

ASSET REGISTER

Asset	Date of acquisition	Cost/Value £	Estimated life	Location	Responsibility (if not Council office)	Present Use or Capacity	Serial number or other identification	Valuation basis	Disposal/Upgrade date
Printer	Mar-08	£188.00	5 years	13 High Street		Clerk	HP - M8151111V	Purchase Price £	
Intercom system	Apr-08	£265.00	10 years	11 High Street		Office		Purchase Price	
CCTV	Apr-08	£2,411.00	5 years	11 High Street		Office		Purchase Price	Upgraded 2011
Alarm System	April/May 2008	£1,390.00		11 High Street		Office		Purchase Price	
Office furniture	May-08	£3,295.00	15-20 years	11 High Street		Office		Purchase Price	
Rotating Floor Stand	Jun-08	£140.00		11 High Street		Office		Purchase Price	
Panic Buttons	Jul-08	£160.00		11 High Street		Office		Purchase Price	
Projector/Screen	Jul-08	£903.00	10 years	13 High Street		Meetings/Presentations		Purchase Price	
6 x planters	Sep-08	£7,146.00	20 years	Furtherwick Road		Planting		Purchase Price	
Chairman's chain of office	Oct-08	£940.00	50 years	11 High Street	Chairman when in use	Safe		Purchase Price	
7 x meeting tables	Dec-08	£1,090.00	15-20 years	13 High Street		Public meetings		Purchase Price	
20 x Hanging Baskets	Mar-09	£869.00	5 years	Furtherwick Road		Planting		Purchase Price	
Nobo Boards	Jun-09	£326.00	5 years	Lock Up	SafeStore	Presentations		Purchase Price	
Frederick Hester Plaque	Jun-09	£175.00	10 years	Winter Gardens Baptist Church, Hilton Road				Purchase Price	
18 x Hanging Baskets	Nov-09	£790.00	5 years	Furtherwick Road/High Street		Planting		Purchase Price	
Portable Radios	Dec-09	£635.00	5 years	Lock Up	SafeStore	Events		Purchase Price	
Back Up Drive	Dec-09	£150.00	5 years	11 High Street		Office		Purchase Price	
40 Sets Xmas Tree Lights	Jan-10	£1,990.00	5 years	Aylesford Electrical	Aylesford Electrical	Events		Purchase Price	
5 x Notice Boards	Apr-10	£7,145.35	10 - 15 years	Long Road, Third Avenue, Point Road, Canvey Road & Furtherwick Road		Notices		Purchase Price	
Planters x2	Oct-10	£1,518.00	20 years	Jones Corner		Planting		Purchase Price	
1953 Flood Victims Plaque	Dec-10	£2,553.00	10 years	Library Wall				Purchase Price	
Laptop	Jan-11	£308.00	5 years	13 High Street		Meetings		Purchase Price	
CCTV Upgrade	Jan-11	£1,379.00		11 High Street		Office		Purchase Price	
Safe	Aug-11	£525.00	10 years	11 High Street		Office		Purchase Price	
icicle Lights 15 sets	Oct-11	£735.00	3 years	Aylesford Electrical	Aylesford Electrical	Christmas Event - Furtherwick Road		Purchase Price	
7 x planters (Sealfront)	N/K	£0.00	10 years	Eastern Esplanade				£5313 purchase price of new planter	
Vice Chairman Chain	Jan-12	£516.64	50 years	11 High Street	Vice Chairman	Safe		Purchase Price	
Office Desk	Feb-12	£109.00	5 years	11 High Street		Office		Purchase Price	
Office Pedestal	Feb-12	£107.00	5 years	11 High Street		Office		Purchase Price	
3 tier planter	Mar-12	£949.00	5 years	Jones Corner		Planting		Purchase Price	
Nobo Boards	Jun-12	£167.00	10 years	Lock Up	SafeStore	Office/Presentations		Purchase Price	
Ceremonial Flag	Jul-12	£390.00	10 to 15 years	11 High Street		Office/AFD Parade		Purchase Price	
Fridge	Sep-12	£129.99	5 years	11 High Street		Office		Purchase Price	

