

**MINUTES OF THE PROCEEDINGS AT THE EXTRAORDINARY MEETING OF THE
CANVEY ISLAND TOWN COUNCIL
HELD AT THE METHODIST CHURCH, WAARDEN ROAD, CANVEY ISLAND ON
MONDAY 2ND JUNE 2008 AT 7.00PM**

PRESENT:

Councillors: D. Blackwell (Chairman)
D. Anderson J. Anderson R. Bishop
P. Davis B. Dixie P. Greig
R. Howard J. Liddiard

Also present: Borough Councillor Lee Barratt, one member of the public, Cheryl Salmon, CPBC
Mrs J. Abel – Town Clerk

34. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. N. Harvey who was on holiday and Cllr. C. Andrews who was unwell.

35. DECLARATIONS OF INTEREST

No declarations of interest were received.

36. PUBLIC FORUM

There were no representations from members of the public.

37. INTERNAL AUDITOR'S REPORT

Councillors had been provided with a copy of the Internal Auditor's report of the Council's accounts for the year ended 31st March 2008 (Appendix A).

The Clerk reported that all action points had now been addressed as follows:

- Two invoices which were absent from the accounts had been provided;
- The Council's Bank had confirmed that tax was not now being paid on interest accrued on accounts and tax deducted had been credited to the Council's account;
- The Policy and Finance committee would consider setting up a risk assessment schedule in the near future.

38. ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2008

Councillors considered the completed annual return.

i) ANNUAL GOVERNANCE STATEMENT

RESOLVED to agree compliance with the internal control measures stipulated in the Annual Governance Statement.

ii) APPROVAL OF THE COUNCIL'S ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2008

RESOLVED to approve the accounts and authorise the Chairman to sign them.

The meeting closed at 7.20pm.

CHAIRMAN