

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL



Dear Councillors,

I hereby summon you to attend a **MEETING** of **CANVEY ISLAND TOWN COUNCIL** to be held at the **COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 4th SEPTEMBER 2023** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,


Mrs E. De Can
Town Clerk

30th August 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing, or otherwise reporting of those participating in a meeting. Should any member of the public present, and does not wish to participate but who objects to being filmed, recorded, photographed, or otherwise reported about please make yourself known to the Town Clerk.

AGENDA

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on 26th June 2023.
5. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 17th July 2023.
6. To receive a report from the Town Mayor on activities and events since the last meeting.
7. To note the report of Officer Decisions under delegated powers and background papers since the last meeting.
8. To note the Clerks report of ongoing projects and not on the agenda (Appendix A)
9. To consider a motion from Cllr Botham to write a letter to the Bishop of Chelmsford.
10. To note the completion of the External Audit with no comments or issues raised (Appendix B).
11. To consider and agree holding Councillor Surgeries in Canvey Library.
12. To consider and agree the removal of the picnic bench outside the play area at the Canvey Lake open space due to the persistent vandalism and anti-social behaviour.
13. To consider and agree the report provided for the Allotments and the recommended rent increase in 2025.

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14. To consider and agree the proposals for Christmas 2023.
15. To consider and agree the proposals for Armed Forces Day 2024.
16. To note a report of the Garden Trail and Water Safety events held in July and August.
17. To confirm accounts for payment as previously agreed.
18. To note a report from the Community Warden on matters relating to Canvey Island (Appendix C)
19. To note the Health & Safety reports detailing incidents and actions completed in relation to open spaces (Appendix D).
20. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
21. Reports from Essex County Councillor on matters relating to Canvey Island.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

22. To review confidential matters regarding the councils, open spaces and the quotes provided for electrical installation at Canvey Lake (Appendix E).