White Tree Lights - 20 sets	Oct-12	£600.00	3 years	Aylesford Electrical	Aylesford Electrical	Christmas Event - Haystack Tree	Purchase Price
White Tree Lights - 20 sets	Oct-12	£600.00	3 years	Aylesford Electrical	Aylesford Electrical	Christmas Event - Haystack Tree	Purchase Price
Motifs x 5	Oct-12	£1,147.00	3 years	Aylesford Electrical	Aylesford Electrical	Christmas Event - Furtherwick Road	Purchase Price
H&S Signage Lake	Oct-12	£676.00	5 years	Canvey Lake			Purchase Price
Mini trees & lights x 6	Nov-12	£1,368.00	3 years	Aylesford Electrical	Aylesford Electrical	Christmas Event - Jones Corner	Purchase Price
60th Anniversary Flood Plaque	Jan-13	£822.00	10 years	Library Wall			Purchase Price
Network Server	Feb-13	£499.00	3 years	11 High Street		Office	Purchase Price
Hi Vis Vests x 25	Apr-13	£122.50	5 years	Lock Up	SafeStore	Events	Purchase Price
10 sets mini lights	Sep-13	£365.00	3 years	Aylesford Electrical	Aylesford Electrical	Christmas Event - Jones Corner	Purchase Price
Body Camera	Oct-13	£548.00	5 years	11 High Street		Community Warden patrols	Purchase Price
Multi Coloured Tree Lights 40 sets	Oct-13	£1,485.00	3 years	Aylesford Electrical	Aylesford Electrical	Christmas Event - Library Tree	Purchase Price
Event T-shirts x 25	Nov-13	£244.00	2 years	Lock Up	SafeStore	Volunteers/Events	Purchase Price
Welcome Boards x2	Dec-13	£4,113.12	10 years	Canvey Lake		Information	Purchase Price
Lecturns x4	Dec-13	£3,632.00	10 years	Canvey Lake		Information	Purchase Price
3 Tree's - Lights x 24 sets	Dec-13	£995.00	3 years	Foksville Road	Aylesford Electrical	Christmas Event	Purchase Price
Portable PA System	May-14	£159.99	5 years	Clerks Office	SafeStore	Events	£249.99
Mini Lights - lamp columns x 36	Sep-14	£1,260.00	3 years	Furtherwick Rd/High Street	Aylesford Electrical	Christmas Event	Purchase Price
Benches x 5 & Picnic Benches x 2	Nov-14	£3,123.00	2 years	Canvey Lake			Purchase Price
Bollards x 10	Jan-15	£785.00	5 years	Canvey Lake			Purchase Price
CCTV Upgrade	May-15	£1,975.00		11/13 High Street		Office	Purchase Price
Meeting Chairs x 16	Jun-15	£322.80	5 years	13 High Street		Public meetings	Purchase Price
Office Signage	Jun-15	£580.00	5 years	11/13 High Street			Purchase Price
Air Conditioning Unit	Jun-15	£8,000.00	3 years	11/13 High Street			Purchase Price
Display Cabinet	Jun-15	Free	5 years	13 High Street		Meeting Room	Purchase Price
Planter Plaques x 2	Nov-15	£540.00	2 years	Canvey Way/Ferry Rd/Eastern Esplanade			£400.00
Bike	Nov-15	£567.50	5 years	11/13 High Street			Purchase Price
CITC Gazebo	Feb-16	£850.00	3 years	Lock Up		Community Warden Events	Purchase Price
Display Boards x 2	Jun-16	£452.00	2 years	Lock Up		Events	Purchase Price
Fire Alarm System	Aug-16	£925.00	3 years	11/13 High Street			Purchase Price
Honours Board	Sep-16	£1,178.33	10 years	13 High Street		Display	Purchase Price
Mayors Chain	Sep-16	£0.00	50 years	11 High Street	Mayor when in use	Safe	£1,567.59
Half Xmas Tree & Two Star Light x 3	Oct-16	£597.00	3 years	Furtherwick Rd/High Street	Aylesford Electrical	Christmas Event	£199 each
Mini Lights & 3 star display x 3	Oct-16	£795.00	3 years	Furtherwick Rd/High Street	Aylesford Electrical	Christmas Event	£265 each
Holly & Berry Display x 3	Oct-16	£705.00	3 years	Furtherwick Rd/High Street	Aylesford Electrical	Christmas Event	£235 each

