

26th October 2009

TO MEMBERS OF THE POLICY AND FINANCE COMMITTEE

Cllr. Dave Blackwell (Chairman)
Cllr. Rod. Bishop
Cllr. Barry Dixie
Cllr. Nick Harvey

Cllr. Philip Davies
Cllr. Ray Howard
Cllr. Joan Liddiard

Dear Sir/Madam

*I hereby summon you to attend a meeting of the **POLICY AND FINANCE COMMITTEE** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 2nd NOVEMBER 2009** commencing at **7.30pm** for the transaction of business as set out below.*

Yours faithfully

L. Lodge.

Acting Town Clerk

A G E N D A

- 1 Apologies for absence
- 2 To receive declarations of interest in items on the agenda
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
- 4 Matters of report from the meeting held on 7th September 2009 and not on the agenda (Appendix A).
- 5 To consider the proposals for future maintenance of the office computers (Appendix B and Clerks report)
- 6 Motion proposed by Cllr J Anderson - That Canvey Island Town Council and Castle Point Borough Council, agree to work together in Partnership for the benefit of local communities, whilst recognising our respective responsibilities as acting independently, democratically elected statutory bodies.
- 7 To consider inviting Castle Point Youth Council to a meeting with the Town Council to develop a working relationship for the benefit of the local community
- 8 Canvey Crest – To consider the location, in light of Castle Point BC's rejection of the request to allow the crest to be permanently located in the meeting room in the Paddocks
- 9 To consider the purchase of a chain of office for the Vice-chairman
- 10 To consider a recommendation to amend Standing Orders and Financial Regulations to enable officer delegations for implementing necessary works within budget headings (Clerks report)
- 11 To consider virement of an additional £5000 for Christmas festivities to enable decorations at the southern end of High Street (Clerks report)

- 12 To consider works to the parking and delivery area to the rear of the office (Clerks report)
- 13 To consider grant applications (Appendix C):
 - a) Business Opportunities for Physically Handicapped
 - b) Legacy XL
 - c) Winter Gardens Baptist church
 - d) Canvey in Harmony (via CAVS)
- 14 To consider attendance at the NALC Larger Councils' Conference & Exhibition on 2/12/09
- 15 Review internal control and internal audit (Appendix D and Clerks report)
- 16 Review financial position noting that the final recommendation to full council for the budget for 2010/11, will be made at the meeting on 4 January