

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE  
COMMON LIAISON COMMITTEE  
HELD AT THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND ON  
WEDNESDAY 4<sup>TH</sup> MARCH 2020 AT 3.00PM**

**PRESENT:** Isobel Donovan, Cllr P. Varker, Cllr J. Anderson and Cllr D. Anderson

Also present: Mrs E. De Can – Town Clerk and Mrs A. Wakenell – Community Warden

**CL/034/19 - APOLOGIES FOR ABSENCE**

Cllr C Mumford.

**CL/035/19 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

**CL/036/19 – PUBLIC FORUM – TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD OF NOT EXCEEDING TEN MINUTES**

No members of the public were present.

**CL/037/19 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 27<sup>TH</sup> NOVEMBER 2019**

The minutes of the committee meeting held on the 27<sup>th</sup> November 2019 were **CONFIRMED** and signed as a true record of the proceedings.

**CL/038/19 – TO NOTE THE CLERKS REPORT FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA**

The Town Clerk provided an update on the partnership working with Basildon Council and confirmed that there had been a number of interested parties and a list of requirements will be submitted in order to start the process for consideration. The Community Warden advised that the additional signs for feeding the wildfowl was still on hold due to a number of issues and inconsistent advice found upon investigation.

**CL/039/19 - TO RECEIVE AN UPDATE FROM THE COMMUNITY WARDEN FOLLOWING A VISIT TO THE LAKE BY CEFAS**

Members noted the letter from CEFAS and the Community Warden confirmed that the designation order has now been lifted. It was noted that the lake will always have the presence of the virus and further infection can occur at any time.

**CL/040/19 – TO CONSIDER THE COSTS OBTAINED FOR THE BANK EROSION AND AGREE HOW THE COMMITTEE WISH TO PROCEED**

Members visited the lake prior to the meeting to view the bank erosion, considered the costs and recommendations made and **RESOLVED** that further investigation was required due to the council's budget restraints. Members asked that further costs were obtained for the Nicospan product and to enquire with the contractors quoting why they have suggested various options rather than the more cost effective Nicospan product. It was agreed that temporary signs are to be erected in the affected areas to warn the public of the dangers.

**CL/041/19 - TO CONSIDER THE COSTS FOR THE REPLACEMENT OF THE VANDALISED PICNIC BENCH BY THE PLAY AREA**

Members considered the costs provided to replace a like for like picnic bench and **RESOLVED** that the purchase from Earth Anchor at a cost of £446.00 with installation by Aspect Maintenance Ltd at a cost of £80.00 was the preferred option. Members **RESOLVED** that due to the current budget restraints this bench would not be replaced unless full funding can be sought.

**CL/042/19 - TO NOTE THE HEALTH & SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED**

Members noted the health & safety report detailing incidents and actions completed.

The meeting closed at 4.00 pm.

CHAIRMAN

13<sup>th</sup> December 2023