645	Elder (<i>Sambucus nigra</i>)	Cut to a stump and now regrowing.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T646	European Lime (<i>Tilia x europaea</i>)	Epicormic shoots around base and low, small branches.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove epicormic shoots and low, twiggy growth, as and when necessary.	





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T647	European Lime (<i>Tilia x europaea</i>)	Epicormic shoots around base and low, small branches.	Height (m): 10 Crown Radius (m): 5 DBH (mm): 350	Remove epicormic shoots and low, twiggy growth, as and when necessary.	
T648	Field Maple (<i>Acer campestre</i>)	Now removed.			
T649	Wild Cherry (<i>Prunus avium</i>)	Considerable deadwood but small diameter and low risk.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature		
T650	Wild Cherry (<i>Prunus avium</i>)	Dead tree		Fell tree. Timescale: 6 months	
T651	Field Maple (<i>Acer campestre</i>)	Some damage and decay between forks but not serious at this stage.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T652	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T653	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 10 Crown Radius (m): 4 DBH (cm): 30 Life Stage: Early Mature		
T654	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T655	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T656	Common Alder (<i>Alnus glutinosa</i>)	Now removed.			-
T657	Common Alder (<i>Alnus glutinosa</i>)	Now removed.			-
T658	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T659	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 25 Life Stage: Early Mature		
T660	Wild Cherry (<i>Prunus avium</i>)	Virtually dead.	Height (m): 7 Crown Radius (m): 4 DBH (cm): 25 Life Stage: Early Mature	Fell tree. Timescale: 6 months	


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T661	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature		
T662	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T663	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T664	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T665	Hawthorn (<i>Crataegus sp.</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 2 DBH (cm): 20 Life Stage: Early Mature		
T666	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 5 DBH (cm): 30 Life Stage: Early Mature		
T667	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 4 DBH (cm): 40 Life Stage: Early Mature		
T668	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T669	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T670	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T671	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T672	Wild Cherry (<i>Prunus avium</i>)	No obvious issues other than resin bleeds on stem.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T673	Field Maple (<i>Acer campestre</i>)	Multi-stemmed. No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature		
T674	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T675	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T676	Field Maple (<i>Acer campestre</i>)	Cut or broken close to base, now regrowing as a multi-stemmed tree; damage from climbing, not bad at present.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T677	Field Maple (<i>Acer campestre</i>)	Tight compression fork with included bark; epicormic growth on trunk.	Height (m): 10 Crown Radius (m): 4 DBH (cm): 40 Life Stage: Early Mature		
T678	Common Hawthorn (<i>Crataegus monogyna</i>)	Cut or broken close to base, now regrowing as a multi-stemmed tree; no issues at present.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T679	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T680	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		



Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T681	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T682	Elder (<i>Sambucus nigra</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 2 DBH (cm): 10 Life Stage: Early Mature		
T683	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T684	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T685	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T686	False Acacia (<i>Robinia pseudoacacia</i>)	Tight compression forks with included bark.	Height (m): 9 Crown Radius (m): 4 DBH (cm): 30 Life Stage: Early Mature		
T687	Pedunculate Oak (<i>Quercus robur</i>)	Tree has been ringbarked and will die.	Height (m): 4 Crown Radius (m): 2 DBH (cm): 20 Life Stage: Early Mature		
T688	European Lime (<i>Tilia x europaea</i>)	Tight compression forks with included bark.	Height (m): 9 Crown Radius (m): 4 DBH (cm): 40 Life Stage: Early Mature		
T689	European Lime (<i>Tilia x europaea</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 4 DBH (cm): 30 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T690	European Lime (<i>Tilia x europaea</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 40 Life Stage: Early Mature		
T691	European Lime (<i>Tilia x europaea</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T692	European Lime (<i>Tilia x europaea</i>)	No obvious issues.	Height (m): 10 Crown Radius (m): 5 DBH (cm): 50 Life Stage: Early Mature		
T693	Field Maple (<i>Acer campestre</i>)	Cut or broken close to base, now regrowing as a multi-stemmed tree; no issues at present.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T694	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 2 DBH (cm): 10 Life Stage: Early Mature		No Photo





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T695	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T696	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T697	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T698	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T699	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T700	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T701	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T702	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T703	Wild Cherry (<i>Prunus avium</i>)	No obvious issues other than resin bleeds on stem.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T704	Cherry Plum (<i>Prunus cerasifera</i>)	Now removed.			-
T705	Flowering Cherry (<i>Prunus serrulata</i>)	Now removed.			-
T706	Common Alder (<i>Alnus glutinosa</i>)	Now removed.			-
T707	Sycamore (<i>Acer pseudoplatanus</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T708	Norway Maple (<i>Acer platanoides</i>)	Now removed.			-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T709	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T710	Common Hawthorn (<i>Crataegus monogyna</i>)	Cut or broken close to base, now regrowing as a multi-stemmed tree.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T711	Flowering Cherry (<i>Prunus serrulata</i>)	Now removed.			-
T712	Common Hawthorn (<i>Crataegus monogyna</i>)	Cut or broken close to base, now regrowing as a multi-stemmed tree.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T713	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T714	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 10 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T715	Flowering Cherry (<i>Prunus serrulata</i>)	Now removed.			-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T716	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T717	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T718	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T719	Hornbeam (<i>Carpinus betulus</i>)	Dead.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Fell tree. Timescale: 6 months	-
T720	Cherry Plum (<i>Prunus cerasifera</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T721	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T722	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T723	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T724	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T725	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T726	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T727	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T728	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T729	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T730	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T731	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T732	European Lime (<i>Tilia x europaea</i>)	On fully accessible grassed area adjacent to main road and footpath. One of the larger subject trees. Adjacent to main road and footpath. Deadwood over footpath.	Height (m): 16 Crown Radius (m): 6 DBH (mm): 40 Life Stage: Mature	Remove deadwood. Timescale: 6 months	
T733	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 10 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T734	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 10 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T735	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 10 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T736	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T737	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T738	Common Ash (<i>Fraxinus excelsior</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T739	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T740	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T741	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T742	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T743	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T744	Wild Cherry (<i>Prunus avium</i>)	Extensive deadwood.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove deadwood. Timescale: 6 months	-
T745	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T746	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T747	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T748	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T749	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T750	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T751	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T752	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T753	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T754	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T755	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T756	Norway Maple (<i>Acer platanoides</i>)	Bark wound with exposed heartwood.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T757	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T758	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T759	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T760	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T761	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T762	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T763	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T764	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T765	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T766	Common Alder (<i>Alnus glutinosa</i>)	Dead.	Height (m): 4 Crown Radius (m): 1.5 DBH (cm): 8 Life Stage: Dead	Remove tree. Timescale: 6 months	-
T767	Silver Birch (<i>Betula pendula</i>)	Now removed.			-
T768	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T769	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T770	Sycamore (<i>Acer pseudoplatanus</i>)	Growing close to a fence, otherwise no issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T771	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T772	Wild Cherry (<i>Prunus avium</i>)	Minor deadwood over footpath.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T773	Common Hawthorn (<i>Crataegus monogyna</i>)	Minor deadwood; no issues at present.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T774	Norway Maple (<i>Acer platanoides</i>)	Dog damage to bark. Minor deadwood.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T775	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T776	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T777	Wild Cherry (<i>Prunus avium</i>)	Extensive deadwood.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove deadwood. Timescale: 6 months	
T778	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T779	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T780	Silver Birch (<i>Betula pendula</i>)	Dead.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Fell tree. Timescale: 6 months.	
T781	Sycamore (<i>Acer pseudoplatanus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T782	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T783	Silver Birch (<i>Betula pendula</i>)	Dead stump.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T784	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T785	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T786	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T787	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T788	Wild Cherry (<i>Prunus avium</i>)	Medium sized deadwood; resin canker on trunk.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T789	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T790	Wild Cherry (<i>Prunus avium</i>)	Extensive deadwood.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature	Remove deadwood. Timescale: 6 months	





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T791	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T792	Norway Maple (<i>Acer platanoides</i>)	Bark wound with exposed heartwood.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T793	Common Alder (<i>Alnus glutinosa</i>)	Now removed.			
T794	Pedunculate Oak (<i>Quercus robur</i>)	Tight compression fork with included bark.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T795	Wild Cherry (<i>Prunus avium</i>)	Significant canker on trunk.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		





Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T796	Flowering Cherry (<i>Prunus serrulata</i>)	Extensive decay into heartwood. Resin canker on trunk. Will fall into stream if it fails.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T797	Field Maple (<i>Acer campestre</i>)	Bark wound with exposed heartwood.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T798	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T799	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T800	Silver Birch (<i>Betula pendula</i>)	Dead stump.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T801	Wild Cherry (<i>Prunus avium</i>)	Dieback and small diameter deadwood.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T802	Sycamore (<i>Acer pseudoplatanus</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T803	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T804	London Plane (<i>Platanus x hispanica</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T805	Wild Cherry (<i>Prunus avium</i>)	Tight compression fork with included bark.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T806	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T807	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T808	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T809	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T810	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T811	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T812	Wild Cherry (<i>Prunus avium</i>)	Extensive deadwood.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove deadwood. Timescale: 6 months	
T813	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T814	Norway Maple (<i>Acer platanoides</i>)	Bark wound with exposed heartwood. Dog damage on trunk.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T815	Field Maple (<i>Acer campestre</i>)	Bark wound with exposed heartwood; medium sized deadwood.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		



Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T816	Sycamore (<i>Acer pseudoplatanus</i>)	Tight compression fork with included bark.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T817	Sycamore (<i>Acer pseudoplatanus</i>)	No obvious issues.	Height (m): 10 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T818	Sycamore (<i>Acer pseudoplatanus</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T819	Raywood Ash (<i>Fraxinus angustifolia oxycarpa</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T820	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T821	Sycamore (<i>Acer pseudoplatanus</i>)	Bark wound with exposed heartwood.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T822	Hornbeam (<i>Carpinus betulus</i>)	Small, suppressed tree.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T823	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T824	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T825	Common Ash (<i>Fraxinus excelsior</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T826	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T827	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T828	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T829	Blackthorn (<i>Prunus spinosa</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T830	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T831	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T832	Sycamore (<i>Acer pseudoplatanus</i>)	Bark wound with exposed heartwood.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T833	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T834	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T835	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T836	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T837	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T838	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T839	Blackthorn (<i>Prunus spinosa</i>)	Small, suppressed tree.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T840	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T841	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T842	Pedunculate Oak (<i>Quercus robur</i>)	Bark wound with exposed heartwood.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T843	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T844	Italian Alder (<i>Alnus cordata</i>)	Now removed.			-
T845	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T846	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T847	Common Alder (<i>Alnus glutinosa</i>)	Now removed.			-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T848	Pium (<i>Prunus domestica</i>)	Group alongside fence, some in poor condition.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T849	Common Ash (<i>Fraxinus excelsior</i>)	Tight compression fork with included bark; attempt to poison tree by drilling.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T850	Common Alder (<i>Alnus glutinosa</i>)	Bleeding exudations on trunk – likely to be phytophthora.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T851	Common Alder (<i>Alnus glutinosa</i>)	Extensive deadwood.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove deadwood. Timescale: 6 months	
T852	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T853	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T854	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T855	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T856	Hornbeam (<i>Carpinus betulus</i>)	Significant bark loss with some corresponding dieback in crown.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T857	Wild Cherry (<i>Prunus avium</i>)	Resin canker on trunk.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T858	Wild Cherry (<i>Prunus avium</i>)	Resin canker on trunk; bark wound with exposed heartwood.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T859	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T860	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T861	Flowering Cherry (<i>Prunus serrulata</i>)	In decline.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T862	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T863	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T864	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T865	Wild Cherry (<i>Prunus avium</i>)	Now removed			-
T866	Wild Cherry (<i>Prunus avium</i>)	Now removed.			-
T867	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 10 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T868	Pedunculate Oak (<i>Quercus robur</i>)	Recent heavy pruning on neighbours side.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T869	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T870	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T871	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T872	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T873	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T874	Silver Birch (<i>Betula pendula</i>)	Resin canker on trunk; bark wound on trunk; medium sized deadwood.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T875	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T876	Flowering Cherry (<i>Prunus serrulata</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T877	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T878	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T879	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T880	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T881	Silver Birch (<i>Betula pendula</i>)	Dead.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Fell tree. Timescale: 6 months.	-
T882	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T883	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues. Symptoms of acute oak decline.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T884	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T885	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T886	Rowan (<i>Sorbus aucuparia</i>)	Cut or broken close to base, now regrowing as a multi-stemmed tree.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T887	Wild Cherry (<i>Prunus avium</i>)	Resin canker on trunk.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T888	Rowan (<i>Sorbus aucuparia</i>)	Now removed.			-
T889	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T890	Sycamore (<i>Acer pseudoplatanus</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T891	Sycamore (<i>Acer pseudoplatanus</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T892	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T893	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T894	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T895	Sycamore (<i>Acer pseudoplatanus</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T896	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T897	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T898	Common Alder (<i>Alnus glutinosa</i>)	Now removed.			-
T899	Norway Maple (<i>Acer platanoides</i>)	Now removed.			-
T900	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T901	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T902	Silver Birch (<i>Betula pendula</i>)	Small, suppressed tree.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T903	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T904	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T905	Wild Cherry (<i>Prunus avium</i>)	Resin canker on trunk.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T906	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T907	Sycamore (<i>Acer pseudoplatanus</i>)	Cut or broken close to base, now regrowing as a multi-stemmed tree.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T908	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T909	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T910	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T911	Rowan (<i>Sorbus aucuparia</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T912	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T913	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T914	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T915	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-


Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T916	Silver Birch (<i>Betula pendula</i>)	Small, suppressed tree.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T917	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T918	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T919	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T920	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T921	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T922	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 9 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-



Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T923	Common Alder (<i>Alnus glutinosa</i>)	Extensive bleeding on trunk – likely to be Phytophthora. Now virtually dead.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Fell tree. Timescale: 6 months.	
T924	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T925	Common Alder (<i>Alnus glutinosa</i>)	Now removed.			-
T926	Common Alder (<i>Alnus glutinosa</i>)	Now removed.			-
T927	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T928	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T929	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T930	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T931	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T932	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T933	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T934	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T935	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T936	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T937	Silver Birch (<i>Betula pendula</i>)	Now removed.			-
T938	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T939	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T940	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T941	Field Maple (<i>Acer campestre</i>)	Bark wound with exposed heartwood.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T942	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T943	Common Alder (<i>Alnus glutinosa</i>)	Dead.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Fell tree. Timescale: 6 months.	-
T944	Common Alder (<i>Alnus glutinosa</i>)	No obvious issues. Small broken branch.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T945	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T946	Pedunculate Oak (<i>Quercus robur</i>)	Bark wound on trunk.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T947	Sycamore (<i>Acer pseudoplatanus</i>)	Growing close to a fence, otherwise no issues. Poorly cut by neighbours.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T948	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T949	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T950	Elder (<i>Sambucus nigra</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T951	Red Maple (<i>Acer rubrum</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T952	Rowan (<i>Sorbus aucuparia</i>)	Dead.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove tree. Timescale: 6 months	
T953	Common Alder (<i>Alnus glutinosa</i>)	Very small, previously broken tree.	Height (m): 2 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T954	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T955	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T956	Wild Cherry (<i>Prunus avium</i>)	Dead.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove tree. Timescale: 6 months	
T957	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T958	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T959	Wild Cherry (<i>Prunus avium</i>)	Dead.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove tree. Timescale: 6 months	

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T960	Wild Cherry (<i>Prunus avium</i>)	Virtually dead.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove tree. Timescale: 6 months	-
T961	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T962	Rowan (<i>Sorbus aucuparia</i>)	Dead.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove tree. Timescale: 6 months	-
T963	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T964	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T965	Wild Cherry (<i>Prunus avium</i>)	Bark wound with exposed heartwood; in decline.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T966	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-




Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T967	Wild Cherry (<i>Prunus avium</i>)	Dead.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove tree. Timescale: 6 months	
T968	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T969	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T970	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T971	Hornbeam (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T972	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T973	Common Hawthorn (<i>Crataegus monogyna</i>)	Dead.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature	Remove tree. Timescale: 6 months	
T974	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 5 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T975	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 4 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T976	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T977	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T978	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T979	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T980	Common Hawthorn (<i>Crataegus monogyna</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T981	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 8 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T982	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T983	Pedunculate Oak (<i>Quercus robur</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T984	Wild Cherry (<i>Prunus avium</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-
T985	Italian Alder (<i>Alnus cordata</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		-

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T986	Norway Maple (<i>Acer platanoides</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T987	Italian Alder (<i>Alnus cordata</i>)	Bark wound with exposed heartwood.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T988	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T989	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T990	Hornbeam 'Fasitigiata' (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 2.5 DBH (cm): 20 Life Stage: Early Mature		
T991	Silver Birch (<i>Betula pendula</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 2.5 DBH (cm): 15 Life Stage: Early Mature		
T992	Hornbeam 'Fasitigiata' (<i>Carpinus betulus</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 2 DBH (cm): 15 Life Stage: Early Mature		

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T993	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 7 Crown Radius (m): 3 DBH (cm): 25 Life Stage: Early Mature		
T994	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 3 Crown Radius (m): 1.5 DBH (cm): 10 Life Stage: Early Mature		
T995	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 30 Life Stage: Early Mature		
T996	Field Maple (<i>Acer campestre</i>)	No obvious issues.	Height (m): 6 Crown Radius (m): 3 DBH (cm): 20 Life Stage: Early Mature		
T997	Rowan (<i>Sorbus aucuparia</i>)	Dead.	Height (m): 3 Crown Radius (m): 1 DBH (cm): 10 Life Stage: Early Mature	Remove tree. Timescale: 6 months	

Ref.	Species	Survey Notes	Measurements	Recommendations	Photo
T998	White Willow (<i>Salix alba</i>)	Large tree. Willows can collapse when they become very large. It is not possible to assess the forks of the limbs at height without a climbing inspection. Willows respond well to pollarding and this can also increase their biodiversity value.	Height (m): 14 Crown Radius (m): 6 DBH (cm): 80 Life Stage: Mature	Phased reduction in overall size with the intention to eventually treat as a pollard with periodic pollarding. First phase to reduce overall by 25%. Timescale 6 months.	
T999	White Willow (<i>Salix alba</i>)	Large tree. Willows can collapse when they become very large. It is not possible to assess the forks of the limbs at height without a climbing inspection. Willows respond well to pollarding and this can also increase their biodiversity value.	Height (m): 14 Crown Radius (m): 6 DBH (cm): 80 Life Stage: Mature	Phased reduction in overall size with the intention to eventually treat as a pollard with periodic pollarding. First phase to reduce overall by 25%. Timescale 6 months.	
T1000	Rowan (<i>Sorbus aucuparia</i>)	Small tree in decline. Broken stems.	Height (m): 4 Crown Radius (m): 1.5 DBH (cm): 10 Life Stage: Early Mature	Remove broken stems. When resources allow.	

