

TO ALL MEMBERS OF THE COUNCIL

22<sup>nd</sup> December 2008

Dear Sir/Madam

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 5<sup>TH</sup> JANUARY 2009** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully



Town Clerk

### **A G E N D A**

- 1 To receive a presentation on regeneration from Steve Rogers, Head of Regeneration and Homes, CPBC
- 2 Apologies for absence
- 3 To receive declarations of interest in items on the Agenda
- 4 Public forum - to receive contributions from the residents of Canvey Island for a period not exceeding ten minutes
- 5 To confirm and sign as a true record the minutes of the Council meeting held on 3rd November 2008
- 6 Matters arising from the minutes of the Council meeting held on 3<sup>rd</sup> November 2008 and not on the agenda
- 7 To receive the minutes of the following committee meetings:
  - i) Environment and Open Spaces Committee held on 17<sup>th</sup> November 2008 (Appendix A)
  - ii) Community Relations Committee held on 1<sup>st</sup> December 2008 (Appendix B)
  - iii) Policy and Finance Committee held on 13<sup>th</sup> October 2008 (Appendix C)
- 8 To agree the level of precept to be levied in 2009/2010
- 9 Clerk's Report (Appendix D)
- 10 To report the net cost of emergency Christmas Tree repairs and barrier hire of £448
- 11 Creeky Woods – tree planting (Appendix E)
- 12 To consider the formation of a personnel committee (Appendix F)
- 13 To agree the adoption of the model Publication Scheme (Appendix G)
- 14 Highways Locality Panel
  - i) To receive a report from the Council's representative of the meeting held on
  - ii) To agree items to be put to the next meeting of the Panel
- 15 Casual Vacancy – notice of election on 22<sup>nd</sup> January 2008

- 16 Training:
- i) Advanced Councillor Training Day 2 – 29<sup>th</sup> January 2009
  - ii) Health and Safety Course – 26<sup>th</sup> February 2009
- 17 EALC Peer Review (Appendix H)
- 18 To consider rescheduling the Annual Council Meeting proposed for 11<sup>th</sup> May 2009
- 19 To consider a request from EALC to appoint a representative to attend its Executive meetings
- 20 Finance –
- i) to agree net expenditure of £19,128.39 in September 2008
  - ii) to agree net expenditure of £12,098.94 in October 2008
  - iii) to agree net expenditure of £11,712.89 in November 2008
- 21 Reports from Castle Point Borough Councillors on matters relating to Canvey Island
- 22 Reports from Essex County Councillors on matters relating to Canvey Island
- In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act, 1960, the public and press will be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*
- 23 Seafront Gardens – to consider quotes from three contractors for garden renovation and ongoing maintenance (Appendix I)