

10<sup>th</sup> November 2008

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. John Anderson (Chairman)  
Cllr. Rod Bishop  
Cllr. Barry Dixie  
Cllr. Peter Greig  
Cllr. Ray Howard  
Cllr. Dave Blackwell  
Cllr. Nick Harvey

Dear Sir/Madam

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held at, **THE PADDOCKS COMMUNITY CENTRE, LONG ROAD, CANVEY ISLAND** on **MONDAY 17<sup>TH</sup> NOVEMBER 2008** commencing at **7.00PM** for the transaction of business as set out below.

Yours faithfully



Town Clerk

**A G E N D A**

- 1 Apologies for absence
- 2 To receive declarations of interest in items on the agenda
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
- 4 Matters arising from the minutes of 15<sup>th</sup> September 2008 and not on the agenda
- 5 Skateboard Park/Bungalow project update
- 6 Tree Planting at Canvey Lake – to consider submitting an application for trees to ECC
- 7 Creeky Woods 'Design a Sign' – to receive designs from participating schools
- 8 Tewkes Creek – Environmental improvements proposed by the Environment Agency
- 9 Allotments –
  - i) To report the completion of the transfer from CPBC to the Town Council
  - ii) Hedge Planting
- 10
  - i) To receive a report of the Environment and Conservation Forum meeting held on 6<sup>th</sup> October 2008 (Appendix A)
  - ii) To consider setting a budget for the 2009 wildlife and conservation event proposed by the Forum
- 11 To consider the Town Council's role in promoting sustainable development

- 12 Canvey Lake
  - i) Update on feasibility study
  - ii) Update on public consultation
  - iii) To consider the approach to be made to CPBC to transfer the administration of the Lake to the Town Council
- 13 Town Centre Enhancements
  - i) Lamp Column replacement-update
  - ii) Hanging Basket Displays – to report the cost of planting and maintenance
  - iii) Town Centre Planters – to consider extending the scheme in 2009
- 14 Bumblebee Park – update
- 15 Street-lighting – to receive a verbal report on ECC scheme to switch lighting off overnight
- 16 Working with the probation service to make environmental improvements – to consider future projects
- 17 Highways Panel – to receive and consider any proposals additional to those received at the Council meeting to be presented to the next Panel meeting by the Council’s representative, Cllr. Rod Bishop
- 18 Four year plan – to give consideration to items to include in a four year rolling programme of works relevant to the Committee

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act, 1960, the public and press will be excluded for consideration of the following items as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

19. To consider an amended quotation for improvement works and ongoing maintenance at the Seafront Gardens (Appendix B)