TEWKES CREEK WILDFLOWER MEADOW

No.	Species	Height	Trunk Dia.	Radial Crown Spread	Life Stage	Physiology	Structure	Comments
T1	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Recently planted tree. Thin crown and small leaves indicate drought stress. Very exposed situation. Birch is not well adapted to exposure and are intolerant of dry conditions. They are sensitive to competition from grass and weeds during establishment. Have recently been mulched although area too small. Mulched area should be increased to 1m radius and not heaped against tree stem. Check and adjust ties annually and remove as soon as possible.
T2	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T3	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T4	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T5	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T6	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T7	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T8	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T9	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T10	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T11	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T12	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.

T13	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.	
No.	Species	Height	Trunk Dia.	Radial Crown Spread	Life Stage	Physiology	Structure	Comments	
T14	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Works and timescale in red	Ditto T1.
T15	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T16	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Now replaced.	
T17	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T18	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T19	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T20	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T21	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T22	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T23	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T24	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T25	Himalayan birch	2m	40mm	0.5m	NP	Dead	-	Dead. Ideally replace.	
T26	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T27	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.
T28	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair		Ditto T1.

No.	Species	Height	Trunk Dia.	Radial Crown Spread	Life Stage	Physiology	Structure	Comments
T29	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T30	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T31	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T32	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T33	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T34	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T35	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T36	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T37	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T38	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T39	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T40	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T41	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T42	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T43	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T44	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.

Works and timescale in red

No.	Species	Height	Trunk Dia.	Radial Crown Spread	Life Stage	Physiology	Structure	Comments
<i>Works and timescale in red</i>								
T45	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T46	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T47	Himalayan birch	4m	40mm	0.5m	NP	Fair	Fair	Ditto T1.
T48	Common alder	3m	35mm	0.5m	NP	Fair	Fair	Tree gone. Stake and guard remain. Ideally replace tree.
T49	Common alder	1.5m	35mm	0.5m	NP	Fair	Fair	Has been vandalised with top broken off, but regrowing. Possibly better to allow to regrow rather than replace as new trees tend to attract more attention. <i>Mulched area should be increased to 1m radius and not heaped against tree stem. Check and adjust ties annually and remove as soon as possible. Water from April to September at least weekly.</i>
T50	Norway maple	3m	25mm	0.5m	NP	Fair	Fair	Recently planted tree. Thin crown and small leaves indicate drought stress. Have recently been mulched although area too small. <i>Mulched area should be increased to 1m radius and not heaped against tree stem. Check and adjust ties annually and remove as soon as possible. Water from April to September at least weekly.</i>
T51	Norway maple	3m	25mm	0.5m	NP	Fair	Fair	<i>Now dead from drought. Ideally replace.</i> <i>Mulched area should be increased to 1m radius and not heaped against tree stem. Check and adjust ties annually and remove as soon as possible. Water from April to September at least weekly.</i>
T52	Ash	-	--	-	-	-	-	Now removed.
T53	Norway maple	3m	40mm	0.5m	NP	Fair	Fair	Recently planted tree. Thin crown and small leaves indicate drought stress. Have recently been mulched although area too small. <i>Mulched area should be increased to 1m radius and not heaped against tree stem. Check and adjust ties annually and remove as soon as possible. Water from April to September at least weekly.</i>

LABWORTH PARK MEMORIAL GARDEN

No.	Species	Height	Trunk Dia.	Radial Crown Spread	Life Stage	Physiology	Structure	Comments
T1	Scots pine	6m	100mm	2m	SM	Fair	Fair	No obvious issues at present.
T2	Black pine	6m	200mm	2.5m	SM	Good	Good	Good tree with high growth potential.
T3	Black pine	7m	200mm	2.5m	SM	Good	Good	Good tree with high growth potential.
T4	Japanese cherry	2m	25mm	0.5m	Y	Poor	Poor	Memorial tree. Dead top with new growth coming from base - likely to be from drought and competition from grass. Damage to base from mowers. Mulch with woodchip to 1m radius. Within 6 months
T5	Scots pine	6m	150mm	2.5m	SM	Fair	Fair	Reasonable tree with somewhat poor form.
T6	Black pine	8m	250mm	3m	SM	Fair	Fair	Good tree with no obvious issues.
T7	Japanese cherry	3m	20mm	0.5m	Y	Fair	Fair	Now removed. Replace tree and mulch with woodchip to 1m radius. if desired
T8	Cabbage palm	4.5m	150mm	2m	SM	Fair	Fair	Top of tree dead from exposure.
T9	Silver birch	1.2m	25mm x4	0.7m	Y	Fair	Fair	Now gone. Replace tree if desired. Mulch with woodchip to 1m radius.

No.	Species	Height	Trunk Dia.	Radial Crown Spread	Life Stage	Physiology	Structure	Comments
T10	Silver birch	2.5m	40mm	0.5m	Y	Fair	Fair	Works and timescale in red Now gone. Replace tree if desired. Mulch with woodchip to 1m radius.
T11	Japanese cherry	2.2m	20mm	0.2m	Y	Fair	Fair	Memorial tree. Suppressed by willow. Significant damage to base from mowers. Virtually dead. Mulch with woodchip to 1m radius. Within 6 months
T12	Weeping willow	8m	500mm	5m	EM	Fair	Fair	Largest subject tree. Divides at 1.5m with low hanging branches. Prune crown away from T11 Within 6 months Periodic crown lifting to 2m of minor hanging branches.
T13	Japanese cherry	2.5m	40mm 30mm	0.3m	SM	Fair	Fair	Damage to base from mowers. Mulch with woodchip to 1m radius. Within 6 months
T14	Cabbage palm	3m	150mm	0.5m	SM	Fair	Fair	Top of tree dead from exposure.

