

TO ALL MEMBERS OF THE COUNCIL

10<sup>th</sup> November 2009

Dear Sir/Madam

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 16<sup>th</sup> NOVEMBER 2009** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully

L. Lodge.

Acting Town Clerk

### **A G E N D A**

1. Apologies for absence
2. To receive declarations of interest in items on the Agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
4. To receive a presentation from Inspector Keith Davies and Sgt Mark Waters of Essex Police on the Neighbourhood Action Panels
5. To confirm and sign as a true record the minutes of the Council meeting held on 21<sup>st</sup> September 2009 (Appendix A)
6. To confirm and sign as a true record the minutes of the following committee meetings and to consider any recommendations therein:
  - i) Environment & Open Spaces – 5<sup>th</sup> October 2009 (Appendix B)
  - ii) Personnel Committee – 5<sup>th</sup> October 2009 (Appendix C)
  - iii) Planning Committee – 12<sup>th</sup> October 2009 (Appendix D)
  - iv) Community Relations – 19<sup>th</sup> October 2009 (Appendix E)
  - v) Planning Committee – 26<sup>th</sup> October 2009 (Appendix F)
  - vi) Finance and Policy – 2<sup>nd</sup> November 2009 (Appendix G)
7. To consider changes to the Tenancy Agreement for allotment holders (Clerks report)
8. Finance
  - i) To confirm accounts for payment previously agreed
9. To confirm the date of the next Personnel Committee meeting
10. Reports from Castle Point Borough Councillors on matters relating to Canvey Island
11. Reports from Essex County Councillor on matters relating to Canvey Island