CCTV - Gardens	Dec-16	£2,190.00	5 years	Labworth/Bumblebee Park				Purchase Price
Feathered Banners x 8	21/11/2017	£570.00	5 years	Lock up		Events		Purchase Price
Playground Equipment	25/10/2017	£20,000.00	10 years	Canvey Lake		Playground		Purchase Price
Fencing around playground	25/10/2017	£3,539.00	10 years	Canvey Lake		Playground		Purchase Price
Signage/posts at Playground	25/10/2017	£468.00	10 years	Canvey Lake		Playground		Purchase Price
15 x Concrete bollards	04/04/2017	£1,040.00	5 years	Canvey Lake - Cherry Close				Purchase Price
Memorial Plaque	13/10/2017	£132.00	5 years	Bumblebee		Bumblebee		Purchase Price
112 Ltr Galvanised Steel Litter Bin	01/12/2017	£294.94	5 Years	Canvey Lake Playground				Purchase Price
Connect 4 Lawn Games	06/03/2018	£129.16	3 Year	Lock up		Events		Purchase Price
Mayor's Consort Chain	19.09.2017	£335.50	20 years	11 High Street	Chairman when in use	Safe		Chain donated to Town Council - cost advised by Town Mayor - valued for insurance at £1,000
Welcome Sign	Dec-18	£2,194.95	5 years	Canvey Way				Purchase Price
Ove Arup Blue Plaque	Jan-19	£449.50	10 years	Labworth Café				Purchase Price
Mayor Chain Velvet Collar	Jan-19	£220.00	5 years	11 High Street	Chairman when in use	Safe		Purchase Price
Folding Tables x2	Mar-19	£243.82	5 years	13 High Street		Public meetings		Purchase Price - £121.91 ea
Meeting Chairs x 16	Mar-19	£392.00	5 years	13 High Street		Public meetings		Purchase Price - £24.50 ea
Office Chairs x 2	Mar-19	£130.00	5 years	11 High Street		Staff use		Purchase Price - £65.00 ea
Welcome Sign Planter	Apr-19	£655.31	10 years	Canvey Way				Purchase Price
Netgear Nighthawk Wifi Modem Router	May-19	£125.00		11 High Street		Staff Use		Purchase Price
Window blinds - No. 13	May-19	£500.00		13 High Street				Purchase Price
White polo shirts x 10	Jul-19	£110.00						
Oxyguard Handy Polaris Meter	Oct-19	£675.00		11 High Street		Community Warden	13000	Purchase Price
Christmas LED Displays x 9	Nov-19	£2,565.00	3 years	Foksville Road	Aylesford Electrical	Christmas display		Purchase price - £285.00 each
Bespoke lamp colour brackets x 18	Nov-19	£360.00	3 years	Foksville Road	Aylesford Electrical	Christmas display		Purchase price - £20.00 each
Infra structure for lamp columns x 6	Nov-19	£1,020.00	3 years	Foksville Road	Aylesford Electrical	Christmas display		Purchase price - £170.00 each

