

TO ALL MEMBERS OF THE COUNCIL

23<sup>rd</sup> February 2009

Dear Sir/Madam

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 2<sup>nd</sup> MARCH 2009** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully



Town Clerk

### **A G E N D A**

- 1 Apologies for absence
- 2 To receive declarations of interest in items on the Agenda
- 3 Public forum - to receive contributions from the residents of Canvey Island for a period not exceeding ten minutes
- 4 To confirm and sign as a true record the minutes of the Council meeting held on 5<sup>th</sup> January 2009
- 5 Matters arising from the minutes of the Council meeting held on 5<sup>th</sup> January 2009 and not on the agenda
- 6 To receive the minutes of the following committee meetings:
  - i) Environment and Open Spaces Committee held on 19<sup>th</sup> January 2009 (Appendix A)
  - ii) Policy and Finance Committee held on 16<sup>th</sup> February 2009 (Appendix B)
- 7 Purchase of display boards for Town Council exhibitions at a cost not exceeding £400
- 8 Citizens Advice Bureau – permission to use the Council office lobby to promote activities
- 9 Hester Plaque – Winter Gardens Post Office – to receive a report from the Chairman of the Committee
- 10 To receive and note correspondence acknowledging the Council's grant funding to the Island Boys & Girls Football Club
- 11 Highways Locality Panel
  - i) To receive a report from the Council's representative of the meeting held on 19<sup>th</sup> January 2009 (Appendix C)
  - ii) To agree items to be put to the next meeting of the Panel
- 12 To consider the appointment of newly elected Cllr Nicola Pontius to the Council's Committees
- 13 To consider and agree whether the Council wishes to undertake a Peer Review through the EALC

- 14 To consider and agree whether the Council wishes the EALC to attend one of the Councils meetings as part of the District Association Scheme.
- 15 To agree the date of the Annual Town Meeting on either 6<sup>th</sup> or 27<sup>th</sup> April 2009
- 16 To note an invitation to all councillors from ECC to attend the Chelmsford Cathedral Civic Service on the 26<sup>th</sup> March 2009.
- 17 Training:
  - 'Living with the Code of Conduct' 5<sup>th</sup> March 2009 at 2pm or 7pm at CPBC
  - 'Advanced Councillor Training Day 1' 26<sup>th</sup> March 2009, 9.30am to 3.30pm, Foakes Hall.
  - 'Roles & Responsibilities' 1<sup>st</sup> April 2009, 9.30am to 12.30pm, Foakes Hall.
- 18 Finance
  - i) to agree net expenditure of £13,909.82 in December 2008 (Appendix D)
  - ii) To receive and note a report of the Council's finances at 31<sup>st</sup> December 2008 (Appendix E)
- 19 Reports from Castle Point Borough Councillors on matters relating to Canvey Island
- 20 Reports from Essex County Councillors on matters relating to Canvey Island

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act, 1960, the public and press will be excluded for consideration of the following items as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

- 21 Bus Shelters: To receive quotes ranging from £895 - £1350 for the installation of side panels to the shelter at the junction of Eastern Esplanade and Seaview Road (Appendix F)