

TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr. Joan Liddiard (Chairman)
Cllr. Doreen Anderson
Cllr. Phil Davies
Cllr. Ray Howard

Cllr. Nicola Pontius
Cllr. John Anderson
Cllr. Barry Dixie
Cllr. Nick Harvey

Dear Sir/Madam

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 28th JUNE 2010** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully

21st June 2010

Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To receive the Clerk's report on progress since the last meeting and not on the agenda.
- 5 To consider the effectiveness of Councillors' Saturday surgeries.
- 6 To consider a proposal that Rebecca Harris MP be invited to make use of the CITC office for Constituency surgeries for the residents of Canvey.
- 7 To consider the introduction of a Voluntary Community Watch.
- 8 To receive a report on the ground at Lubbins for the creation of a new Memorial Garden.
- 9 To discuss match funding on joint projects with the Neighbourhood Forums and the proposed Summer Fun event.
- 10 To receive an update on Citizenship Awards and other planned events.
- 11 To discuss first aid training for local schools and also for Town Councillors
- 12 To agree dates for a possible visit to the Bus Museum.
- 13 To receive a report regarding the publication of a Town Guide.
- 14 To receive a report regarding the possible loss of the mobile fishmonger.
- 15 To consider the setting up of a Working Party on advertising for the Newsletter.
- 16 To receive a report on the Canvey island ATC Open Day.
- 17 Public forum - To receive questions from members of the community of Canvey Island on any matters for a period not exceeding ten minutes if time permits.
- 18 Close of meeting by 9.30pm.