2 No. iPhone 8	Feb-20	£0.00	2 years	Office /employee home	Clerk & Community warden			No value for each phone as within contract
Condolence folder & paper	Feb-20	£466.87		11/13 High Street			Purchase price	
Bespoke fitted chain of Office case x 2	Mar-20	£858.66		11/13 High Street / Mayor			Purchase price	
New PCs x 4	Apr-20	£1,793.34		11/13 High Street			Purchase price	
Christmas LED Displays x 3 & lamp colour brackets x 6	Sep-20	£975.00	3 years	Foksville Road / Furtherwick Road	Christmas display	Aylesford Electrical	Purchase price - £285.00 each (LED displays) - £20.00 each (Brackets)	
Bridal Path Gate	Sep-20	£1,074.71		Waterside Allotments	H & S		Purchase price + Installation	679.71 + 395.00
Knee Rail Fencing	Oct-20	£395.00		Waterside Allotments	H & S		Purchase price including installation.	
Covid safety sign - Play area	Nov-20	£166.81		Canvey Lake Play Area	H & S		Purchase price	
H&S Tidal Pool Signs x 2	Feb-21	£1,239.00			H & S		Purchase Price + Installation	£789 + £450
VW Caddy	Feb-21	£12,600.00		11/13 High Street	Staff Use		Market value at time of purchase	Paid outstanding balance of £6,616.56 as this had been our lease vehicle.
2x Wayfinder sign	Apr-21	£5,176.12		1@ 3 High Street (Library) 1@ 95/97 Furtherwick Road (Opposite The Haystack)			Purchase price + Installation	2816.12 purchase + 2360 installation
50x Litterpick kits	Apr-21	£1,718.00		Lock up	Staff / Councillors / Volunteers for Events		Purchase price	
Handicart Pro	Apr-21	£287.00		Lock up	Staff / Councillors / Volunteers for Events		Purchase price	
Covid-19 Memorial Garden Plaque	Sep-21	£370.00		Seafont Memorial Garden			Purchase price	
Covid-19 Memorial Garden	Oct-21	£5,546.74		Seafont Memorial Garden			Purchase price + Installation	2142.35 materials + 667.98 plants + 1430 installation + 1306 sleepers
Ada E Andrews Blue Plaque	Nov-21	£248.90		Concord Beach Hut			Purchase price	
Clara Grace James Blue Plaque	Nov-21	£273.90		Currently stored at 13 High Street. To be installed on Smallgains Hall			Purchase price	
Samsung Tablet x 3	Jan-22	£0.00		11/13 High Street	Staff / Councillors / Volunteers / Residents for IT support sessions		Donated by ECC	

Dell Laptop x 4	Feb-22	£1,642.43	11/13 High Street	Staff / Councillors / Volunteers / Residents for IT support sessions	Purchase price	1463.30 4x Laptops + 116.63 Bullguard + 62.50 set-up costs
Total		£152,618.88				

RECONCILIATION CALCULATION FOR AUDIT PURPOSES:

Total Asset Register	
2020/21	£137,355.79
Plus New Purchases in	
2021/22	£15,263.09
ASSET REGISTER	
TOTAL 2021/22	£152,618.88

LAND ASSETS

Asset	Date of acquisition	Cost/Value £	Estimated life	Location	Responsibility (if not Council)		Serial number or other identification	Valuation basis £	Disposal date
Office Premises	Apr-08	£10,000	10 years	11 High Street				Leased	2024
Extension of office	Apr-15	£10,000	10 years	13 High Street				Leased	2024
Allotments	Sep-08	£1	Indefinite	Smallgains & Wintergardens				N/K	
Canvey Lake	Mar-10	£0	99 years	Canvey Lake				Leased	2109
							7 benches - £277 each 2 picnic benches - £390 each 20 Litter Bins - £199 each 3 Small Square Bins - £162.32 each 3 Double Litter Bins - £219 each 17 Dog Bins - £186 each 17 Fishing Signs - £110 each 15 Bollards - £69 each (Cherry Close) 2 Removable Bollards - £80.88 each (Cherry Close) 30 Bollards - £70.50 each (Link Road)		
								Purchased	2017
							Playground Equipment - Little Explorers (Explore Play Unit) - Toddler Cradle Swing Unit - Wobble Board Balance Unit - Loud Speakers - Bench - Balance Bean Unit - Signage & Fencing		
Tidal Pool	Jul-11	£1	50 years	Concord Beach			H&S Signage x2 - £549	N/K	2061

Land north of Winter Gardens Path	Jul-11	£1	Indefinite	Next to Winter Gardens Allotments	Scrub Land - Bridleway Gate	N/K	
Labworth Memorial Gardens	Oct-12	£0	3 years	Labworth Park	28 benches - £277 each 4 signed boards - £2056 each maintenance signs x 2 £396 each Entrance Sign - £1637.50	Leased	2018
Tewkes Creek Wildflower Meadow	Sep-13	£0	3 years	Tewkes Creek	Wildflower Meadow & 42 Silver Birch Tree's (£94.00 ea) 6 Betula utilis Jaquemontii - £85.90 each	Leased	2019
Band Stand	Apr-19	£0	25 years	Eastern Esplanade	Band Stand (£8k to replace), 8 benches @£277ea, 4 lamp columns, 4 bins, 8 bollards, 7 railings and 1 Sail sign	Leased	2044