TREE PLANS

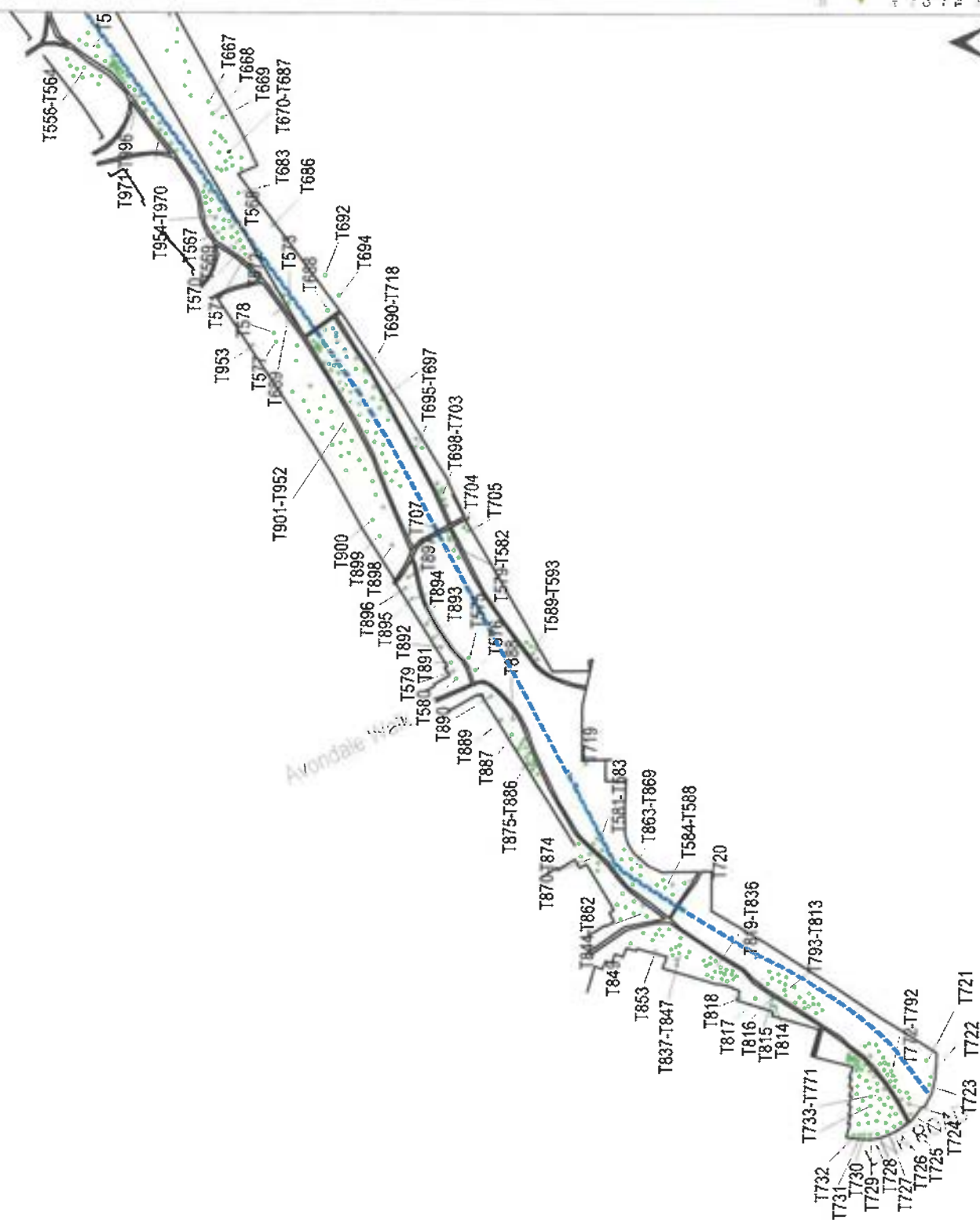
0287-P01-TSP- 1 of 3 - Canvey Lake

0287-P01-TSP- 2 of 3 - Canvey Lake

0287-P01-TSP- 3 of 3 - Canvey Lake

0287-P01-TSP - Tewkes Creek Wildflower Meadow

0287-P01-TSP - Labworth Park Memorial Garden

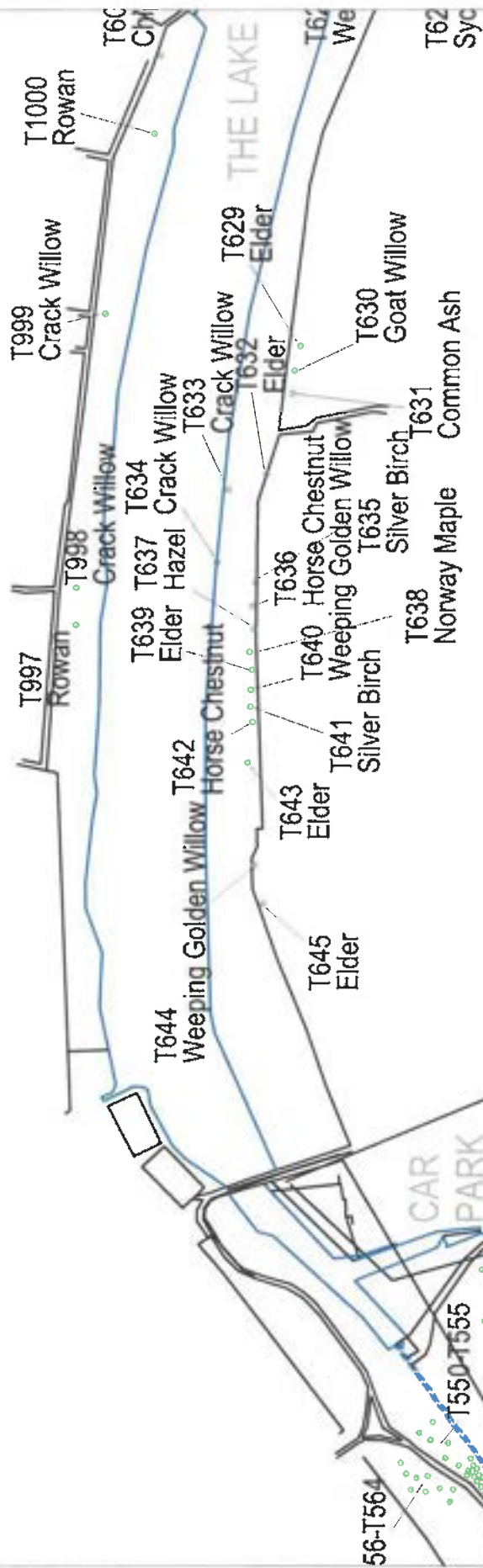


Approved by Council on 10/10/2023

Underhill
tree Consultancy

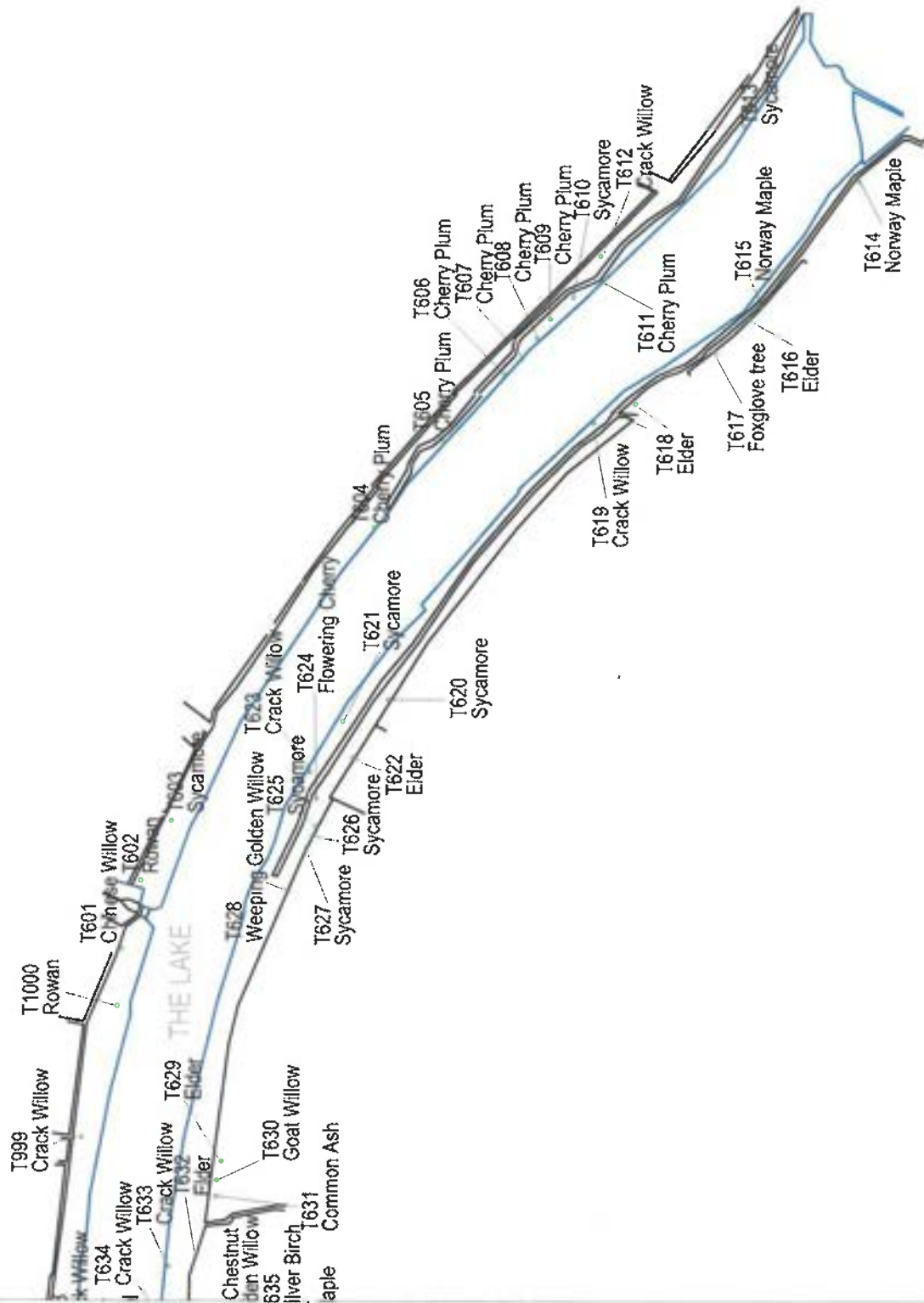
10/10/2023
Canvey Island - Canvey Town Council
Tree Survey Plan
UTM: 0207456-1 0' 3' NTS
30.08.2023

