

# Canvey Island Town Council



## TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr B. Campagna (Chairman), Cllr P. Greig, Cllr D. Blackwell, Cllr P. May, Cllr J. Anderson and Cllr D. Anderson

Dear Councillors,

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held in **THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 24<sup>TH</sup> JUNE 2019** commencing at **7.30pm** for the transaction of business as set out below.

**Any member who is unable to attend the meeting should send their apologies before the meeting.**

Yours faithfully,

Mrs E. De Can  
Town Clerk

18<sup>th</sup> June 2019

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk. All Council meetings are recorded and are available as audio minutes on the Councils website.*

## **A G E N D A**

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 To appoint a Vice Chairman to the committee for 2019/20
- 4 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 5 To confirm and sign as a true record the minutes of the Committee meeting held on 15<sup>th</sup> April 2019.
- 6 To note the Clerk's Report on ongoing projects and not on the agenda (Appendix A)
- 7 To receive an update on the Armed Forces Day Event.
- 8 To receive an update on the progress of the Garden Trail.
- 9 To consider and agree working with Castle View School to conduct two litter picks on the 18<sup>th</sup> July 2019 which will become an annual event.
- 10 To consider and agree participating in the Great British Beach Clean on 20<sup>th</sup> to 23<sup>rd</sup> September 2019 and the locations to be covered.
- 11 To consider the booking criteria for future use of the Band Stand.
- 12 To confirm accounts for payments previously agreed.