

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE  
COMMUNITY RELATIONS COMMITTEE OF THE CANVEY ISLAND TOWN COUNCIL HELD  
AT THE COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND ON  
MONDAY 13<sup>TH</sup> JANUARY 2020 7.30PM**

**PRESENT:**

Councillors: Cllr P. May, Cllr D. Blackwell, Cllr P. Greig, Cllr D. Anderson and Cllr J. Anderson and Cllr B. Palmer (ex officio)

Also present Mrs E. De Can – Town Clerk  
Mrs T. Baylis – Community and Events Officer  
Mrs L. Gould – Community and Events Officer  
Cllr J. Blissett – Castle Point Borough Councillor

**CR/024/19 – APOLOGIES FOR ABSENCE**

Apologies were accepted for Cllr B. Campagna.

**CR/025/19 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr May declared a non-pecuniary interest in item 6 of the agenda due to his involvement with Age Concern and BOPH.

**CR/026/19 – PUBLIC FORUM – TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.**

No members of the public wished to speak.

**CR/027/19 – TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COMMITTEE MEETING HELD ON 14<sup>TH</sup> OCTOBER 2019**

The minutes of the committee meeting held on 14<sup>th</sup> October 2019 were **CONFIRMED** and signed as a true record.

**CR/028/19 – TO NOTE THE CLERKS REPORT ON ONGOING PROJECTS AND NOT ON THE AGENDA**

Members noted the report.

**CR/029/19 – TO CONSIDER AND AGREE A RECIPIENT OF THE FUNDS RAISED AT THE 2020 GARDEN TRAIL**

Members reviewed the report provided by the Town Clerk and **RESOLVED** to raise the money from the 2020 Garden Trail for Age Concern Canvey Island.

**CR/030/19 – TO CONSIDER AND AGREE THE FORMAT FOR THE WILDLIFE DAY FOR 2020**

Members reviewed the existing format of the event and **RESOLVED** to approve the suggestions made in the report given following a meeting with the RSPB with agreement to hire 1 marquee, to investigate Mike Dilger conducting a talk on the day, to promote climate change, investigate the RSPB having information regarding its work at the marshes and Canvey Wick, making more of the photo competition, investigating country style activities and obtaining a definitive list of animals that the RSPB will not allow on site.

Members **RESOLVED** that due to the restrictions at the RSPB site investigations should take place into other venues for the 2021 event.

**CR/031/19 – TO NOTE THE LETTER REGARDING VE DAY CELEBRATIONS AND CONSIDER WHETHER THE COMMITTEE WISHES TO COMMEMORATE THE ANNIVERSARY AND HOW?**

Members reviewed the letter provided and the report given by the Town Clerk regarding the events taking place the weekend of the 8<sup>th</sup> to 10<sup>th</sup> May 2020 and **RESOLVED** that the Community & Events Officer investigate what other events are taking place this weekend specifically by Castle Point Borough Council, the local churches and the Royal British Legion before a decision is made.

**CR/032/19 – TO NOTE THE REPORT FOLLOWING A MEETING WITH CLLR JOHNSON REGARDING THE YOUTH COUNCIL**

Members noted the report given and the intention of Cllr Johnson to revisit the Youth Council for the borough and **RESOLVED** to put the Youth Council investigations on hold until further details are provided by Castle Point Borough Council as to its plans.

**CR/033/19 – TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED**

Accounts **APPROVED** and cheques 203554 to 203561 inclusive were signed for a/c No.1

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/01/2020	Aylesford Electrical	203554	12,438.00		Festive lighting & new motifs
13/01/2020	British Gas	203555	58.69		CCTV Electric 02/10-19/11/19
13/01/2020	SFB Solutions	203556	60.00		Rectify issues CCTV on mobile
13/01/2020	This is Fever Limited	203557	24.00		Cloud hosting - January
13/01/2020	Aspect Maintenance Ltd	203558	4,844.00		Maintenance - December
13/01/2020	D. Trower	203559	20.00		Window cleaning 06/12 & 03/01
13/01/2020	Speedy Asset Services Limited	203560	185.76		Barrier hire 01/12 - 31/12
13/01/2020	Rolling Stage Hire	203561	2,000.00		Christmas stage & equipment

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	<b>Total Payments</b>	<u>19,630.45</u>
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The meeting closed at 8.30pm.

TOWN MAYOR

27<sup>th</sup> July 2020