T600
Field Maple

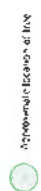


Approximate position of tree

T600
Field Maple



TOWN CENTRE

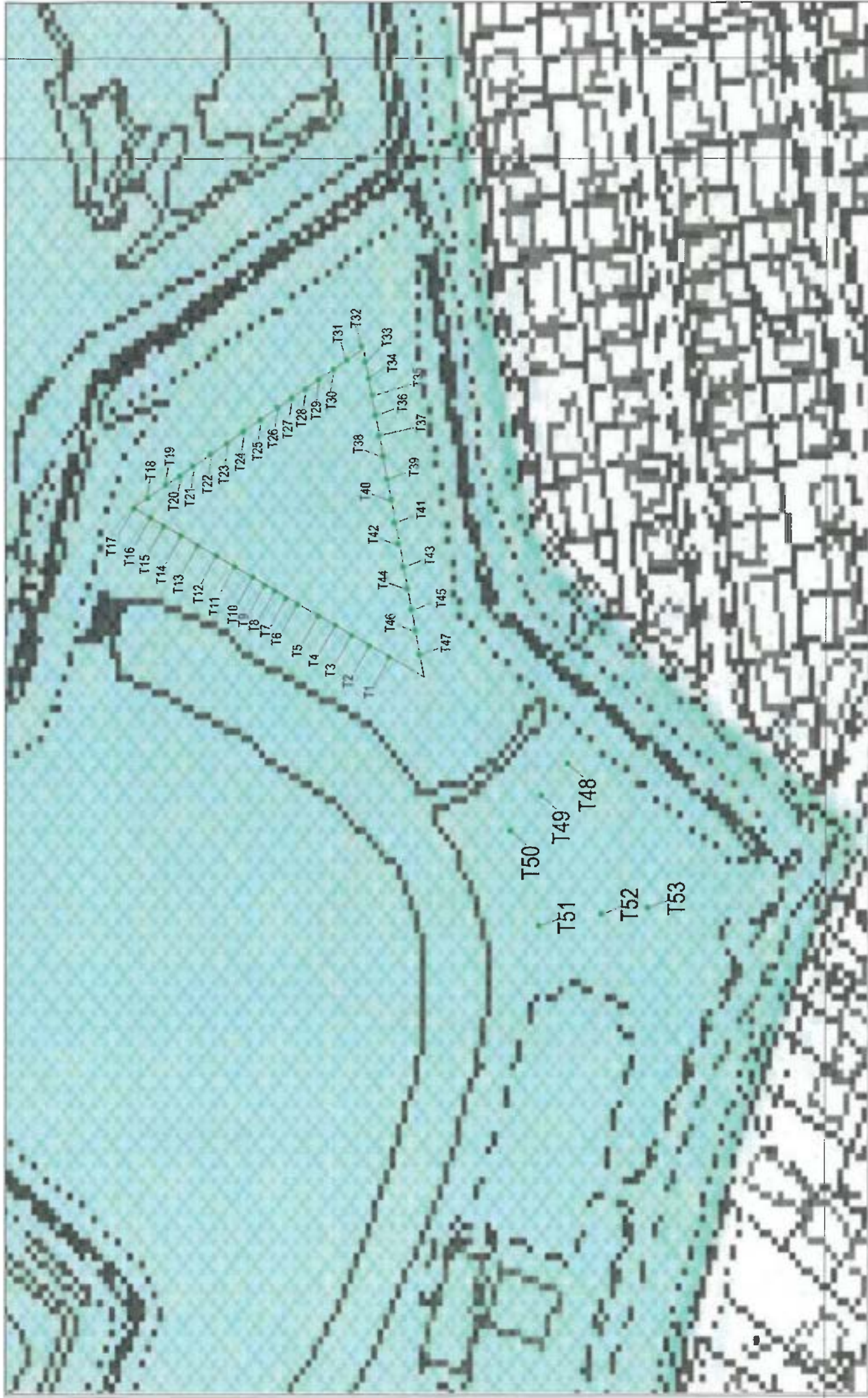


Underhill
Tree Consultancy

Project
Canvey Lake - Canvey Town Council

Tree Survey Plan

UTC-0207-TSP-3 of 3 KTS
30.08.2023



SITE: Tewkes Creek Wildflower Meadow

CLIENT: Canvey Town Council

TREE SURVEY PLAN

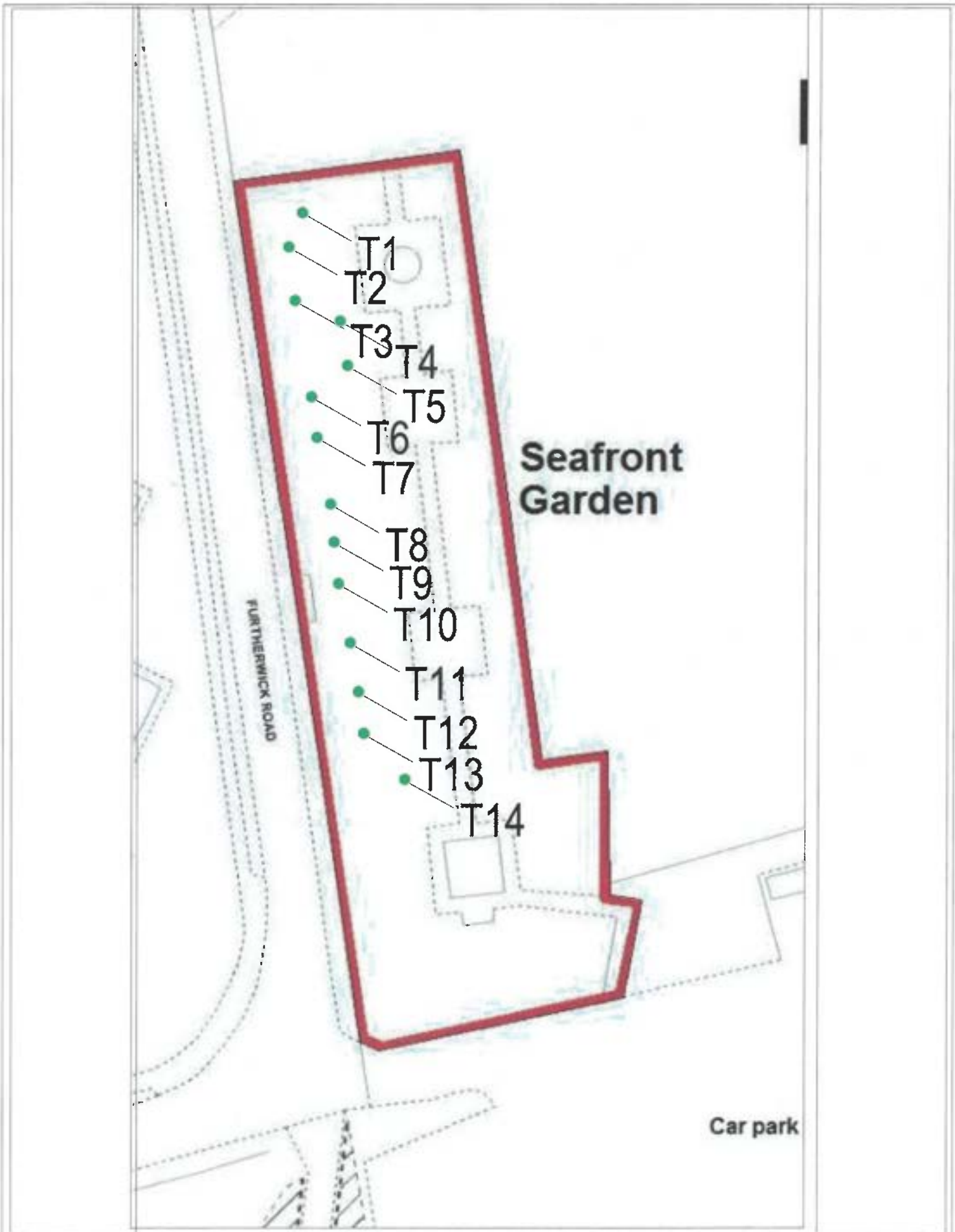
Approximate tree position

PROJECT NO.	DRAWING NO.	REVISION
0387	PO1-TSP	
DATE	SCALE	DRAWING STATUS
14.11.19	NTS	For Issue
REV - Adjustment to tree numbering & positioning - 22.08.25		

mail@underhill.co.uk
www.underhill.co.uk



Underhill
Tree Consultancy



Approximate tree position



CLIENT: Canvey Town Council SITE: Labworth Park Memorial Garden

TREE SURVEY PLAN

PROJECT NO. 0287	DRAWING NO. POL-TSP-1	REVISION
DATE 14.11.19	SCALE NTS	DRAWING STATUS For issue
REV - Changes to tree positions & numbering - 22.08.25		

ma@underhill.co.uk
www.underhill.co.uk

 Underhill
Tree Consultancy

01 SEP 2025



Ms Elaine De Can
 Canvey Island Town Council
 The Paddocks Community Centre
 Long Road
 Canvey Island
 Essex
 SS8 0JA

DDI:
 +44 (0)20 7516 2200

Email:
 sba@pkf-l.com

Date:
 29 August 2025

Our Ref:
 EX0042

SAAA Ref:
 SB01657

Canvey Island Town Council
Completion of the limited assurance review for the year ended 31 March 2024

Dear Ms De Can

We have completed our review of the Annual Governance & Accountability Return (AGAR) for Canvey Island Town Council for the year ended 31 March 2024. On 19 September 2024, we issued an 'interim' report in respect of our review of Canvey Island Town Council's AGAR for the year ended 31 March 2024. We explained the reasons that we were unable to certify completion of the review at that time. We are now able to certify completion of the review. The final external auditor report and certificate is included for your attention as another attachment to the email containing this letter, along with a copy of Sections 1 and 2, on which our report is based, and a copy of our 'interim' Section 3 report. The smaller authority must publish these documents immediately and at the next meeting consider the final external auditor report and decide what, if any, action is required.

Action you are required to take at the conclusion of the review

The Accounts and Audit Regulations 2015 (SI 2015/234) set out what you must do at the conclusion of the review. In summary, on receipt of our final external auditor report and certificate you are required to:

- Prepare a "Notice of conclusion of audit" which details the rights of inspection, in line with the statutory requirements. We attach a pro forma notice you may use for this purpose (a Word version is available on request).
- Publish the "Notice" along with the AGAR (Sections 1, 2 & 3) and our attached final report and certificate before 30 September 2024 (or as soon as possible where this date has passed), which must include publication on the smaller authority's website. (Please note that when the statute and regulations were amended in 2014 and 2015, they did not include a requirement for the length of time that for which the Notice must be published. There is no requirement for the Notice to be publicly accessible for 5 years, as there is for the AGAR and the external auditor report and certificate. The previous statute required 14 days; but it is now up to the authority to make this decision).



PKF Littlejohn LLP
 15 Westferry Circus,
 Canary Wharf, London
 E14 4HD

T: +44 (0)20 7516 2200
 www.pkf-l.com

- Keep copies of the AGAR (Sections 1, 2 & 3) and the attached final report and certificate available for purchase by any person on payment of a reasonable sum.
- Ensure that Sections 1, 2 and 3 of the published AGAR plus the attached final report and certificate, remain available for public access for a period of not less than 5 years from the date of publication.

Fee

We enclose our fee note, on page 4 of this attachment, for the limited assurance review, which is in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd which can be found at <https://www.saaa.co.uk/audit-fees/>. This fee is statutory, must be paid and is due immediately on receipt of invoice, please arrange for this to be paid **at the earliest opportunity**.

Additional charges are itemised on the fee note, where applicable. These arise where either:

- we have had to issue chaser letters and/or exercise our statutory powers due to a failure to provide an AGAR by the submission deadline; or
- it was necessary for us to undertake additional work.

Please return the remittance advice with your payment, which should be sent to: PKF Littlejohn LLP, Ref: Credit Control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf, London, E14 4HD. Please include the reference EX0042 or Canvey Island Town Council as a reference when paying by BACS.

Feedback on 2023/24

Please note that if you wish to provide feedback, our satisfaction survey template can be used, which is available on our website: <https://www.pkf-l.com/services/limited-assurance-regime/useful-information-and-links/>.

Yours sincerely

PKF Littlejohn LV

PKF Littlejohn LLP

Canvey Island Town Council

Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2024

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for Canvey Island Town Council for the year ended 31 March 2024 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return including the auditor's certificate and opinion is available for inspection by any local government elector of the area of Canvey Island Town Council on application to:	
(a) <u>MRS E. DECAN - TOWN CLERK</u> <u>CANVEY ISLAND TOWN COUNCIL</u> <u>THE PADDOCKS COMMUNITY CENTRE, LONG ROAD</u> <u>CANVEY ISLAND, ESSEX, SS8 0JA</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR
(b) <u>TUESDAY 9-30 - 12.00</u> <u>WEDNESDAY 12.30 - 2.30</u> <u>THURSDAY 9-30 - 12.00</u>	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any local government elector of the area on payment of £ <u>0</u> (c) for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>MRS E. DECAN - TOWN CLERK</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e) <u>02.09.2025</u>	(e) Insert the date of placing of the notice

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2023/24

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2024.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2023) equals the balance brought forward in the current year (Box 1 of 2024).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2024**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes been completed?	✓	
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?	✓	
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at 31 March 2024 been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	✓	
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

**Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2023/24

CANVEY ISLAND TOWN COUNCIL

WWW.CANVEYISLAND-TC.GOV.UK

During the financial year ended 31 March 2024, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

20/05/2024

Name of person who carried out the internal audit

H. HEELIS (HEELIS & LODGE)

Signature of person who carried out the internal audit



Date

20/05/2024

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

CANVEY ISLAND TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		Yes means that this authority
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

13th MAY 2024

and recorded as minute reference:

CO/022/24

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

WWW.CANVEYISLAND-TC.GOV.UK

Section 2 – Accounting Statements 2023/24 for

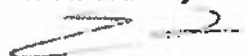
CANVEY ISLAND TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	218,403	255,805	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	265,557	274,356	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	47,750	20,567	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	121,047	113,464	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	152,644	158,764	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	255,805	248,500	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	252,605	262,242	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	163,250	162,750	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

29 04 2024

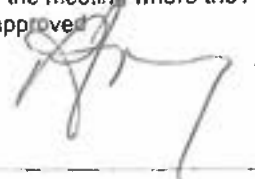
I confirm that these Accounting Statements were approved by this authority on this date:

13.05 2024

as recorded in minute reference:

CO / 023 / 24

Signed by Chair of the meeting where the Accounting Statements were approved



**Final External Auditor Report and Certificate 2023/24 in respect of
Canvey Island Town Council - EX0042**

Page 1 of 3

Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

External auditor's limited assurance opinion 2023/24

On 19 September 2024, we issued a report detailing the results of our limited assurance review of Sections 1 and 2 of this authority's Annual Governance & Accountability Return for the year ended 31 March 2024. We explained that we were unable to certify completion of the review at that time. We are now in a position to certify completion of the review.

The external auditor report given in Section 3 of the Annual Governance & Accountability Return requires amendments as follows:

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

In our view, Assertions 2 and 3 have been completed incorrectly and should have been answered 'No' due to issues relating to the tender process, which commenced during 2023/24, for the Canvey Lake Ground Maintenance and Litter Clearance Service contract.

The Practitioners' Guide includes the following mandatory requirement for a positive response to Assertion 2:

1.14 Standing Orders and Financial Regulations. The authority needs to have in place standing orders and financial regulations governing how it operates. Financial regulations need to incorporate provisions for securing competition and regulating the way tenders are invited. These need to be regularly reviewed, fit for purpose, and adhered to.

**Final External Auditor Report and Certificate 2023/24 in respect of
Canvey Island Town Council – EX0042**

Page 2 of 3

The Practitioners' Guide also includes the following mandatory requirement for a positive response to Assertion 3:

1.25 Actions during the year — An authority needs to have satisfied itself that it has not taken any decision during the year, or authorised any action, that exceeds its powers or contravenes any laws, regulations, or proper practices.

We note that the Council's Financial Regulations include the following:

5.6. For contracts estimated to exceed £30,000 including VAT, the Clerk shall advertise an open invitation for tenders in compliance with any relevant provisions of the Legislation. Tenders shall be invited in accordance with Appendix 1.

5.7. For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices.

We also note that the Public Contract Regulations 2015 (the 2015 Regulations) were in place at the time that the Council was letting the Contract and included the following:

69. Abnormally low tenders

(1) Contracting authorities shall require tenderers to explain the price or costs proposed in the tender where tenders appear to be abnormally low in relation to the works, supplies or services.

(2) The explanations given in accordance with paragraph (1) may in particular relate to—

a) the economics of the manufacturing process, of the services provided or of the construction method;

b) the technical solutions chosen or any exceptionally favourable conditions available to the tenderer for the supply of the products or services or for the execution of the work;

c) the originality of the work, supplies or services proposed by the tenderer;

d) compliance with applicable obligations referred to in regulation 56(2);

e) compliance with obligations referred to in regulation 71;

(3) The contracting authority shall assess the information provided by consulting the tenderer.

(4) The contracting authority may only reject the tender where the evidence supplied does not satisfactorily account for the low level of price or costs proposed, taking into account the elements referred to in paragraph (2).

(5) The contracting authority shall reject the tender where it has established that the tender is abnormally low because it does not comply with applicable obligations referred to in regulation 56(2).

We conclude that the Council should have answered 'No' in relation to Assertions 2 and 3 due to the abnormally low tender that it received relating to the Contract which was not dealt with in accordance with Regulation 69 of the 2015 Regulations.

**Final External Auditor Report and Certificate 2023/24 in respect of
Canvey Island Town Council - EX0042**

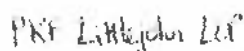
Page 3 of 3

Other matters not affecting our opinion which we draw to the attention of the authority:

We received challenge correspondence in relation to the 2023/24 AGAR which we considered before completing our work.
The authority will receive an invoice in relation to this additional work.

External auditor certificate 2023/24

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance & Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.



PKF Littlejohn LLP
29/08/2025

Section 3 – External Auditor's Report and Certificate 2023/24

In respect of **Canvey Island Town Council - EX0042**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2023/24

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Please see below

Other matters not affecting our opinion which we draw to the attention of the authority:

We are unable to complete our review work on the AGAR and supporting documentation as a result of correspondence received in relation to 2023/24 and/or prior years. Once we have finalised our review and completed any additional work arising from that correspondence, a final report will be provided with the certificate of completion detailing any qualifications and 'other' matters.

Our fee note for the limited assurance review will be issued when we certify completion.

3 External auditor certificate 2023/24

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

We do not certify completion because:

We have received correspondence bringing information to our attention that we must consider before certifying the completion of our review and the discharging of our responsibilities

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

19/09/2024

DDI:

+44 (0)20 7516 2200

Email:

sba@pkf-l.com

Date:

14 August 2025

Ref:

AS/47131/SAAA/EX0042

Sent by email: [REDACTED]

CANVEY ISLAND TOWN COUNCIL: Objections to the AGAR for the year ended 31 March 2024

Dear [REDACTED]

Thank you for your email of objection dated 11 July 2024 and subsequent supporting information dated 12 August 2024 in connection with Canvey Island Town Council (the Council). You have raised matters in respect of the 2023/24 Annual Governance and Accountability Return (AGAR).

We wrote to you on 27 February 2025 to inform you that one of your eligible objections had been accepted for further consideration. We have written to the Council and received its formal response and all of the additional information that we requested. All documents material to our decision on the accepted objection are in the public domain or have previously been shared with you.

You have not asked us to consider reporting on this matter in a public interest report. However, we have considered whether the accepted objection should be included in a public interest report.

Our decision following consideration of the accepted objection under Step 3 of the National Audit Office's Auditor Guidance Note 04 is set out below:

Objection 1: You object to the tender process for the Canvey Lake Ground Maintenance and Litter Clearance Service contract (the Contract); which was advertised on 19 March 2024 on the gov.uk Contracts Finder website at £17,000, which you contend was an incorrect value.

Findings: This objection relates to the responses given in Assertions 2 and 3 of the Annual Governance Statement.

The Practitioners' Guide includes the following mandatory requirement for a positive response to Assertion 2:

1.14 Standing Orders and Financial Regulations. The authority needs to have in place standing orders and financial regulations governing how it operates. Financial regulations need to incorporate provisions for securing competition and regulating the way tenders are invited. These need to be regularly reviewed, fit for purpose, and adhered to.

The Practitioners' Guide also includes the following mandatory requirement for a positive response to Assertion 3:

1.22 Acting within its powers — All authorities' actions are controlled by statute. Therefore, appropriate decision-making processes need to be in place to ensure that all activities undertaken fall within an authority's powers to act. Authorities need to have robust procedures in place to prevent any decisions or payments being made that are ultra vires, i.e. that the authority does not have the lawful power to make. The exercise of legal powers needs always to be carried out reasonably. For that reason, authorities making decisions need always to understand the power(s) they are exercising in the context of their decision making.

1.25 Actions during the year — An authority needs to have satisfied itself that it has not taken any decision during the year, or authorised any action, that exceeds its powers or contravenes any laws, regulations, or proper practices.

We note that the Council's Financial Regulations include the following:

5.6. For contracts estimated to exceed £30,000 including VAT, the Clerk shall advertise an open invitation for tenders in compliance with any relevant provisions of the Legislation. Tenders shall be invited in accordance with Appendix 1.

5.7. For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices.

5.14. The council shall not be obliged to accept the lowest or any tender, quote or estimate.

We further note that the Council's Standing Orders include the following:

18. Financial Controls and Procurement

c. Subject to additional requirements in the financial regulations of the council, the tender process for contracts for the supply of goods, materials, services or the execution of works shall include, as a minimum, the following steps:

- i. a specification for the goods, materials, services or the execution of works shall be drawn up;*
- ii. an invitation to tender shall be drawn up to confirm (i) the council's specification (ii) the time, date and address for the submission of tenders (iii) the date of the council's written response to the tender and (iv) the prohibition on prospective contractors contacting councillors or staff to encourage or support their tender outside the prescribed process;*
- iii. the invitation to tender shall be advertised on the Councils website and in any other manner that is appropriate;*
- iv. tenders are to be submitted in writing in a sealed marked envelope addressed to the Proper Officer or via electronic submission;*
- v. tenders shall be opened by the Proper Officer after the deadline for submission of tenders has passed and will be sent to the tender evaluation panel;*
- vi. recommendations from the tender evaluation panel will be reported to and considered by the appropriate meeting of the council or a committee with delegated responsibility.*

d. Neither the council, nor a committee with delegated responsibility for considering tenders, is bound to accept the lowest value tender. The council's decision is final and

no correspondence will be entered into on the reasons which a tender has been rejected.

We also note that the Public Contract Regulations 2015 (the 2015 Regulations) remained in place at the time the Council was letting the Contract referred to in Objection 1 (they were revoked on 24 February 2025), and the Regulations include the following:

69. Abnormally low tenders

(1) Contracting authorities shall require tenderers to explain the price or costs proposed in the tender where tenders appear to be abnormally low in relation to the works, supplies or services.

(2) The explanations given in accordance with paragraph (1) may in particular relate to—

- a) the economics of the manufacturing process, of the services provided or of the construction method;*
- b) the technical solutions chosen or any exceptionally favourable conditions available to the tenderer for the supply of the products or services or for the execution of the work;*
- c) the originality of the work, supplies or services proposed by the tenderer;*
- d) compliance with applicable obligations referred to in regulation 56(2);*
- e) compliance with obligations referred to in regulation 71;*

(3) The contracting authority shall assess the information provided by consulting the tenderer.

(4) The contracting authority may only reject the tender where the evidence supplied does not satisfactorily account for the low level of price or costs proposed, taking into account the elements referred to in paragraph (2).

(5) The contracting authority shall reject the tender where it has established that the tender is abnormally low because it does not comply with applicable obligations referred to in regulation 56(2).

The Council has commented that it followed its standing orders and the procurement regulations as it understood them in relation to the tender for the Contract. The Council further comments that all bids were opened at the same time and the information collated and reported to the Council with all the supporting documents for each bid as per its standing orders under confidential business. There were a variety of differing bids, each considered independently and there has been no act of discrimination, predetermination, or bias against any applicant. The Council also refers to using the term 'abnormally low' in relation to one of the bids received as a general term commonly used and in no way meant to be discriminative towards any contractor. The tender evaluation document records the Council's concern that the contract couldn't be achieved by one supplier who had provided an unrealistic bid which was very low compared to the other bids and lower than the cost of the existing contract.

The Council explains that Contract Finder allows the entry of an expected lowest and highest value range or zero, but that a highest value is not a required entry and also that the lowest value defaults to zero if no minimum contract value is entered. The Council comments that no bid offered a price at the cost advertised and the Council's view is that that the amount entered would not have changed the outcome of the decision as all applicants provided bids that exceeded the cost advertised.

As noted in the Council's Standing Orders and Financial Regulations, there is no obligation to accept the lowest bid. The Council further comments that it was reasonable for the Council to consider that a bid so much lower than all the other bids would not have been manageable at such a low cost taking into consideration the significantly higher bids received by the four other applicants for the same specification. However, we note that this assumption is contrary to the 2015 Regulations that were in force at the time that the Council was letting the Contract.

The Council comments that following a complaint, the Council held the award of the Contract for one month to investigate its processes and seek advice. The Council resolved that it had followed its standing orders, NALC guidance, agenda preparation legislation and the appropriate procurement regulations as it understood them.

The Council has further commented that it has subsequently reviewed its procurement processes to ensure that it is providing a comprehensive procedure and adequate measuring policy following the updated Procurement Act 2023 and Procurement Regulations 2024 (which came into force on 24 February 2025) and formulated a comprehensive procurement policy with support from Local Council Consultancy to alleviate any future misunderstandings and any claims of bias or predetermination.

Based on the above, we consider that the Council has not complied with paragraph 69 of the 2015 Regulations, regarding the receipt of what it considered to be an abnormally low tender, as it has not asked the contractor to explain the basis of the tender costs.

We further note that the time limits for making applications to court regarding the letting of the Contract, that are set out in Chapter 6 of the 2015 Regulations, have all long since passed and thus we do not consider that there is any further action that the Council needs to take in relation to the Contract award.

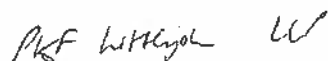
Based on the above we conclude that the Council should have answered 'No' in relation to Assertions 2 and 3 due to the abnormally low tender that it received relating to the Contract and not acting in accordance with Regulation 69 of the 2015 Regulations.

Conclusion: We partially uphold this objection and are minded to raise a reporting matter in our external auditor report on the 2023/24 AGAR in respect of this matter.

Having considered whether the accepted objection should be included in a public interest report, we have decided not to take this course of action. Please note that there is no right of appeal against a decision not to issue a public interest report in respect of any of the objections.

At this stage, we would like to remind both you and the Council of the need to ensure compliance with relevant data protection legislation (including GDPR). This could include, for example, redacting personal information (such as the objector's name, address or other identifying information) from any subsequent publication or sharing of the objections and related correspondence.

Yours sincerely



PKF Littlejohn LLP

cc Canvey Island Town Council c/o Town Clerk/RFO



Canvey Island Town Council
BY EMAIL

DDI:
+44 (0)20 7516 2200
Email:
sba@pkf-l.com
Date:
24 September 2025
Our Ref:
EX0042
SAAA Ref:
SB01657

Canvey Island Town Council
Annual limited assurance review for the year ended 31 March 2025

Dear Ms De Can

We have commenced our review of the Annual Governance & Accountability Return (AGAR) for Canvey Island Town Council for the year ended 31 March 2025 but cannot formally complete it. Please refer to our 'interim' external auditor report (Section 3 of the AGAR Form 3) which sets out the reasons we have not been able to complete the review. The 'interim' report is included for your attention as another attachment to the email containing this letter along with a copy of Sections 1 and 2 of the AGAR. The smaller authority must consider the report and decide what, if any, action is required.

The Accounts and Audit Regulations 2015 (SI 2015/234) set out what you must do at the conclusion of the review. In advance of the formal conclusion, we have provided the attached documents. The authority should use this 'interim' external auditor report and:

- Prepare a "Notice of audit" which details the rights of inspection, in line with the statutory requirements. We attach a pro forma notice you may use for this purpose (a Word version is available on request). It also states that the audit has not yet been completed.
- Publish the "Notice" along with the uncertified AGAR (Sections 1, 2 & 3) before 30 September, which must include publication on the smaller authority's website. (Please note that when the statute and regulations were amended in 2014 and 2015, they did not include a requirement for the length of time for which that the "Notice" must be published. The previous statute required 14 days; but it is now up to the authority to make this decision).
- Keep copies of the AGAR available for purchase by any person on payment of a reasonable sum.
- Ensure that Sections 1, 2 and 3 of the published AGAR remain available for public access for a period of not less than 5 years from the date of publication.

PKF Littlejohn LLP
15 Westferry Circus,
Canary Wharf, London
E14 4HD
T: +44 (0)20 7516 2200
pkf-l.com

Fee

Our fee note for the limited assurance review will be issued when we certify completion. The standard review fee is in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd.

Please note further charges may arise in addition to the standard fee if either:

- we have had to issue chaser letters and/or exercise our statutory powers due to a failure to provide an AGAR; or
- it was necessary for us to undertake additional work, for example due to challenge correspondence received.

Timetable for 2025/26

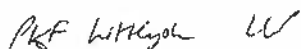
Next year we plan to set a submission deadline for the return of the completed AGAR Part 3 and associated documents (or Certificate of Exemption) of Wednesday 1 July 2026. It is anticipated that the instructions will be sent out during March 2026, subject to arrangements for the 2025/26 AGARs and Certificates of Exemption being finalised by Smaller Authorities' Audit Appointments Limited (SAAA). Our instructions will cover any changes about which smaller authorities need to be aware.

- The smaller authority must inform the electorate of a single period of 30 working days during which public rights may be exercised. The period must be **exactly** 30 working days, please do not set public rights dates that cover a longer period. This information **must be published at least the day before** the inspection period commences;
- The inspection period **must** include the first 10 working days of July 2025, i.e. 1 to 14 July inclusive. In practice this means that public rights may be exercised:
 - at the earliest, between Tuesday 3 June and Tuesday 14 July 2026; and
 - at the latest, between Wednesday 1 July and Tuesday 11 August 2026.

As in previous years, in order to assist you in this process we plan to include a pro forma template notice with a suggested inspection period on our website. On submitting your AGAR and associated documentation, as was the case for this year, we will need you to either confirm that the suggested dates have been adopted or inform us of the alternative dates selected.

We would like to draw your attention to a change within the Practitioners' Guide 2025 which is mandatory for the 2025/26 period. Paragraphs 1.47 to 1.54 relate to an additional assertion to be included in the 2025-26 AGAR, Assertion 10, regarding email management, websites, compliance with both the General Data Protection Regulation (GDPR) 2016 and the Data Protection Act (DPA) 2018 and the requirement to have an IT policy. The requirements in relation to Assertion 10 are listed in Paragraphs 1.47 to 1.54 and the local authority should review these requirements and take appropriate steps to ensure compliance.

Yours sincerely



PKF Littlejohn LLP

Canvey Island Town Council

Notice of the audit and right to inspect the Annual Governance & Accountability Return

Annual Governance & Accountability Return for the year ended 31 March 2025

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for Canvey Island Town Council for the year ended 31 March 2025 has been carried out but cannot be completed for the reasons stated in the external auditor report. The accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return is available for inspection and copying by any local government elector of the area of Canvey Island Town Council on application to:	
(a) <u>MRS E. DECAN, TOWN CLERK</u> <u>CANVEY ISLAND TOWN COUNCIL</u> <u>THE PADDOCKS COMMUNITY CENTRE, LONG ROAD</u> <u>CANVEY ISLAND, ESSEX, SS9 0JA</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR
(b) <u>TUESDAY - 9.30 - 12.00</u> <u>WEDNESDAY - 12.30 - 2.30</u> <u>THURSDAY - 9.30 - 12.00</u>	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any local government elector of the area on payment of £ <u>0</u> (c) for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>MRS E. DECAN, TOWN CLERK</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e) <u>29.09.2025</u>	(e) Insert the date of placing of the notice

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

CANVEY ISLAND TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		‘Yes’ means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors’ rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority’s accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

*Please provide explanations to the external auditor on a separate sheet for each ‘No’ response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

19/05/2025

and recorded as minute reference:

C0/021/25

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

WWW.CANVEYISLAND-TC.GOV.UK

Section 2 – Accounting Statements 2024/25 for

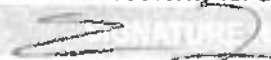
CANVEY ISLAND TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	255,805	248,500	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	274,356	288,352	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	20,567	30,511	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	113,464	130,709	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	188,764	166,208	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	248,500	270,446	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	262,242	266,211	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	162,756	149,591	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

12/05/2025

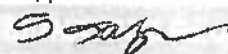
I confirm that these Accounting Statements were approved by this authority on this date:

19/05/2025

as recorded in minute reference:

C0/022/25

Signed by Chair of the meeting where the Accounting Statements were approved



Section 3 – External Auditor's Report and Certificate 2024/25

In respect of

Canvey Island Town Council - EX0042

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2024/25

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Please see below

Other matters not affecting our opinion which we draw to the attention of the authority:

We are unable to complete our review work on the AGAR and supporting documentation as a result of correspondence received in relation to 2024/25 and/or prior years. Once we have finalised our review and completed any additional work arising from that correspondence, a final report will be provided with the certificate of completion detailing any qualifications and 'other' matters.

Our fee note for the limited assurance review will be issued when we certify completion.

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

We do not certify completion because:

We have not been able to complete our review work in time to enable the smaller authority to publish the required documentation in line with statutory requirements.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

24/09/2025

Community Officer

Progress Report for All Open Spaces – 06/10/2025

CANVEY LAKE

- Met with EA on 18.09.25 and agreed that the aerator could be turned off and would be removed on 1st October 2025. Turned off early on 27th September due to tethering coming undone.
- There has been an issue with the litter bins which were expected to be delivered by the middle of July; however, the supplier has experienced some machine downtime in August which has resulted in production running behind. Bins will be leaving the warehouse on Monday 29th September.
- Issues with people fishing at the lake must call 101 the home office code 116/11 for reporting 'Theft of Fishing'.
- Anti-social behaviour, call 101 and report to the police.

PLAYGROUND

- Nothing to report.

BAND STAND

- Nothing to report.

WILDFLOWER MEADOW

- Cut and bailed on 16.09.25

MEMORIAL GARDENS

- Costing for Canvey 2000 and Flood plaque are around £450.00, hoping to use Essex County Council Funding from County Councillors fund.
- Broken Fencing - investigations are underway into the costs of privet bushes to make a hedge and to remove the broken fence.

TIDAL POOL

- The revetment work is still not finished to the left-hand side of the pool.

ALL HEALTH AND SAFETY REPORTS ARE UP TO DATE FOR ALL OUR OPEN SPACES.

Allotments – Risks Reported – 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
JULY							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
AUGUST							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
SEPTEMBER							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		

Band Stand – Risks Reported – 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
JULY							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
AUGUST							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
SEPTEMBER							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		

Canvey Lake – Risks Reported – 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
JULY							
3 dead fish	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removes 03.07.25	
Bike at bird feeding area	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removed 09.07.25	
3 dead fish	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removes 06.07.25	
4 dead fish	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removes 08.07.25	
Chair on side on lake edge	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removed 09.07.25	
Over hanging tree – 37 The Weald	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor cut back July 25	
Large pile of cut branches left on grass area next to 178 Thisselt Road	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removed 01.08.25 at 11am	
Bin completely broken with door hanging off + Bin at Link Road needs removing	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removed 31.07.25 at 4pm and 01.08.25 at 11.10am	
Large hole with tree root	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor has filled in 31.07.25 at 3pm	

Canvey Lake – Risks Reported – 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
AUGUST							
Large brambles within a large tree by Ferry Mede	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removed 09.08.25 at 1.30pm photos	
Geese faeces	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Ongoing	
Children's paddling pools on grass banks	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Ongoing	
Rusty bin	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Removed by contractor 28.08.25	
Black bag fly tipped at Denham Road	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Litter picked 19.08.25 at 14.52pm	
Metal table in tree	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	The contractor removed 19.08.25 14.52pm	
Weeds along Lakeside Path	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Removed by contractor 26.08.25	
Bin at Lede Road has veg	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Work completed 22.08.25	
Scum on water/ Algae bloom	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Ongoing	
Green water /Algae bloom	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Ongoing	
SEPTEMBER							
Trolley in lake	Council	Town Clerk	Community	Public/wildlife	Health / 3 rd	The contractor will	

Canvey Lake – Risks Reported – 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
opposite Hilton Road weir			Officer – AW		Party Claims against CITC	try to remove. Area is very shallow 29.09.25	
Bin at Lede Road door was left open	Council	Town Clerk	Community Officer – AW	Public/wildlife	Health / 3 rd Party Claims against CITC	The contractor is aware 29.09.25	
Scum/Green water is algae bloom	Council	Town Clerk	Community Officer – AW	Public/wildlife	Health / 3 rd Party Claims against CITC	Ongoing	
Children's paddling pools on grass banks	Council	Town Clerk	Community Officer – AW	Public/wildlife	Health / 3 rd Party Claims against CITC	Ongoing	

Canvey Play Area – Risks Reported - 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
July							
Graffiti over play unit speakers and sign	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	08.07.25 The contractor is aware and will advise when removed	
August							
Back fence post is wobbling	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	28.08.25 Weather related due to warm conditions – I will look at again when weather is colder	
September							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		

Gunny – Risks Reported – 2025					Appendix E		
Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
JULY							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
AUGUST							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
SEPTEMBER							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		

Memorial Gardens – Risks Reported – 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
JULY							
	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC		
AUGUST							
6 x Canvey 2000 plaques	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	3 plaques were on floor, 3 have been removed as wood is rotten - CO 18.08.25	
Flowers pushed into plaque on square planter	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Removed by CO 18.08.25	
Fence has been knocked down in 4 places	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	CO will advise Council and Town Clerk of the damage	
SEPTEMBER							
8 bunches of flowers	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Removed by CO 22.09.25	
Rubbish all over grass and paved area	Council	Town Clerk	Community Officer – AW	Public/Wildlife	Health / 3 rd Party Claims against CITC	Reported to contractors for clear. Contractor cleared on 22.09.25	

Wildflower Meadow – Risks Reported – 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
JULY							
	Council	Town Clerk	Community Warden – AR	Public/Wildlife	Health / 3 rd Party Claims against CITC		
AUGUST							
1 dead tree	Council	Town Clerk	Community Warden – AR	Public/Wildlife	Health / 3 rd Party Claims against CITC	Found on tree audit – quotes to be obtained to purchase a new one	
SEPTEMBER							
	Council	Town Clerk	Community Warden – AW	Public/wildlife	Health / 3 rd Party Claims against CITC		

Tidal Pool – Risks Reported – 2025

Appendix E

Risk Title	Ownership	Managed by	Risk Found By	Risk Category	Risk Type	Solution Found	Additional Cost to Council
JULY							
Unable to view left side of pool due to revetment work	Council	Town Clerk	Community Warden – AR	Public/Wildlife	Health / 3 rd Party Claims against CITC		
AUGUST							
Unable to view left side of pool due to revetment work	Council	Town Clerk	Community Warden – AR	Public/Wildlife	Health / 3 rd Party Claims against CITC		
SEPTEMBER							
Unable to view left side of pool due to revetment work	Council	Town Clerk	Community Warden – AW	Public/wildlife	Health / 3 rd Party Claims against CITC		

